

<b>Committee Name:</b>	Executive Committee	
<b>Committee Chair:</b>	Peter Guadagni	
<b>Minutes recorded by:</b>	Greg Danner	<b>Date/time of meeting:</b> 11/2/2020 8:00pm ET

## Actions Taken:

1. Approved: The September 8, 2020 Executive Committee Meeting minutes.

<b>Number of committee members present: 10</b>	<b>Absent: 0</b>	<b>Others present: 0</b>
<b>Committee members present (list all, including chair and vice chair):</b> Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
<b>Not Present:</b> None.		
<b>Guests:</b> None.		

## Minutes

The meeting was called to order at 8:03pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Approve September 8, 2020 meeting minutes (Greg): **MSA to approve the September 8, 2020 meeting minutes.**  
Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
  - a. Registration: Opened yesterday at 12:01 am: 900 registrants so far. Clubs and WO groups: 766. A little over 900 by this time in 2019.
  - b. Budget: An updated budget memo will be issued tomorrow. The BOD is being invited to sit in on the Finance Committee meetings this week.
  - c. Board member one on one meetings: Strategic meetings. All BOD members are invited to schedule a time with Dawson.
  - d. Staff meetings: Strategic, scheduled for Nov 11-12.
  - e. Questions/comments:
    - i. Chris Colburn commented on the ease of the registration process, as it has been streamlined even further this year.
    - ii. Peter asked about the percentage of our members belong to the 766 clubs and workout groups that renewed/registered. Dawson was not sure but indicated that he would report on this later.
    - iii. Peter suggested that we make the proposed budget publicly available to see. Comments would be welcome. Dawson noted that it will be like the budget memo that was shared for the Annual Meeting and an update will be available after the first Finance Committee call.
4. Committee Assignments (Peter):
  - a. Peter commented that the President position might wield too much control, with the ability to determine committee assignments and At-Large delegate assignments.
  - b. Peter went through each of the planned committee Chairs and VCs. The Executive Committee provided concurrence.
  - c. Meeting frequency: Peter mentioned that while many committees meet monthly, many of them don't need to meet that frequently.
  - d. Strategy to improve mentoring: Rather than allocating many committee tasks to experienced members, we should encourage chairs to delegate tasks broadly and to assign mentors as needed.
5. Validate concurrence of Appendix B changes (Peter): Patty suggested additional clarity around the "combined meets" portion of the changes that were suggested. This will be reviewed later when that clarity is provided. (*Secretary's Note: after post meeting communications with the Rules Chair, objections to concurrence were dropped.*)
6. Annual Meeting review (Peter/all):
  - a. General discussion on our first virtual annual meeting. It was observed that while there are opportunities for improvement, we were able to complete our required business functions. This type of shorter meeting could open more opportunities for more educational in-person meetings, like the LMSC Summit. Chris Colburn shared his

concern that the month-long series of Zoom meetings were draining on many volunteers. Group discussed the long session in which Rule Book amendments were considered and what changes might help keep the session shorter.

- b. Peter asked the EC what they thought about the formation of two task forces/groups to assess content for an educational meeting and streamlining of the business meeting. The prior work of the Convention Task Force would be revisited. The EC was supportive. Patty recommended including HOD members not on the BOD that were supportive of the virtual effort. Chris Colburn recommended that the same people should not be working on both groups.

7. New business / roundtable (All):

- a. Budget: Travel related to Championship meet liaisons and the Audit Committee is under consideration for changes.
- b. Winter/Summer Board meetings: No commitment to meet in-person yet. A delay of the winter Board meeting might put us behind, so it should be done virtually if an in-person meeting does not seem feasible.

8. The next EC call will be December 7, 2020 at 8:00pm ET. The next BOD call will be November 16, 2020 at 8:00pm ET.

The meeting was adjourned at 9:16pm ET.

Respectfully Submitted,  
Greg Danner, Secretary