

Committee Name:	Executive Committee	Date/time of meeting:	11/4/2019 8:30pm ET
Committee Chair:	Peter Guadagni		
Minutes recorded by:	Greg Danner		

Actions Taken:

1. Approved: Ratification of email vote approving the October 7, 2019 Executive Committee Meeting minutes.

Number of committee members present: 9	Absent: 1	Others present: 0
Committee members present (list all, including chair and vice chair): Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Dawson Hughes – CEO; Patty Miller – Immediate Past President.		
Not Present: Maria Elias-Williams – Legal Counsel.		
Guests: None.		

Minutes

The meeting was called to order at 8:30pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Ratification of email vote to approve October 7 meeting minutes (Greg): **MSA to approve the minutes. The motion passed unanimously.**
3. CEO's report (Dawson):
 - a. We're planning to migrate LMSC websites/forums from our legacy servers. Due to issues with our old usms.org email accounts, that also needs to be migrated.
 - b. Membership Coordinator/Registration update: Registration for the new season is open. Communication with membership coordinators is ongoing. We have a wide range of capabilities, interest, and level of detail amongst our LMSC Membership Coordinators. Some have sent in registration related suggestions to the National Office and EC members are encouraged to do the same.
 - c. Unified fee: Longer report will be in the next Board meeting. 31 LMSCs have adopted early, which is higher than expected. At least nine other LMSCs plan to adopt but wanted to use one year to transition. Not all adopted the club/workout group/OEVT fee changes.
4. Transition meeting (Peter): There was a transition meeting in Sarasota last Friday for the new President and Treasurer. A general discussion of strategy and committees took place.
5. Committee selection (Peter):
 - a. Status update: We're making a concerted effort to get younger members involved. There are some new challenges finding finance professionals that aren't already involved.
 - b. Committee chairs:
 - i. Selection/concurrence by EC for Standing Committees of the HOD. Peter asked each VP for any input on the spreadsheet detailing Chairs and VCs. Each VP discussed various opening, interested parties, and whether any changes were appropriate. Peter noted that no decision needed be made today regarding VCs. The EC concurred with the committee chairs.
 - ii. Feedback to chairs from committee and EC members: Peter said that committee member and EC member feedback should go back to the chairs. This might allow them to learn from past performance. Teddy asked for clarification on what information should be shared. Patty recommended summarizing the information, providing the chair with a range of ratings, and suggestions for improvement.
 - iii. Committee sizes may need to be adjusted.
6. Discussion on winter BOD meeting, possible focus and topics (Peter): No specific conclusions at this point.
7. The next EC call will be December 2 at 8:30pm ET. The next BOD call will be November 18 at 8:30pm ET.

The meeting was adjourned at 9:13pm ET.

Respectfully Submitted,
Greg Danner, Secretary