

Committee Name: Executive Committee

Committee Chair: Patty Miller

Minutes recorded by: Chris Colburn

Date/time of meeting: 4/4/2016 7:30pm EST

Motions Passed:

1. MSA to approve the minutes of the 3/7/2016 Conference Call as amended.

Number of committee members present: 9

Absent:1

Number of other delegates present:

Committee members present (list all, including chair and vice chair): Patty Miller - President; Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Frank (Skip) Thompson -VP of Community Services; Chris Colburn – Secretary; Ralph Davis – Treasurer; Maria Elias-Williams - Legal Counsel; Nadine Day – Immediate Past President; Dawson Hughes – CEO.

Not Present: Ed Tsuzuki - VP of Administration;

Minutes

The meeting was called to order at 7:31pm EDT.

1. Agenda Review and Conflict of Interest (Patty): There were no conflicts reported.
2. Introduction of Dawson Hughes (Patty/Dawson): Patty welcomed Dawson to the call. This is his second week of work and he has hit the ground running. Dawson met with the staff last Monday to provide an introduction. He has already gotten a lot of input on both short term items and long term strategies. He looks forward to meeting with the Executive Committee and Board members as soon as he can. He is currently monitoring the North Carolina legislation with respect to Short Course Nationals in Greensboro. Kyle spent some time this weekend at the East Coast Regional College Club Championships. Melanie Jaudon started today as the new Administrative Assistant. Bill and Susan have been helping Dawson to throttle the flow of information at a manageable rate.
3. **MSA to approve the minutes of the 3/7/2016 Conference Call as amended.**
4. Plan for Reporting by Officers: There has been some discussion over the past few weeks over the reporting responsibilities of the Vice Presidents. Patty outlined a couple of options: first, quarterly reports curated from the committee chairs, and monthly issues to bring up to the EC as needed; or, having monthly reports that the Board ends up seeing in some way. There was some discussion and clarification of the options Patty outlined. Chris further outlined his concerns with providing a written monthly report to the Board, since the Board is a policy making body. Part of what Patty is asking is if the quarterly reporting can be synthesized to what the Board needs to know from a policy perspective. Meanwhile, in that case, we can bring relevant points to the EC and the Board as they come up in between the reports. Chris reported that he has been behind on posting minutes and would catch up. The consensus was to do the quarterly reports, and then the VPs would provide a high-level annual report for Convention.
5. Examination of Committee Structures (Patty): Patty asked the EC to reflect on the structures of their committees. Chris McGiffin mentioned that the committees are still owning some of the education portion of the work with respect to Open Water. Ralph and Skip mentioned the status of their committees, and the specialized value of their volunteers. Skip reminded the group of the potential staff costs for the services that are currently provided by some of those volunteers.
6. Roundtable:
 - a. Chris McGiffin: We are up to speed about the conversations regarding Greensboro. There is a discussion about Open Water practices that will require a meeting.
 - b. Chris Stevenson: LMSC Development is close to presenting their new set of standards to the Board after a lot of hard work and feedback on their proposal. There was an issue that came up the past two years regarding presentation of awards at Nationals that Chris hasn't heard about this year. Patty and Chris provided some background for Dawson on the issues. Nadine provided some history on the presentation of the Ransom Arthur Award at Spring Nationals, and mentioned that this has been an issue for the past four years.
 - c. Skip: The High Performance Camp is up and running. The Coaches Committee decided to help with the selection of coaches. Helen Naylor is working with Pacific and Susan Kuhlman on the planning of the National Coaches Clinic. Sports Medicine is working to secure approval for Dr. Tanaka to present at Convention.
 - d. Ralph: It's the end of the quarter. March was good for investments (up \$35,800, 1.63%), and SSL was up 2% (~\$3600). This month, we will be working on our forecast for the rest of the year. Dawson is working with the staff on the new forecast relative to the budget.
 - e. Nadine: Nothing to report.
 - f. Chris Colburn: Chris found he was behind on committee minutes than he thought, but should be caught up tonight.

- g. Maria: Nothing major right now, but we should keep our eye on North Carolina and what's going on there. Patty mentioned that the National Office has some one-on-one language they've been sending to those who have voiced concerns about Nationals.
- h. Chris McGiffin asked a personnel question of Dawson. He also asked a question about the history and logistics of LMSC Socials at Convention. There was some discussion of whether or not USMS should subsidize the event. Patty asked Dawson to ask Tracy about the issue, since she has the pulse of the LMSCs about the Socials at Convention over the previous few years.
- i. Ralph is curious if any other states have passed laws similar to the one in North Carolina, and the one that Georgia recently tried to pass. Dawson mentioned that he has not seen any similar issues, but is willing to have the National Office do some research.

7. Next meeting will be May 2, 2016 at 7:30pm EDT.

The meeting was adjourned at 8:33pm EDT.

Respectfully Submitted,

Chris Colburn, Secretary