

**USMS CONVENTION – Greensboro, NC - 2005**

Committee Name: **Publications**

Session # (if more than one meeting): \_\_\_\_\_

Cmte. report #: **10**

Minutes recorded by: Meg Smath

Date/time of this meeting: September 16, 8:30 a.m.

ACTION ITEMS - PROPOSED EXPENDITURES

None

ACTION ITEMS - OTHER

None

Committee Chair: Meg Smath

Vice Chair(s): Steve Peterson

Number of committee members present: 9

Absent: 6

Number of other delegates at this meeting: 18

Committee members present Meg Smath, Steve Peterson, Marilyn Fink, Dave Oplinger, Tracy Grilli, Jani Sutherland, Debbie Cavanaugh, C.J. Rushman, Anne LaBorwit:

**MINUTES**

The meeting was called to order at: 8:30 a.m.

1. The committee chose from 10 designs submitted for the cover of the 2006 rule book. The design submitted by Ray Novitske was the winner. The contest was extremely close, and the chair had to break a tie between Ray's design and one by Raena Latina. Thanks to all for the wonderful submissions
2. The committee will dedicate the 2006 rule book to Pieter Cath. He deserves this award for his many years of dedicated service, and not just because he recently passed away.
3. Meg noted that she has been in discussions with the Editorial Board about finding some other way to sell ads for future rule books. One possibility is folding this into the national sponsor package. Another is giving this responsibility to the Marketing Committee. Connie Barrett, vice chair of Marketing, said she would take this up with the Marketing Committee.
4. Meg will not be able to continue as chair of this committee next year, and announced she had approached Susan Ehringer to take over for her, and will recommend her for the job. C.J. Rushman volunteered to assist Susan, Both Susan and C.J. live near Meg, and would be able to meet with Meg to go over the software and procedures used to produce the rule book.
5. Assuming all goes as plans with the governance changes, next year there will not be a Publications Committee charged to produce the rule book. Instead, there will be a coordinator, who will form ad hoc committees to choose next year's cover design and dedication, as well as proofreading.
6. Tracy will compile Appendix E of the 2006 rule book. Steve and Marilyn, who are both members of Legislation, will proofread the Legislation sections. Meg will assign other sections to the remainder of the committee members for proofreading.

The meeting was adjourned at: 9:30 a.m.

**TASKS FOR THE UPCOMING YEAR**

1. Compile and publish the 2006 rule book.