

Committee Name:	Open Water Committee	Vice Chair:	Karen LeFebre
Committee Chair:	Bob Bruce	Date/time:	7/21/2019 - 8:00 PM EDT
Minutes recorded by:	Bob Bruce		

Number of committee members present: 14	Absent: 4	Number of other delegates present: 4
Committee members present (list all, including chair and vice chair): Bob Bruce, Chair; Karen LeFebre, Vice Chair; Denise Brown; Becky Cleavenger; Kim Elsbach; Rory Grigull; Lynn Hazlewood; Eric Hekkner; Jenny Hodges; Mark Johnston; Bob Kolonkowski; Peter Lee; Helen Naylor; Will Reeves. Ex-Officio: Jay Eckert; David Miner; Donn Livoni; Jim Davidson (representing Ali Hall & Long Distance Committee)		

Call-in Information:

1. Date: Sunday, July 21, 2019
2. Time: 8:00pm EDT – 7:00pm CDT – 6:00pm MDT – 5:00pm PDT – 4:00pm ADT
3. Call-in Numbers
 - a) Toll call-in number (preferred, use this if possible): 518-530-1840
 - b) Toll-free call-in number (costs USMS, for callers without free long distance): 855-212-0212
4. Meeting ID: 642-003-782 (code for guests to use)
5. Host Code: 9403 (code for acting Chair to use)

Action Items:

Agenda:

Opening:

1. The meeting was called to order at 8:01pm EDT.
2. Attendance and determination of quorum: quorum was reached with 14 voting members present.
3. Approval of previous minutes: the minutes of the June 16, 2019, OWC meeting were approved.

Executive Reports:

1. Report from the Chair—Bob Bruce. Bob spoke about the qualifications for the Open Water Service Award.
2. Report from USMS Vice President—Donn Livoni. Donn spoke extensively about the work of the Open Water Strategic Task Force. He spoke about each topic on the outline (attached to these minutes) and answered questions.
3. Report from USMS Open Water Safety Coordinator—David Miner. David reported that there have been no new sanctions this month, but there is one being considered.

Open Water Strategic Task Force Report and Discussion: Donn Livoni

Remaining OWC Meetings for 2019 (included here as an ongoing reminder): I expect 100% attendance because every voice matters on this committee. Recognizing that we are all busy adults with full and sometimes-chaotic lives, I'll allow one no-fault absence.

- Sun 18 Aug
- Thu 12 Sep at Convention

OWC goals & measurements for 2019: “The OWC goal is to promote the development of and participation in USMS open water swimming, and to support quality open water swimming experiences for adults in line with the Vision, Mission, Values, and Strategy of USMS. The measurement of this goal will be the quantity of events, swims, & splashes, the quality of those experiences, and other metrics that will help us measure our progress to accomplish these goals.”

Subcommittee Reports:

