

1999 Rule Book Committee Minutes

September 16, 1999

Action Items

*** **Action item: Require all contestants in the cover design contest to sign the release prepared by the USMS Legal Counsel.**

*** **Action item: Change all references to “chairman” to “chair” in the rule book.**

Attendance

Number of committee members present: 9. Number of committee members absent: 2.

Total number of delegates attending the meeting: 19.

Minutes

I. Cover design contest

The committee chose the design submitted by Tom Lyndon.

II. Release for cover design contest

The committee voted to accept the following release prepared by Jeanne Crouse:

“I understand that my submission in the Rule Book Cover Contest (“Contest”) conducted by United States Masters Swimming, Inc. (“USMS”) will become the property of USMS and will not be returned to me. I further agree that USMS can use my submission for any purpose without compensation.”

* Action item: Require all contestants in the cover design contest to sign the release prepared by the USMS Legal Counsel.

III. Ads in the mini-rule book

We will include ads in the mini-rule book as well as the full rule book. The sponsors will be given the option of submitting separate copy for the mini-rule book or having their original ad reduced to fit the dimensions of the mini-rule book.

IV. Print run

We will print the same number of rule books this year as last year. We will distribute full-size rule books to the Board of Directors; members of Rules, Long Distance, Legislation, and Rule Book Committees; and all registered USMS clubs. Mini-rule books will be distributed to all LMSC Officials Chairs. Both full and mini-rule books will be distributed to all LMSC registrars. We will ask the LMSC registrars to let all their clubs know of the existence of the mini-rule book, and we will also publicize it in Streamlines.

V. Formatting of the full rule book

We will adopt some of the formatting implemented in the mini-rule book for the full rule book.

VI. Chairman vs. chair

The committee voted to recommend changing all references to “chairman” to “chair” in the rule book.

* Action item: Change all references to “chairman” to “chair” in the rule book.

VII. Dedication

The committee chose a worthy person to honor with the dedication. The recipient will be revealed when the rule book is published.

Adjournment

Tasks for Upcoming Year:

- * Deliver camera-ready copy to printer before Thanksgiving.
- * Determine committee assignments via e-mail.