

## USMS Convention — Atlanta, Georgia 2016

<b>Committee Name:</b>	HISTORY & ARCHIVES	<b>Session #:</b>	1
<b>Committee Chair:</b>	BARBARA DUNBAR	<b>Vice Chair:</b>	MEEGAN WILSON
<b>Minutes recorded by:</b>	MEEGAN WILSON	<b>Date/time of meeting:</b>	September 22, 2016, 11:30 am

**Actions Requiring Approval by the HOD:** none

**Motions Passed:** none

<b>Number of committee members present:</b>	<b>9</b>	<b>Absent:</b>	<b>5</b>	<b>Number of other delegates present:</b>	<b>19</b>
<b>Committee members present (list all, including chair and vice chair):</b> Barbara Dunbar, Meegan Wilson, John Bauman, Marcia Benjamin, Betsy Durrant, Lucy Johnson, Jayne Saint-Amour, Chris Stevenson (EC, VPLO), and Anna Lea Matysek (Ex Officio, National Office)					
<b>Committee Members Absent:</b> Jennifer Carlson, Margie Hutinger, Phillip Luebke, Gail Roper, Marie Vellucci					

### Minutes

The chair called the meeting to order at 11:30 am, welcomed attendees and new delegates, and called the roll. The History and Archives committee locates, records, collects, and preserves USMS documents to ensure that the achievements of USMS and its Masters swimmer members will be properly documented, maintained for posterity, and accessible. Committee members were thanked for their efforts during the past year.

The prior year projects and accomplishments were reviewed as follows.

1. The National Record Chronology Project involves locating missing dates from the USMS Records lists. More than 200 dates have been located, and nearly 150 have been submitted to and uploaded by the USMS Records Recorder. Dates are predominantly missing from 1972 – 1984. [To find the list of USMS records for a swimmer, go to <http://www.usms.org/comp/records.php?slt=s&ri=i> and enter a name to see the list of records. Click on the “+” sign in the first column to see all record listings for an event and the records that are missing full dates.]
2. Progress continues with the “Identification of Top 10 Swimmers (Missing ID) Project.” An alphabetical and a “by LMSC” list of unidentified swimmers are at [http://www.usms.org/hist/tt\\_swimmers\\_no\\_id.pdf](http://www.usms.org/hist/tt_swimmers_no_id.pdf). Members can help identify swimmers in the USMS Top 10 lists who have not been assigned IDs because of name changes, misspellings, missing information, name similarities, or foreign status.
3. The SWIM-MASTER editions from 1971 through 1990 have been scanned into a non searchable pdf format for posting onto the USMS website. An index of the contents is being created.
4. Special research requests are periodically completed by the H&A chair and vice chair regarding the registration database, Top 10 database, and other information needing verification.
5. USMS Historical Project involves research, location, and verification of the USMS Historical Timeline and scanning and archiving historical documents.
6. Open Water and Long Distance National Championship Results Project is ongoing and includes locating and scanning remaining missing official 1974 – 1991 Open Water and Long Distance National Championship results (see [http://www.usms.org/hist/missing\\_ld-ow\\_results\\_1974\\_1991.pdf](http://www.usms.org/hist/missing_ld-ow_results_1974_1991.pdf)). Results will be posted onto the USMS web site in a timely manner. Not all Open Water and Long Distance Championship results still exist.
7. The Deceased Member Date of Death (DOD) project requires research so that dates of death can be added to the registration database. The short list of deceased USMS members for whom no date of death could be found is located at [http://www.usms.org/hist/?utm\\_campaign=top\\_nav&utm\\_medium=about\\_usms](http://www.usms.org/hist/?utm_campaign=top_nav&utm_medium=about_usms). The direct link to the complete list of deceased members is <http://www.usms.org/reg/deceased.php>.
8. The Identification of Deceased Members Project involves the verification of members who are not listed as deceased in the USMS registration database.
9. The project to identify members in the registration database with duplicate permanent IDs is ongoing.

10. The Top 10 Publication Project includes scanning and posting the original Top 10 Lists, Booklets, and Errata for Relays and Individuals in order to allow USMS members access to all Top 10 booklets, errata, and relay Top 10 lists. The scanned booklets are archived “as is,” including any published errors later corrected via Errata documents. The scanned Top 10 Booklets and corresponding Errata are being posted to the USMS web site in the Top 10 section, under the Printed Top 10 Listings page <http://www.usms.org/content/top10print>. Searches continue for more legible copies.
11. There was considerable discussion of the Relay Top 10 Project. The labor intensive conversion of pre-1994 Relay Top 10 lists into a format that can be uploaded into the USMS Top 10 database is on hold. Research, identification, and addition of missing swimmer names and permanent IDs continues. Incorporation of Top 10 relay data into the USMS Top 10 database will occur in a timely manner, however some names will be incomplete or without IDs. Members can help identify missing information from the online Top 10 listings.
12. The conversion of existing old paper registration documents into a digital format for incorporation into the USMS registration database has been completed.
13. The “Masters Swimmers who are Olympians” list is periodically updated on the USMS web site at <http://www.usms.org/hist/oly/>.
14. Additional missing documents, including convention minutes and other AAU Masters and USMS documents, have been located, scanned, and posted onto the USMS web site.
15. The Swimmer Stories Project involves updating, correcting, and link checking of existing stories; finding and fixing navigation and page format or display issues; and addition and fact checking of new stories. The Thomas Maine story has been completed and uploaded to the USMS website.
16. There was additional discussion of projects, timelines, priorities, and cooperation with other USMS committees..

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## Tasks for the Upcoming Year

Ongoing projects will continue.

The meeting was adjourned at 12:25 pm to allow new delegates to attend their 12:30 pm luncheon.

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