

# USMS Convention — Jacksonville, Florida 2014

<b>Committee Name:</b> Registration	<b>Session #:</b> 1	<b>Report #:</b>
<b>Committee Chair:</b> Leo Letendre	<b>Vice Chair:</b> Susan Ehringer, George Simon	
<b>Minutes recorded by:</b> Susan Ehringer	<b>Date/time of meeting:</b> 18 Sept 2014, 6:45 PM	

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## Actions Requiring Approval by the HOD:

- 1.

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## Motions Passed:

- 1.

<b>Number of committee members present:</b> 8	<b>Absent:</b> 3	<b>Number of other delegates present:</b>
<b>Committee members present (list all, including chair and vice chair):</b> Chris Colburn, Susan Ehringer, Arni Litt, Leo Letendre, George Simon, Robin Tracy; Anna Lea Matysek (ex Officio), Ed Tsuzuki (Executive Committee)		

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## Minutes

The meeting was called to order at 6:46 PM

1. A discussion of the effect of the affiliation of Lifetime Fitness upon the registrar's duties and, in general, their relationship with an LMSC was held.
  - a. The clubs and workout groups were registered by the National Office as a convenience to Lifetime Fitness but otherwise it was no different than if Lifetime Fitness had done the same through the online registration system.
  - b. All relationships between Lifetime Fitness and the LMSC are identical to those of any other club or workout group. However, should any issue arise, informing the president and the executive director is prudent given the relationship between our two organizations.
2. An emergency legislative proposal was discussed and submitted to the Legislation Committee. The contradictory language in 201.3.5 has caused issues at least several times during the year and required interpretation by the Legislation Chair. In order to remove the offending language from the rule book ASAP, the proposal was submitted.
3. A discussion of the effect of Workout Groups one year after their creation was held. Two key points were made.
  - a. Based upon interpretations from the Legislation Committee, clubs have the authority to determine if their club will have workout groups.
  - b. Requests for certificates of insurance coverage can only be given to registered entities. For example a non-registered (de facto) workout group cannot receive a certificate but a registered one can upon request.
4. The relationship between an individual and a club was discussed. Two key points were made:
  - a. A individual may join any club but that does not bestow any additional privileges such as automatically being able to attend a given workout if there are other requirements in place.
  - b. Similarly, a club may not discriminate against an individual joining a club unless it complies with section 401.2.
5. The roles and expectations of our registrars was discussed.
  - a. The policy, passed by the Registration Committee during the year, concerning the delivery of registration cards was reviewed. The policy (to be placed in the policy manual):

Printed registration cards must be delivered (by mail or in-person) directly to the member.

The policy is in place to protect the personal identification information on the card. If an organization (club, workout group) wishes to collect membership forms or receive cards, they must indicate that the member doing so is optional.
  - b. A reminder that the LMSC minimum standards indicate that paper registrations as well as delivering printed cards should be done within 14 days of receipt and request respectively.

6. Miscellany

- a. A request for more meeting time in order to discuss registration issues was heard from several members.
- b. Registration statistics were presented. We have passed 60,000 members for the first time.
- c. The year plus membership program was discussed and some questions from registrars were addressed.
- d. Registrars were reminded that the committee is there to help them and to be their advocate, especially in prioritizing enhancements to the registration software.
- e. The committee will review the code defining the committee to see if it adequately describes its functions.

The meeting was adjourned at 7:58 PM

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