

Committee Name:	INVESTMENT COMMITTEE	Session #:	Report #:
Committee Chair:	Dave Burgio	Vice Chair:	Elyce Dilworth
Minutes recorded by:	Dave Burgio	Date/time of meeting:	Thursday, January 17, 2013 @7p and 8p

Motions Passed:

1. To change the remaining two 2013 Conference Calls to: a) Tuesday, April 23 at 7:30p/8:30p, and b) Tuesday, July 23 at 7:30p/8:30p.
2. To re-allocate 1% (+/-) of the Portfolio Cash balance to Emerging Market Equities.

Number of committee members present: 4

**Absent: 1
(Excused)**

Number of other delegates present: 0

Committee members present (list all, including chair and vice chair): Dave Burgio, Elyce Dilworth, Stan Benson and Bill Sherman along with Ralph David and Susan Kuhlman. Jim Walker, NT Portfolio Manager, joined at 8p.

Minutes

The meeting was called to order at 7:05p by Dave Burgio.

- 1) It was noted that the Portfolio Balance ending on December 31, 2012 was \$1,817,412.45.
- 2) The Committee reviewed the 2012 Performance Reports for 9 Portfolio Funds, exclusive of the Tips and Money Market Funds. The performance of each Fund was compared with its Benchmark, the Index 500 and Lipper average, along with a review of cumulative 3,5,10 and 15 year results as appropriate depending on Fund inception..
- 3) Composite 2012 Portfolio performance was noted as 9.11% with Equities increasing 16.33% and Fixed Income 4.0% .
- 4) The Committee agreed that the end-of-year cash balance of 3.3% or \$60,385 should be reduced and re-allocated within the Portfolio after discussion with Jim Walker.
- 5) The Committee lastly agreed to change the remaining two Conference Calls to the Tuesdays after the 3rd Thursday in April and July @ 7:30p and 8:30p to permit Northern Trust additional time to complete the detailed Fund performance report requested by the Committee.

At 8p Jim Walker, USMS Northern Trust Portfolio Manager, joined the meeting:

- 1) Jim briefly commented on 2012 Portfolio performance noting, in summary, that it had been very good Portfolio year.
- 2) Jim further stated that the view of Northern Trust for 2013 was a continued favorable environment for Equities, but to expect some Market volatility during the upcoming Debt Ceiling discussions by Congress.
- 3) The Committee agreed, based on Jim's recommendation, to re-allocate 1% (+/-) of the current Portfolio Cash balance to Emerging Market Equities.
- 4) Further discussed, was that all Portfolio Interest and Dividends would continue to accrue in the Money Market Fund, and be re-allocated to Equities by Jim Walker. This would be reviewed quarterly by the Investment Committee.

The meeting was adjourned at 8:45p
