

Committee Name:	Board of Directors	Session #:	1
Committee Chair:	Peter Guadagni		
Minutes recorded by:	Greg Danner	Date/time of meeting:	3/22/2021 8:30pm ET

Actions Taken:

1. Approved (post-meeting, 4/5/2021 by email): The SSLF Board of Trustees recommendation that funds totaling \$40,967 be released from restrictions and be made available to cover Adult-Learn-to-Swim Grant recommendations for the 2020/21 Grant Cycle.
2. Approved (post-meeting, 4/5/2021 by email): The Phase 2 Return to Competition guidelines and Safety Plan addendum
3. Approved (post-meeting, 4/5/2021 by email): The budget recommendations as outlined in the 2021 overbudget request and other adjustments memo, that were supported by the Board during the March 6, 2021 Winter Board Meeting, and approved by the Finance Committee during their March 30, 2021 meeting.
4. Approved: Recommendation of the policy list presented, including those recommended for abandonment or transfer, for review of content.
5. Approved: The proposal to amend the Procedure for Amending Policies as amended to indicate policies and guidelines will be reviewed at least every two years rather than annually.

Number of committee members present:	18	Absent:	0	Guests:	4
Committee members present (list all, including chair and vice chair): Peter Guadagni - President; Chris Colburn - VP of Administration; Chris Campbell - VP of Community Services; Ed Coates - VP of Local Operations; Donn Livoni - VP of Programs; Greg Danner - Secretary; Teddy Decker - Treasurer; At-Large Directors: Carrie Stolar (Breadbasket); Jeff Strahota (Colonies); Britta O’Leary (Southeast); Mel Goldstein (Great Lakes); Paige Buehler (Northwest); John King (Oceana); Kris Wingenroth (South Central); Jill Gellatly (Southwest), Dawson Hughes - CEO; Past Presidents: Patty Miller (Immediate Past President); Maria Elias-Williams - Legal Counsel.					
Not present: None.					
Guests: Nadine Day, Nancy Ridout, Sandi Rousseau, Doug Sayles.					

Minutes

The meeting was called to order at 8:32 pm ET.

1. Agenda review and declarations of conflict of interest (Peter): No conflicts noted.
2. Minute of good news (Teddy): Teddy shared a video of corgis swimming because she will be getting another corgi.
3. CEO Update (Dawson):
 - a. Release of Community: Testing of the new online Community is underway. The official launch might be at the end of March. An email will be issued to volunteers first, followed by an additional rollout of communication to the membership.
 - b. Membership status: We should be near 35,000 members by the end of the month.
 - c. Other items:
 - i. Asian American and Pacific Islander (AAPI) statement: The National Office, in conjunction with the Diversity & Inclusion Committee, prepared a statement of support for the AAPI community. This statement will be issued tomorrow morning. The BOD was provided a draft statement. There were no questions from the BOD.
 - ii. Swimming Saves Lives (SSL) grants: Grant applications were received by the end of February. 21 applications were identified for approval, with approximately \$42,000 slated for distribution in April. The BOD will get a recommendation from the SSLF Committee by the end of the month. *(Secretary’s Note: On 4/5/2021 an email vote concluded, as follows: MSA for the SSLF Board of Trustees recommendation that funds totaling \$40,967 be released from restrictions and be made available to cover Adult-Learn-to-Swim Grant recommendations for the 2020/21 Grant Cycle.)*
 - iii. Updated sanction guidelines: Jay and Dawson are working on updated sanction guidelines. This will be sent to the volunteer working group for their review. Some changes may include an increased number of participants and greater geographic range. *(Secretary’s Note: On 4/5/2021 an email vote concluded, as follows: MSA for the Phase 2 Return to Competition guidelines and Safety Plan addendum.)*
 - iv. The Finance Committee is in the process of reviewing an overbudget request. When that has concluded, a recommendation will be passed to the BOD for approval. *(Secretary’s Note: On 4/5/2021 an email vote concluded, as follows: MSA for the budget recommendations as outlined in the 2021 overbudget request*

and other adjustments memo, that were supported by the Board during the March 6, 2021 Winter Board Meeting, and approved by the Finance Committee during their March 30, 2021 meeting.)

4. Board – LMSC Communications (Ed): For the benefit of new Board members, the working group process used for Unified Fee Communications was discussed. Consistent messaging regarding the benefits of the unified fee was developed for presentation with LMSC leaders. The working group divided up the LMSCs and scheduled calls with the LMSC leaders to gauge support, concerns, and gather feedback. Information was subsequently brought to the Board and National Office for further review. BOD members of the working group noted the positive reaction from LMSC leaders regarding the thoughtful and structured approach to communicate with them. We want to continue with this type of communication model for upcoming legislation. Mel, Teddy, John, and Kris volunteered to be involved.
5. Follow up items from Winter BOD (Peter): Prior to this meeting, Dawson circulated a consolidation of comments from the Winter BOD meeting breakout groups. Topics discussed included: the vision of USMS in seven years, virtual Annual Meeting improvements, a potential in-person Volunteer Development Meeting, and assessment of standing committees along with volunteer functions. No additional comments were made by the BOD members. Peter noted the creation of a working group to further explore an in-person volunteer development meeting would include: Tom Moore, Stacy Abrams, Crystie McGrail, and Mike Malik. A separate working group will continue to explore volunteer functions, with the understanding that governance and rules of competition will remain under the control of volunteers. That group will include Patty Miller, Nadine Day, Chris McGiffin, Carrie Stolar, Clare Kubiak, Kerry O'Brien.
6. Consideration of policies subject to Board control (Kris, Greg, Peter):
 - a. A policy list was presented prior to the meeting. **MSA for the recommendation of the policy list presented, including those recommended for abandonment or transfer, for review of content. The motion passed unanimously.**
 - b. Consider amendment to Procedure for Amending Policies (document presented prior to the meeting): **MSA to approve the proposal to amend the Procedure for Amending Policies as amended to indicate policies and guidelines will be reviewed at least every two years rather than annually. The motion passed unanimously.**
7. The next EC conference call will be held on Monday, April 5, 2021 at 8:00 pm ET. The next BOD meeting will be held on Monday, April 19, 2021 at 8:00 pm ET.

The meeting was adjourned at 9:20 pm ET.

Respectfully Submitted,

Greg Danner, Secretary