



SPMS Meeting Minutes	
November 21, 2013	Called to Order: 8:00 PM PDT
Type of meeting	Annual SPMS Meeting
Facilitator	Errol Graham - Chair
Minutes	Robin Smith - Secretary
Attendees	Chair – Errol Graham (West Hollywood Aquatics) Vice Chair – Mark Moore (Mission Viejo Nadadores) Treasurer – Bob Eberwine (South Bay Swim Club) Secretary – Robin Smith (Irvine Novaquatics) Member at Large – Jacqueline Cole (Long Beach Grunions) Registrar – Dan Wegner (Las Vegas Masters) Newsletter Editor – Kim Thornton (Irvine Novaquatics) Top Ten Recorder – Kim Thornton (Irvine Novaquatics) Swim Meet Services Coordinator - Trisha Commons (Mission Viejo Nadadores) Coaches Chair – Christine Maki (Competitive Tri-Swim Masters) Marketing Chair – Anita Cole (Long Beach Grunions) Officials Chair - Alina de Armas (Official) Mary Hull (Southwest Aquatics) – SW Zone Chair Mike Ankeny (Long Beach Grunions) Ken Brisbin (Long Beach Grunions) Chad Durieux (Rose Bowl Masters) Kyle Durieux (Rose Bowl Masters) Mike Espino (San Luis Obispo Masters) Michael Heather (Mission Viejo Nadadores) Mike Miranda (Long Beach Grunions) Bart Parnes (Long Beach Grunions) Jenny Richter (Mission Viejo Nadadores) Bill Sive (Long Beach Grunions) Jessica Seaton (West Hollywood Aquatics) Christopher Touchton (West Hollywood Aquatics) Stan Smith (Long Beach Grunions) Eileen Span (Mission Viejo Nadadores) Greg Walther (West Hollywood Aquatics) Karin Wegner (Las Vegas Masters)
MSP	October 17, 2013 Meeting Minutes – Approved
Officer Reports:	
SPMS Chair: Errol Graham chair@SPMasterSwim.org	
Errol thanked the officers, the contractors, and the committee chairs for their hard work during the year and asked them to give an overview of the year's activities and highlights for all in attendance.	
SPMS Vice Chair: Mark Moore vicechair@SPMasterSwim.org	
No Report.	
SPMS Treasurer: Bob Eberwine treasurer@SPMasterSwim.org	
Reports posted on the SPMS website (see links below): Treasurer's Report	



http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20131121_Treasurer_Report.pdf

Balance Sheet

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201310_Balance_Sheet.pdf

Income Statement

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201310_Income_Statement.pdf

Budget versus Actuals

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/201310_Budget_vs_Actuals.pdf

Bob reviewed the proposed SPMS budget for 2014.

MSP – To approve the 2014 SPMS budget as presented.

SPMS Secretary: Robin Smith secretary@SPMasterSwim.org

Robin announced the list of SPMS members who are eligible for reimbursement of their 2014 USMS Registration Fee based on attendance at the 2013 SPMS Monthly Conference Call Meetings: Errol Graham, Mark Moore, Bob Eberwine, Robin Smith, Jacqueline Cole, Dan Wegner, Kim Thornton, Christine Maki, Anita Cole, Trisha Commons, Robert Mitchell, Tanya MacLean, Mike Heather, Mary Hull, Mike Miranda, Jessica Seaton, Greg Walther, Karin Wegner, Phil Yoshida, Alina de Armas, and Mike Ankeny.

Robin reformatted the SPMS Bylaws and is in progress with finalizing draft revisions to the SPMS Policies and Procedures. The draft documents are posted on the SPMS website (see links below):

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/SPMS_Bylaws_Reformatted_18NOV2013.pdf

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/SPMS_Policies_Procedures_DRAFT_18NOV2013.pdf

The plan is to finalize these documents in early 2014.

