Minutes of the Ad-hoc Computer Committee

The meeting was called to order by chairman Leo Letendre at 9 AM, Wednesday September 19th. Members present were Bill Barthold, Joann Leilich, Walt Reid, and Hugh Moore. Twenty-six non-committee members also attended.

Leo opened the meeting with a description of the committee's charter. He stressed it was an opportunity to do something for the members. By using our collective resources, we can create a set of programs to handle registration, top ten, and meet management functions at both national and local levels. These would be more efficient than the current variety of programs used for these tasks. He also cited the positive results of current registration program as evidence that results of the project would be widely used.

An overview of the methods used by the committee was presented. This included creating a Functional Specification which defines what USMS wants the program to do. It describes software that we feel would be useful for Masters swimming. To aid in the development of the specification, a survey was sent to all club reps and LMSC officers. Following completion of the specification, Request for Proposals were sent to 25 people/companies. The names were solicited from response from an announcement in the USMS newsletter and from a local Clipper User's Group. The committee received 9 bids. All of them were well done and generally impressive.

A number of suggestions for additions to the specification were received from the audience. These were noted by the committee and will be added if they are possible to incorporate without increasing development costs.

The committee decided to delay incorporating an interface to electronic timing systems for 1 year. The committee will seek volunteers to aid in testing of program prior to distribution. Anyone interested should contact Leo.

The committee agreed on the following implementation plan. A set of manuals and software for all three programs (Registration, Top Ten, and Meet Management) will be distributed free to each LMSC. Additional copies can be duplicated or may be purchased at a reasonable cost which would cover anticipated upgrades. A user registration form will be included to help keep track of distribution and usage. The Top Ten and Registration portions will be supported by the respective USMS standing committees. Meet management will be supported by a volunteer in each zone which the Computer Committee will solicit.

A second session was held to select bids. Since this was a discussion regarding personnel, only committee members attended. The committee narrowed the field and setup telecons to interview two candidates. Following the telecons the committee selected the bid submitted by G. A. Sullivan. The committee unanimously recommends that the House of Delegates fund the project.

Respectfully Submitted,

Hugh Moore

UNITED STATES MASTERS SWIMMING CONVENTION
SEPTEMBER 19-24, 1990
PITTSBURGH, PA

COMMITTEE _Ad Hoc Computers_

CHAIRMAN _Leo Letendre_   RECORDER _Hugh Moore_

VOTING MEMBERS PRESENT:

Leo Letendre

Hugh Moore

Walt Reid

Jeanne Zeilen

Bill BARTHOLD

NON-VOTING MEMBERS.   <u>VOICE AT OPTION OF THE CHAIR.</u>

Tim HALE	SOUTHERN MASTERS
Rocky Motter	Southeastern
Lien Schappel	"
Fred TAN	Ohio LMSC
David Morrow	Ky-LMSC
Paul Fortoul	Metropolitan
Dale Strickland	Metropolitan
Bob Eberwine	Southern Pacific
LUCY JOHNSON TRAPP	SPMA
Robert Mitchell	SPMA
Max Ferguson	Lake Erie
Bill Struther	New Jersey
Betty Barry Niagara	
Gene Donnon NIAGARA	
Betsy Owens	ADIRONDACK.

Please attach a copy of the Minutes of your meeting to this form and return it as soon as possible to Mel Goldstein, USMS Secretary. It must be handed in <u>before</u> you leave the Convention.

All Committee actions require approval of the House of Delegates. Any such actions <u>must</u> be handed to Mel Goldstein <u>prior</u> to the House of Delegates meetings.

United States
Masters
Swimming

Edith Jacobsen   Wisconsin
Christine Winn   Pacific
Hugh Winn   Pacific
Dan Per-Lee   Lake Erie
DAVE GRAY   Pacific
Enid Uhrich   Florida
JACK BUCHANNAN   COLORADO
Catie Cooper   Florida
Tom Boak   Pacific - Exec Committee
Nancy Ridout   Pacific   Exec Committee
Mel Goldstein   Indiana   Exec Committee