

# UNITED STATES MASTERS SWIMMING NATIONAL CHAMPIONSHIP RELAY PROCEDURES

## Day Prior to Each Relay:

6:00 PM ☞ Relay entry forms for all relays on the next day must be turned in to Relay Desk. No changes in age group or seed time may be made after this time.

## Day of the Relay:

11:00 AM ☞ Relay cards for that day's relay(s) may be picked up at the Relay Desk. Relay heat sheets shall be posted.

## General Relay Information:

- ◆ Relays may be entered until 6:00 PM on the day before the relay is to be swum. All relays cost \$12. Payment is required at the time of entry. Refunds shall not be given for duplications and scratches, so *it is recommended that only Team Representatives handle relay entries.*
- ◆ All relay members must have entered the meet and paid the surcharge by the individual meet entry deadline (usually 35 days prior to the first day of the meet).
- ◆ Prior to the 6 PM relay entry deadline, swimmers may fill out a Relay Information Sheet with the relay swimmers' names, meet ID numbers, ages, and #1 swimmer indicated. If this information is provided prior to that relay's entry deadline, the information shall be printed on the relay card prior to pick up by the swimmer at 11 AM on the day of the relay.
- ◆ Substitution of swimmers is allowed until the relay swim starts. Information on the relay card must be changed prior to the relay being swum. No changes in age group or seed time are allowed.
- ◆ Relay heat sheets shall be posted and relay cards must be picked up at the Relay Desk after 11:00 AM on the day of the relay. Prior to the swimming of the relay, the card must contain the following information:
  1. Meet ID Number for each swimmer (available in the meet program and at the Relay Desk)
  2. Name of each swimmer competing in the relay
  3. Age of each swimmer
  4. Indication of the lead-off swimmer with a #1 by his/her name.

**NOTE: Relay cards will not be checked for mistakes and omissions made by team representatives. Disqualifications resulting from mistakes and omissions shall not be reconsidered. Accuracy and completeness are your responsibility.**