SPMS Member at Large: Jacqueline “Jax” Cole memberatlarge@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20131121_Member_at_Large_Report.pdf

Contractor Reports

SPMS Registrar: Dan Wegner registrar@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20131121_Registrar_Report.pdf

SPMS Newsletter Editor: Kim Thornton newsletter@SPMasterSwim.org

Kim is finalizing the January/February 2014 Newsletter. The annual SPMS awards will be featured.

SPMS Top Ten Recorder: Kim Thornton topten@SPMasterSwim.org

Report posted on the SPMS website (see link below):

http://www.spmastersswim.org/c/8B6A80C/file/meetings/2013/20131121_Top_Ten_Recorder_Report.pdf



<p>SPMS Swim Meet Services Coordinator: Trisha Commons swimmeets@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20131121_Meet_Coordinator_Report.pdf</p>
<p>Standing Committee Reports:</p>
<p>Coaches Committee: Christine Maki coaches@SPMasterSwim.org</p> <p>Christine is working on the postponed SPMS Coaches Clinic. The new date is February 1, 2014 from 9:00AM to 4:00PM at La Mirada Splash. There will be a swim practice for attendees and the vendors will focus on dry land training. She continues to help swimmers find coaches/teams.</p>
<p>Marketing Committee: Anita Cole marketing@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20131121_Marketing_Report.pdf</p>
<p>Meet Operations: Mark Moore vicechair@SPMasterSwim.org</p> <p>Documents posted on the SPMS website (see links below):</p> <p>http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/2014_SPMS_Meet_Schedule.pdf</p> <p>http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/SPMS_Information_For_Meet_Hosts_Pool_Bid_Application.pdf</p> <p>http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/SPMS_Meet_Administrative_Official_Guidelines.pdf</p> <p>Mark reviewed the final versions of the 2014 SPMS Meet Schedule, the SPMS Information for Meet Hosts and the SPMS Meet Administrative Official Guidelines.</p> <p>MSP – To approve the 2014 SPMS Meet Schedule as presented</p> <p>MSP – To approve the SPMS Information for Meet Hosts as presented</p> <p>MSP – To approve the SPMS Meet Administrative Guidelines as presented</p>
<p>Officials Committee: Alina de Armas officials@SPMasterSwim.org</p> <p>Alina has created a list of officials which includes their certification levels. This list will be made available to meet hosts to assist with their bid applications and sanctioning process. She is planning more training for officials in 2014.</p>
<p>Open Water Committee: Tanya MacLean openwater@SPMasterSwim.org</p> <p>No Report.</p> <p>Errol announced that Tanya will be stepping down from her position as Open Water Chair at the end of the year.</p>



<p>Planning Committee: Lucy Johnson lucyj6@mac.com</p> <p>Errol reported on behalf of Lucy that she was not able to attend the meeting. The Planning Committee will be focusing on strategic planning in 2014.</p>
<p>Sports Medicine Committee: Open</p> <p>No Report.</p>
<p>Webmaster: Dan Wegner registrar@SPMasterSwim.org</p> <p>Report posted on the SPMS website (see link below): http://www.spmasterswim.org/c/8B6A80C/file/meetings/2013/20131121_Registrar_Report.pdf</p>
<p>-MSP – Approved all Committee Reports.</p>
<p>OLD BUSINESS</p> <p>Belmont Plaza Pool: Bill Sive reported that the temporary restrooms/showers and the lifeguard office have been constructed. High School Water Polo Games and Age Group Swimming Meets are currently being scheduled at the pool.</p>
<p>NEW BUSINESS</p> <p>Elections for SPMS Committee 2014 to 2015: Alina and Christine presented the nominees for each of the SPMS Officer positions. As there was only one nominee presented for each open position, and there were no additional nominations received from the floor, each nominee was voted into office by acclamation.</p> <p>The new SPMS Board of Directors effective January 2014 are as follows:</p> <p>Chair: Mark Moore Vice Chair: Eileen Span Treasurer: Bob Eberwine Secretary: Robin Smith Member at Large: Jacqueline “Jax” Cole</p>
<p>Next conference call meeting will be held on Thursday, January 16, 2014.</p>
<p>Meeting Adjourned: 9:23 PM PDT</p>