1. Open Water Development & Promotion Subcommittee. Purpose: To generate real, actionable ways to develop and promote open water swimming. This is the central purpose in the committee definition. Chair & Members: Chair: Will Reeves. Members: Denise Brown, Lynn Hazlewood, Jim Kennedy, Karen LeFebre, Joe Linford, Andrew Magazine. Report: Will submitted a written report.
2. Open Water Guide to Operations (OWGTO) Subcommittee. Purpose: To review, revise, format, and communicate the contents of the OWGTO. Chair: Bob Bruce. Members: Becky Cleavinger, Lynn Hazlewood, Eric Hektner. Report: Bob submitted a written report.
3. Rules & Legislation Subcommittee. Purpose: Working as a joint subcommittee with members from both OWC & LDC, examining & vetting rules proposals and bringing these proposals for consideration to the OWC then the LDC (although proposing rules to the USMS HOD is an LDC function, we have chosen in recent years to have this group work across both committees for thoroughness). Chair: Bob Bruce. Members: Becky Cleavinger, Lynn Hazlewood, Will Reeves. Report: Bob submitted a written report about 2019 rules proposals .
4. Safety Education Subcommittee. Purpose: To review any new or ongoing business to the OWC relating to safety, and to review the documents and process of safety planning with the Open Water Safety Advisor. Chair: Bob Kolonkowski. Members: Kim Elsbach, Rory Grigull, Jim Kennedy, Peter Lee. Report: Bob K. submitted a written report.
5. Event Management Subcommittee. Purpose: To prepare material for seamless presentation of events and to develop the training a course on event development & management for Event Hosts/Event Directors (first piloted in presentation in 2015). Chair: Karen LeFebre. Members: Jenny Hodges, Joe Linford, Helen Naylor. Report: No report.
6. Officials Subcommittee. Purpose: To evaluate current practices in officiating USMS open water events and to develop materials to improve this. Chair: TBD. Members: Rory Grigull, Peter Lee, Helen Naylor, Will Reeves. Also Jim Davidson from the LDC. Report: No report.
7. Awards Subcommittee. Purpose: To manage the process for selecting our annual Open Water Service Award, and perhaps exploring the honoring of USMS open water “pioneers”. Chair: Jenny Hodges. Members: Bob Kolonkowski, Will Reeves. Report: No report.
8. Open Water Swim Training Subcommittee. Purpose: To develop guidelines and materials for coaches to prepare swimmers for open water swims. I hear that the Coaches Committee is considering adding such material to the Coaching Certification program, so we may have an opportunity to work jointly with this committee. Chair: Mark Johnston. Members: Denise Brown, Kim Elsbach, Jim Davidson, Andrew Magazine, Helen Naylor, Kate Stephensen. Report: Mark submitted a written report.

Around-the-Table: Although you are serving on a national committee, your greatest task and bully pulpit strength lies in developing and promoting USMS open water swimming at the local and LMSC level. What are you doing NOW at the local or LMSC level to spread the word about USMS open water swimming in general and to encourage USMS open water swimming specifically for 2019?

Close:

1. Next meeting: Sunday, August 18, 2019 - 8:00pm EDT, etc.
2. The meeting was adjourned at 9:10pm EDT.

Full OWC (Voting Members = 18; Quorum is Voting Members= 9; Ex Officio Members = 5)

Present	First Name	Last Name	LMSC	Email
Voting Members				
Y	Bob	Bruce	Oregon	coachbobbruce@gmail.com
Y	Karen	LeFebre	Pacific	karen@bigskyendurancesports.com
N	Kate	Andrup Stephensen	Virginia	kands606@gmail.com
Y	Denise	Brown	Michigan	dbrown@fillinghome.org
Y	Becky	Cleavenger	Pacific	beckycleavenger@yahoo.com
Y	Kimberly	Elsbach	Pacific	kdelsbach@ucdavis.edu
Y	Rory	Grigull	Florida Gold Coast	rory@paqswim.com
Y	Lynn	Hazlewood	Potomac Valley	lynhzlwd@icloud.com
Y	Eric	Hektner	Pacific	e.hektner@gmail.com
Y	Jenny	Hodges	So. Dakota	nifferannehodges@yahoo.com
Y	Mark	Johnston	Montana	coach@flowswimmers.com
N	James	Kennedy	Pacific	jbkzoomer@aol.com
Y	Bob	Kolonkowski	Metro	rpk248@netzero.com
Y	Peter	Lee	Potomac Valley	peter.lee@treasury.gov
N	Joe	Linford	Utah	joeblinford@gmail.com
N	Andrew	Magazine	Kentucky	andrewmagazine@yahoo.com
Y	Helen	Naylor	Southeastern	helen.naylor@vanderbilt.edu
Y	Will	Reeves	Utah	swimrwill@gmail.com
Ex-Officio/Associate Members				
N	Bill	Brenner	NO	bbrenner@usmastersswimming.org
Y	Jay	Eckert	NO	jeckert@usmastersswimming.org
Y	David	Miner	NO	openwateradvisor@usmastersswimming.org
Sub	Ali	Hall	LDC Chair	mi.consult.ahall@gmail.com
Y	Donn	Livoni	Board	glenhollyfarm.livoni@gmail.com