

Committee Name: Executive Committee

Committee Chair: Patty Miller

Minutes recorded by: Chris Colburn

Date/time of meeting: 5/2/2016 7:30pm EDT

Actions Taken:

1. Approved: minutes of the 4/4/2016 Conference Call as amended

Number of committee members present: 10

Absent:0

Others present:0

Committee members present (list all, including chair and vice chair): Patty Miller - President; Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Frank (Skip) Thompson -VP of Community Services; Chris Colburn – Secretary; Ralph Davis – Treasurer; Maria Elias-Williams - Legal Counsel; Nadine Day – Immediate Past President; Dawson Hughes – CEO.

Minutes

The meeting was called to order at 7:31pm EDT.

1. Agenda Review and Conflict of Interest (Patty): There were no conflicts reported.
2. Patty celebrated an enjoyable, well-run Nationals event, and congratulated Nadine on winning the Ransom Arthur Award.
3. **MSA to approve the minutes of the 4/4/2016 Conference Call as amended.**
4. CEO's Update (Dawson):
 - a. Dawson had a great experience meeting people at Nationals, and connected with some old friends at the meet.
 - b. Dawson has met with everyone on the Executive Committee at this point, and is still working on meeting with all members of the Board.
 - c. Membership is flat over last year, but the National Office is working on renewals in May. The National Office will be sending out a text message to about 9000 non-renewed members based on their contact preferences from last year.
 - d. Strategic planning has kicked off, and the first task force meeting will be held in the next few days.
5. USMS 1st Quarter Financial Forecast and 1st Quarter Investment Committee Report (Ralph):
 - a. Revenues and sponsorship revenue are behind budget projections.
 - b. Our investments did better (up \$35,000) as the first quarter progressed.
 - c. Ralph indicated that every 1% membership translates to about \$25,000 in revenue, so we're down about \$74k in revenue from our budgeted projections for the first quarter. Ed asked a question about whether the numbers reflect when members renew during the year, and how renewals trickle in as opposed to happening all at once. Dawson indicated that the renewal drive in May would focus on this. Nadine provided some clarity behind some of the line items as well.
6. Roundtable:
 - a. Ed: The only issue he raised is the potential conflict with Pan Ams (coming up later).
 - b. Skip: Coaches were selected for the High Performance Camp. Nadine will be the head coach. The Sports Medicine booth at Nationals seemed to have a lot of traffic. Skip solicited feedback from the EC members who stopped by the Sports Medicine booth. The trainer who was there was doing a great job per Nadine. Kyle has done a great job integrating the USMS booths with the sponsor booths. There will be more later about the National Coaching Clinic. This was the first time that Hospitality was separate for coaches and officials. There were some complaints about the amount of space for each. Certification courses are going fine. USA Triathlon is meeting with the Education division to continue their partnership.
 - c. Chris McGiffin: Nothing pressing to report.
 - d. Chris Stevenson: Nothing pressing to report.
 - e. Chris Colburn: Chris is trying to get ahead on the backlog of minutes before moving this month.
 - f. Ralph: Nothing additional to report
 - g. Maria: Maria is impressed with the questions that come across her desk, and is impressed with the engagement she experiences with the members, volunteers, and staff.

7. 2018 Masters Pan American Championships: The bid has not yet been awarded, but will be awarded at the May 7-8 UANA Masters Technical Committee Meeting. A question is if Orlando is awarded the championships in 2018, what should we do with our 2018 Summer National Championships. There is not a sense that we should forego a 2018 Summer Nationals. If there were to be a combined USMS Nationals with UANA Masters Pan Am Championships, there would need to be a proposal made to the Rules and Championship Committees to deal with the rules exceptions. Nadine further added that the discussion would have to surround the logistics of a combined event, including how to handle the age groups of swimmers not recognized by FINA. More discussion surrounded the history of what has happened with other combined championships. Patty indicated that we would have to wait until this weekend to learn the decision of the UANA Masters Technical Committee.
8. Patty led a further discussion related to some other conflicts between national and international meets that occur in 2017. Patty asked Skip to reach out to the Coaches committee to determine any need for prioritization regarding the 2017 Worlds in Budapest. Nadine provided some backgrounds on the Coaches that attended previous Worlds meets. Nadine reminded Chris McGiffin about the deadlines for officials for Worlds. Nadine further explained the process of how we receive that information from FINA. Patty wants to make sure that we know the details of that process. Patty also mentioned that for the 2018 UANA Masters Pan American Championships, the Orlando bid requested Pan Am dates in August that will more than likely conflict with Summer Nationals.
9. National Coaches Conference: Much of this is being driven by the Coaches Committee. Nadine asked the question about how the Conference will support an international focus, so UANA coaches can come and learn at this clinic. Susan explained to Patty how that was to work financially, and how it would be planned for. The Task force consists of three members of the Coaches committee (Helen Naylor, Chris Campbell, Cindy McGrail); and three members from the Pacific LMSC, including Cokie Lepinski, Stu Kahn and Charlene O'Brien. Dates will be Veterans Day weekend. Patty asked if Nadine is interested in being on the task force (Presidential Appointee – yes) to make sure the international component is covered. Nadine indicated that something needs to get to UANA by the middle of this week, even if the information is incomplete. Patty asked Skip to provide a quick summary of the purpose and what will occur. Skip asked for how much detail to provide. Patty indicated that she's looking for a "save the date" to provide for this weekend. Patty thanked Nadine for volunteering to participate on the task force.
10. The EC had a discussion about clubs using trademarked names in their club names.
11. Chris McGiffin asked Ed for an update about the USA Swimming Board of Directors Meeting. Ed will update the Board on the Board call in two weeks. One piece of information was the proposed legislation that would change the titles of the volunteers and professional staff within USA Swimming. There was some discussion of the impact and relevance to USMS as an organization.
12. Next meeting will be June 6, 2016 at 7:30pm EDT.

The meeting was adjourned at 8:35pm EDT.

Respectfully Submitted,

Chris Colburn, Secretary