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**Action Items:**

1. MSA - The Executive Committee empowers the USMS Staff to send out Swimmer Magazine to members that register later in the year.
  2. MSA - The National Office to produce registration cards for any LMSC that chooses not so mail hard copy to their members. There will be a two dollar service charge per card mailed.
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Michael Heather VP of Administration called the meeting to order at 8:03 PM EST. Also present were, David Diehl-VP of Programs, Nadine Day-VP of Community Service, C.J. Rushman - Secretary, Rob Copeland-Immediate Past President, Doug Church-Legal, and Rob Butcher-Executive Director, Ed Tsuzuki - VP of Administration

Absent: Jeff Moxie - President, and Ralph Davis - Treasurer

## **EC Agenda topics**

1. Confirm support that USMS staff may develop a system to send *SWIMMER* magazine to members regardless of when they sign up.
2. Editor to communicate with LMSC leaders on publication schedule for *SWIMMER* magazine
3. Draft agenda for February board meeting – send any updates to Jeff Moxie.
4. Committee appointments – VPs to assist President in communication to 2009 members, who were not reappointed or resigned from committees
5. Virtual LMSC for armed services – Pass along to the LMSC development committee to work on the details.
6. Election committee – Rob Copeland was nominated to chair committee with Ed Tsuzuki, VP of LMSC development. Recommending to add one more person
7. MSA - The National Office to produce and mail registration cards for any LMSC that chooses not to do so by mail. There will be a two dollar service charge per card mailed.
8. Other business – Mike Heather will send out the draft Convention schedule to begin the process of creating the schedule.

## **Next EC meeting and adjournment**

The meeting adjourned at 9:12 PM EST. The next executive committee call is Tuesday, February 16<sup>th</sup> at 8:00 EST.

C.J. Rushman,  
Secretary