

U.S. Masters Swimming Executive Committee Conference Call minutes

November 7th, 2011

FINAL

Action Items: **none**

President Nadine Day called the meeting to order at 8:33 PM EDT. Also present were, Michael Heather-VP of Administration, Jody Smith-VP of Community Service, David Diehl-VP of Programs, Ralph Davis-Treasurer, C.J. Rushman - Secretary, Jeff Moxie -Immediate Past President, and Patty Miller – Legal, and Rob Butcher - Executive Director. Absent: Ed Tsuzuki - VP of Local Operations.

EC Agenda topics:

- 1) Executive Director (Rob Butcher): Our 2012 member renewal process is pacing 1,200 registrations ahead of last year. We are experiencing some issues with the registration software and working with our vendor to implement solutions. The national office renovation project is 50% complete. We have received five (5) contributions from our SSL letter campaign to members who are eligible to make a tax-free contribution from their qualified retirement accounts.
- 2) Presidents Report: All committees have been finalized. The VP's should follow up with their committees about their roles and goals for the year. Governance committee will be submitting to the Board self assessments in advanced of the Board meeting in January.
- 3) Legal Counsel Report; nothing to report.
- 4) Past President – Jeff is contributing his efforts to SSL.
- 5) VP of Administration; Mike H - nothing to report.
- 6) VP of Local Ops – Ed Tsuzuki: Ed has been in contact with each of his committees. All committees are running smooth.
- 7) VP of Programs – David D: All three committee chairs have sent welcome emails to their members. All sub-committees are being developed.
- 8) VP of Community – Jody S: She has been in contact with each of her committees. Her committees are running smooth.
- 7) Treasurer report-Ralph; The National Office has a travel service that can book flights on behalf of members as an option.
- 8) Convention Update Re-Vamp Task Force- CJ sent out information collected from the 2011 USMS Convention Evaluations that will help support task force recommendations.
- 9) Old Business – January Board of Directors meeting will be held in Peachtree City Georgia. All committee and VP minutes should be sent to the Board ahead of the meeting.
- 10) New Business – Mike H makes a motion to have the full paper entry form removed from the *SWIMMER* magazine and publish the entry form in another USMS publication. CJ seconded. **MSF**. Mike H discussed partial year memberships. It has been suggested by the Membership Task force that we have a floating membership period or 16 or 18 month membership instead of the late registration period. Nadine recommends that the Membership Task Force be revitalized.

The Executive Committee moves into the Executive Session at 9:20 PM EDT to discuss vendor issues. The Executive Committee moves out of Executive Session at 9:30 PM EDT.

Next meeting of the Executive Committee meeting will be held on Tuesday December 13th, 2011 at 8:30 PM EDT.

The meeting adjourned at 9:30 PM EDT.

C.J. Rushman,
Secretary