

USMS Convention — Jacksonville, Florida 2018

Committee Name:	Board of Directors	Session #:	4
Committee Chair:	Patty Miller		
Minutes recorded by:	Greg Danner	Date/time of meeting:	9/30/2018 10:00am ET

Actions Taken:

1. None.

Number of committee members present: 23	Absent: 5	Guests: 19
Committee members present (list all, including chair and vice chair): Patty Miller - President; Peter Guadagni - VP of Administration; Chris Colburn - VP of Local Operations; Donn Livoni - VP of Programs; Frank (Skip) Thompson - VP of Community Services; Greg Danner - Secretary; Ralph Davis - Treasurer; Maria Elias-Williams - Legal Counsel; At-Large Directors: Carrie Stolar (Breadbasket); Jeff Strahota (Colonies); Maddie Sibilila (Dixie); Matt Miller (Northwest); Chris Campbell (Oceana); Ed Coates (South Central); and Teddy Decker (Southwest); Dawson Hughes - CEO; Past Presidents: Nadine Day (Immediate Past President), Rob Copeland, Nancy Ridout, Jim Miller, Jeff Moxie, and Tom Boak; Dale Ammon (USA Swimming Liaison to USMS).		
Not present: At-Large Directors: Dan Cox (Great Lakes); Past Presidents: Ted Haartz, Mike Laux and Dan Gruender. Mel Goldstein is recused from the Board due to his contractor position with USMS.		
Guests: Susan Kuhlman - CFO, Bill Brenner - COO, Jessica Reilly - Sr. Director, Membership Acquisition and Retention, Onshalee Promchitmart - Coordinator, Volunteer Services, Marianne Groenings - Director, Programs and Events, Events and Programs, Steve Hall - Coordinator, Membership Services, Kimberly Heimiller (National Office), Bob Bruce (OR), Doug Sayles (NE), Nick Decker (NM), Paige Buhler (IW), Tom Moore (MN), Mollie Grover (PV), Bruce Schroeder (UT), Leianne Crittenden (PC), Kristof Kertesz (FG), Jeff Commings (AZ), Jacob Libby (CCS), Adam Brzyski (CCS).		

Minutes

The meeting was called to order at 10:04 am ET.

1. Call to Order (Patty):
 - a. Agenda review and declarations of conflict of interest – none.
 - b. Introductions and “Five Favorites” exercise.
2. Meeting Schedule (Patty):
 - a. Monthly calls will be:
 - i. EC – second Monday of each month at 8:30 pm ET
 - ii. BOD – fourth Monday of each month at 8:30 pm ET
 - b. Winter BOD meeting – Feb 9-10, 2019.
3. Mentors (Jim): Provided some background on the importance of mentoring: showing the process of leadership and being able to explain proposals that have come forward in the past. Suggested selecting a mentor after today’s meeting. Existing BOD members offered to be mentors by a show of hands. Ralph, with Susan’s assistance, offered to put together educational material (items specific to our organization) for new BOD members. The Education subcommittee of Governance may put something together as well, perhaps for a webinar.
4. New Business (All):
 - a. Task Forces (Patty):
 - i. Convention – BOD members did not object to continuing this TF. Tom Boak: Alignment with USA-S, where do we go 2022 and beyond. We indicated with USAS that we currently have no objections to moving forward with 2022. Incoming USAS President, Bill Smith, is from Water Polo. Other negotiations underway.
 - ii. Futures – Patty will speak to Dan (Futures Chair) about whether this should be continued and add this to the next BOD agenda.
 - iii. Open Water – Newly formed. Refer to BOD minutes on September 26.
 - iv. Volunteers – continuing with Laura Winslow as Chair.
 - v. Nadine noted that the Diversity TF is discontinued now that it is now a standing committee.
 - b. Chris Campbell: Asked about the protocol for Board members serving on committees. Patty indicated that it is not common for BOD members to serve on committees, but there are instances where a special skill is needed and filled accordingly. Also, Patty noted that committee surveys for both Chairs and members will be reviewed.

- c. Ralph: Challenged all BOD members to get one person to join USMS between November 1 and the Winter BOD meeting.
 - d. Peter: Suggested we continue to look at restructuring committees and/or how they meet at convention.
 - e. Patty: Mentioned that she has discussed document sharing mechanisms with Dawson, for committee use. Further research is necessary.
 - f. Nadine: When will the post-convention email/recap be issued? Jessica indicated it will be sent today.
 - g. Patty: Noted that during the Wednesday (Sept 26) BOD meeting several guests raised the question of having a standardized fee. The National Office is looking into this possibility.
 - h. Teddy: Noticed a recurring theme of NGBs coming to USMS as experts and cited our implementation of electronic voting as one example.
5. Compensation and Benefits (Ed C.): The Board of Directors went into Executive Session to discuss confidential human resources issues.
 6. The next EC call is tentatively scheduled for 8:30pm ET on Monday, October 8, 2018. The next BOD call will be at 8:30pm ET on Monday, October 22.

The meeting was adjourned at 11:43 am ET.

Respectfully Submitted,

Greg Danner, Secretary