

U.S. Masters Swimming Executive Committee Conference Call minutes April 24, 2010

FINAL

Action Items:

1. None.
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Michael Heather VP of Administration called the meeting to order at 8:05 PM EST. Also present were, Ralph Davis - Treasurer, Nadine Day-VP of Community Service, Ed Tsuzuki - VP of Local Operations, and David Diehl-VP of Programs, Rob Copeland-Immediate Past President, and Doug Church-Legal.

Absent: President - Jeff Moxie, Secretary - C.J. Rushman and Executive Director - Rob Butcher.

EC Agenda topics:

LMSC Identifier Project:

- ED provided a project scope list to create LMSC identifiers that would be attached to clubs
- It is anticipated to cost \$10,000 in contractor programming; this does not include the staff costs to implement to our internal systems and shelving of current IT priorities to implement this project
- ED to provide our IT priority list
- While the board has asked for this, a definitive date of implementation was not given and we are still exploring best way to implement.
- Mike Heather agreed to create a requirement document to clarify the specific deliverables for the intended project.
- Ed Tsuzuki agreed to create a generic IT project request form so that project requirements could be documented and quoted on by the IT staff in order for the BOD to understand the overall cost, timing, and impact on other projects

Club & Coach Development:

- Ralph to work with ED to further develop our club development needs and success measurements

Volunteer Retention:

- Noticing some volunteer frustrations.
- Need for training by predecessor
- Communication continues to be the key to our volunteers

New Business:

- Elections: we've had a few applications for open board seats. Need to continue encouraging candidates to run

- Audit Committee: has concluded interviews and made a selection for a new Auditor. The recommendation has been sent to the President
- Investment Committee: FC is expected to send its recommendation for the July board meeting.
- Marcia Anziono, newly appointed Breadbasket Zone chair
- Next Meeting: Expect to receive reports from the workout task force, membership task force, foundation task force and committee reports.

Next EC meeting and adjournment

The meeting adjourned at 9:41 PM EST. The next conference call is Tuesday May 11th at 8 PM EST.

C.J. Rushman,
Secretary