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| Committee Name: | Executive Committee | Session #: | Report #: 1 |
| Committee Chair: | Nadine Day | Vice Chair: | |
| Minutes recorded by: | Chris Colburn | Date/time of meeting: | November 4, 2013 8:00pm EST |

Motions Passed:

None.

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| Number of committee members present: 10 | Absent: 0 |
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Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:00 PM EST. Also present were: Ed Tsuzuki - VP of Administration; Chris Stevenson - VP of Local Operations; Chris McGiffin - VP of Programs; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; Jeff Moxie – Past President; Rob Butcher – Executive Director.

Not present: none. Audience Members: none

Minutes

The meeting was called to order at 8:00 PM EST.

1. Conference call Status: Discussion centered around the costs incurred with each system, the features of the StartMeeting system, and the policy of who should schedule and set up conference calls (the Vice Presidents or the committee chairs). Jeff indicated that the choice of provider is a business decision and should be delegated to Rob and the staff. Nadine addressed Ed's question about having VPs scheduling the calls. This should no longer be an issue with StartMeeting, because each person has his or her own access number. Ed would like committee chairs to schedule and set up their own calls. That information will go into the Committee Chairs' Handbook. Nadine resent the EC the conference call information.
 2. Committees update: Most committees have met or they have scheduled calls.
 3. Nadine submitted five USMS Officials' names for the FINA Officials' Pool for the FINA Masters World Championships. FINA will make the selection.
 4. Sanctioning Process: There are two issues. We don't have a committee that has jurisdiction over the process. The End-to-End Event Management (E2EEM) task force developed the process. Staff followed through with implementation and should have oversight on the process, which would be Anna Lea. The Open Water committee handles Open Water sanctioning, but not pool sanctioning. The recommendation was that Records & Tabulation or the Vice President should have purview because they determine policies and procedures for many of these issues. Discussion continued around the logistics and real need for a committee to oversee the process., enforcement of the process and that any potential penalties would not negatively impact the swimmers in the improperly-sanctioned events. The final recommendation was that oversight should rest with Anna Lea and the Records and Tabulations committee. An appeal regarding times that are dismissed can be escalated to the USMS Records & Tabulations Chair. Ed and Chris Stevenson will further determine the status of the E2EEM and possible communication to the LMSC sanction chairs. If further education is required the LMSC development committee can assist.
 5. The EC moved into executive session at 8:51pm to discuss two LMSC issues. The EC exited executive session at 8:55pm. Nadine indicated that we may have to work with the LMSC Development Committee on some of these issues.
 6. Treasurer: Phil recommended that if there's an issue that has a financial impact with any committees, the information should be discussed with the Treasurer and the ED to approach the issue more efficiently prior to approaching the BOD.
 7. Insurance update on Open Water: ESIX is in the process of negotiating our new insurance premiums. We are down approximately 30 open water sanctions from 2012 and are requesting an easing of some of the compliance standards while putting in place improved guidelines.
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8. Committee Chairs Handbook is almost done. Chris Colburn asked Rob to have the staff provide a list of submission deadlines for all the electronic newsletters for reference to be placed in the Committee Chairs Handbook.
 9. Next call will be December 2 at 8:00 PM EST.
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The meeting was adjourned at 9:21pm EST.

Respectfully Submitted,

Chris Colburn, Secretary
