

Committee Name:	Executive Committee	
Committee Chair:	Peter Guadagni	
Minutes recorded by:	Greg Danner	Date/time of meeting: 6/7/2021 8:00pm ET

Actions Taken:

1. Approved: April 5, 2021 Executive Committee Meeting minutes.

Number of committee members present: 10	Absent: 0	Others present: 0
Committee members present (list all, including chair and vice chair): Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
Not Present: None.		
Guests: None.		

Minutes

The meeting was called to order at 8:01pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Approve April 5, 2021 meeting minutes (Greg): **MSA to approve the April 5, 2021 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
 - a. Membership: We recently surpassed 40,000 members, so we continue to have a positive outlook. The Try Masters Swimming (TMS) campaign starts this week. Feedback was received from the Pacific LMSC that it wasn't the right time for them yet, with clubs just getting back in the water recently. They are looking at a fall timeline for pushing communications regarding trial membership.
 - b. Webinars: Dawson and Jess have been in discussions with the ALTS, LMSC Development, and Coaches committees on putting a calendar together. There are a few webinars scheduled this week (Grievance and Code of Conduct), but they have low registrations. They might be getting lost in the mix of other communications, so we will work to condense or postpone them accordingly.
 - c. Questions:
 - i. Donn asked about the start date for TMS and how that aligns with our year plus membership; Dawson responded June 15 for the TMS start, with the hope that potential members would then be ready to sign up in July for a year plus membership. The National Office will issue follow-up communication for trial members that haven't joined.
 - ii. Ed commented that he will send the EC a calendar/timeline of webinars from the LMSC Development Webinar subcommittee, directed by Tom Moore. Moving forward, we also hope to identify the schedule of regular committee meetings for public posting.
 - iii. Patty inquired if we would have a USMS presence at USA Swimming Olympic Trials. Dawson responded that the environment is different, so we primarily have staff just going to the event to meet with sponsors.
4. Discussion and agreement on preliminary annual meeting schedule (Peter):
 - a. Preliminary annual meeting schedule was distributed prior to the call (calendar view and descriptive list).
 - b. Peter asked the group if everyone was comfortable with plans for all non-legislative committees to have their final meeting in August. There were no objections. The committee meetings held in conjunction with the annual meeting will be 15-minute sessions intended to approve those August minutes. It was noted that this plan had been agreed upon with Charles Cockrell (Rules Committee Chair) and so the EC agreed with this plan as well.
 - c. Legislative schedule meetings will be spread over a two-week period rather than one week (as it was last year). This is important because it is the opportunity for delegates to effect legislation. The EC agreed that we need to do a better job of communicating the expectation of these meetings. Delegates may want to persuade a committee to either recommend or not recommend legislation. On a separate note, Donn said that the Long Distance meeting should probably not run concurrent with other legislative meetings because of potential crossover relevance. Peter agreed.
 - d. Primary HOD sessions: tentatively slated from Friday to Sunday again.

5. Discussion on Streamlining Legislative Process (Peter): Peter asked the EC for concurrence on suggestions compiled by the special task force led by Dan Cox and received it. Following that, suggestions will be reviewed with our parliamentarian to see what can be implemented. Some of suggestions discussed and expanded upon during this call: Reducing the HOD floor comment window per delegate and implementing a max discussion time per proposal and having two consent calendars: one for reports and one for legislation.
6. Roundtable (All):
 - a. President (Peter): Will be issuing an email to our volunteer membership regarding the BOD taking emergency actions regarding pool nationals.
 - b. VP Administration (Chris Colburn): Informed the EC that there are 540 entries so far for SCY Nationals. Chris asked Peter if the slate of candidates running for elections in the fall would be posted on the website soon. Peter indicated that Erin Sullivan is working with Jessica Reilly to get that information posted.
 - c. VP Local Operations (Ed): If anyone has questions in response to the forthcoming LMSC Dev Webinar calendar, please feel free to contact Ed.
 - d. VP Programs (Donn): Noted that the ePostal patch requirements are changing this year due to the pandemic; members need only swim three of the remaining four events to be eligible. The first Open Water National Championship is the 2-mile cable swim scheduled for June 26 Foster Lake in Oregon. The only other OWNC expected this year will be outside San Antonio in mid-September.
 - e. VP Community Services (Chris Campbell): Chris said he's completed four of his LMSC calls (to discuss USMS priorities, volunteer roles, TMS, club rebuilding, etc). What he's learned so far is that LMSC leaders may need clarity on the difference between rules, policies, and procedures. Additionally, he recognized that the priorities and needs vary based on the LMSC.
 - f. Treasurer (Teddy): Finance is working on revising the Financial Operating Guidelines (FOG), Audit recently finished up some field work, and she's working with Susan Kuhlman on financial statement comments that will be issued to the BOD. Peter asked about a timeline for the FOG revisions so it can be considered for our policy review calendar; Teddy answered that the plan is before the July BOD meeting.
 - g. Secretary (Greg): No comments.
 - h. Immediate Past President (Patty): No comments.
 - i. Legal (Maria): No comments.
7. The next EC call will be Tuesday, July 6, 2021 at 8:00pm ET. The next BOD call will be Monday, July 19, 2021 at 8:30pm ET.

The meeting was adjourned at 9:23 pm ET.

Respectfully Submitted,
Greg Danner, Secretary