

2015 Annual Meeting of the South Carolina Local Masters Swim Committee (SCLMSC)

February 21, 2015, 5:40 p.m.

SCY Championship Meet, NMB Aquatic and Fitness Center, North Myrtle Beach, SC

Meeting Minutes

Recorded by Michael Stresemann, Chair

In attendance:

SCLMSC Board members:

- Michael Stresemann, Chair
- Susan DeMere, GS, Vice Chair
- Leslie Scott, GS, Registrar, Sanctions Chair, and Fitness Chair
- Carolyn Moore, GS, Records Chair
- Diane Bartlett, GSMS, Coaches Chair
- Judy Childers, GSMS, Top Ten Chair (via phone)
- Viki Hill, LOCO, Treasurer

Members:

- Melinda Chappell, GSMS
- Pete Palmer, LOCO

1. Call to Order

Michael Stresemann, Chair, called the meeting to order. He reported that Jenny Craft, Secretary, could not attend the meeting and he would be recording the minutes for her.

2. Introductions

Michael Stresemann asked that everyone present introduce themselves and, if applicable, announce their position on the LMSC Board.

3. Secretary's Report

Michael Stresemann distributed the draft minutes from the December 2014 annual meeting. The minutes were reviewed and a few comments were made.

ACTION: Michael Stresemann will amend the meeting minutes and redistribute for review and approval at the next meeting of the Board.

4. Treasurer's Report

Viki Hill, Treasurer, gave the following Treasurer's Report:

	DEBIT	CREDIT	BALANCE
1/1/14			\$7,877.67
CHAMPIONSHIP	\$1,500.00		\$6,377.67
POSTAGE & STATIONARY	\$188.20		\$6,189.47
COACHES	\$275.48		\$5,913.99
CONFERENCE	\$3,536.92		\$2,377.07
DUES/INCOME		\$5,664.00	\$8,041.07
12/31/14			\$8,041.07

Viki also reported the following historical expenses:

Year	Year End Balance	Conference	Awards	Training
2012	\$7,510.88	\$4,836.59	\$695.00	\$450.00
2013	\$7,877.67	\$3,455.71	\$1,160.00	\$240.00
2014	\$8,041.07	\$3,536.92	\$1,500.00	\$275.48

Viki suggested the LMSC prepare a budget for CY2015 and then annually thereafter. After much discussion, it was decided a budget should be proposed and approved annually for the LMSC.

ACTION: Michael Stresemann and Viki Hill will work to produce a 2015 budget for review and approval by the Board.

Viki brought up the topic of using QuickBooks for LMSC finances. She indicated that USMS suggests this. There was a discussion about the cost of QuickBooks and whether the less expensive Quicken would meet our needs. Viki indicated she is familiar with both QuickBooks and Quicken and currently manages the finances with a spreadsheet. She felt the spreadsheet was adequate because the LMSC finances are currently very simple.

ACTION: Viki Hill will get cost information for QuickBooks and Quicken and this will be a topic at the next Board Meeting.

5. Elections

Elections were discussed and, because of the close proximity of this annual meeting to the previous annual meeting, it was decided no elections would occur at this annual meeting.

Also, the anticipated loss of Jenny Craft, Secretary and Webmaster, late this summer was discussed. Because the Bylaws allow for appointment by the Board for a vacated position, no action was taken.

6. Old Business

There was no noted old business to discuss.

7. New Business

A. Michael Stresemann distributed proposed amendments to the Bylaws that were prepared by Jenny Craft.

ACTION: Board members are to review these proposed amendments. These proposed amendments will be discussed throughout the year and a final amendment package will be distributed to the membership prior to the next annual meeting. The vote will be conducted at the next annual meeting to affect the amendments.

B. The schedule and location of 2016 championship meets for the LMSC were discussed.

ACTIONS:

- Diane Bartlett, Coaches Chair, will locate the criteria for the hosting facility. Diane will provide this information to Leslie Scott, Registrar, Sanctions Chair.
- In March, Leslie will email the criteria to the LMSC team representatives with a request for meet hosts. The team representatives will be given a few months to express interest in hosting the championship meets.
- The hosting team/location for the 2016 championship meets will be determined by the Board and posted no later than July.

C. USMS Adult Learn to Swim Clinics were discussed. The primary issue was reimbursement for the class fee and travel expenses for individuals attending. When this program was announced by USMS several LMSC members expressed an interest in attending. After a good discussion, several points were agreed upon. First, everyone felt that the LMSC should encourage and support the USMS vision. However, everyone also felt that with our limited resources criteria needed to be established for the level of financial responsibility the LMSC would assume. Second, everyone agreed that the best way for the LMSC to support the USMS vision would be to encourage the development and growth of the clubs and workout groups within the LMSC. Therefore, unattached individuals would not be eligible for financial support from the LMSC. Third, everyone felt a policy should be developed and approved to establish the requirements for and the limits of the financial support from the LMSC. Fourth, everyone agreed that the best mechanism to limit the level of financial responsibility the LMSC would assume would be to establish an annual budget for this financial support.

Returning to the original issue of individuals requesting financial support for the Adult Learn to Swim clinic in March, a few decisions were made. First, it was decided that

approving a budget and a reimbursement policy would not be possible prior to the March clinic in Atlanta. Second, it was decided that those requesting financial support could wait for the clinic that will take place during this year's convention.

ACTIONS:

- Michael Stresemann and Viki Hill will work to produce a 2015 budget for review and approval by the Board.
- Michael Stresemann will develop a reimbursement policy for review and approval by the Board.
- Diane Bartlett will investigate the LMSC hosting an Adult Learn to Swim clinic in South Carolina.

D. Leslie Scott reminded everyone that Jenny Craft needed a photograph and a short biography from all Board members for posting on the LMSC website.

8. Adjourn

The meeting was adjourned at 6:30 p.m.