

<b>Committee Name:</b>	Board of Directors	<b>Session #:</b>	1
<b>Committee Chair:</b>	Patty Miller	<b>Date/time of meeting:</b>	1/15/2018 8:30pm ET
<b>Minutes recorded by:</b>	Greg Danner		

## Actions Taken:

1. Approved: The December 18, 2017 Board of Directors Meeting minutes.
2. Approved: The recommendation of Ralph and Susan to engage a local attorney to represent USMS interests in the estate related to the endowment bequest, pending the approval of the CICF.

<b>Number of committee members present:</b>	<b>23</b>	<b>Absent:</b>	<b>4</b>	<b>Other Delegates:</b>	<b>0</b>
<b>Committee members present (list all, including chair and vice chair):</b> Patty Miller - President; Peter Guadagni - VP of Administration; Chris Colburn - VP of Local Operations; Donn Livoni - VP of Programs; Frank (Skip) Thompson - VP of Community Services; Greg Danner - Secretary; Ralph Davis - Treasurer; Maria Elias-Williams - Legal Counsel; At-Large Directors: Tom Moore (Breadbasket); Dave Diehl (Colonies); Rob Copeland (Dixie/Past President); Dan Cox (Great Lakes); Leianne Crittenden (Oceana); Ed Coates (South Central); Sarah Welch (Northwest); and Laura Winslow (Southwest); Dawson Hughes - CEO; Past Presidents: Nadine Day (Immediate Past President), Nancy Ridout, Jim Miller, Tom Boak, and Ted Haartz; Dale Ammon (USA Swimming Liaison to USMS).					
<b>Not present:</b> Past Presidents: Jeff Moxie, Mike Laux and Dan Gruender. Mel Goldstein is recused from the Board due to his contractor position with USMS.					
<b>Guests:</b> None.					

## Minutes

The meeting was called to order at 8:33 pm ET.

1. Agenda review and conflict of interest declarations (Patty): No conflicts reported.
2. Approving December 18 Board minutes (Greg): **MSA to approve the minutes. The motion passed unanimously.**
3. Introduction of Liaison from USA Swimming, Dale Ammon (Patty): USA-S is entitled to one non-voting seat on our Board. Dave Coddington completed his term. Dale is the new liaison appointed by Jim Sheehan. Dale is the USA-S Western Zone Director (non-Coach) from Colorado Swimming, on the USA-S Board of Directors. Dale provided a brief introduction on his swimming background.
4. Endowment bequest from a former USMS member (Ralph): Due to some legal challenges related to an endowment bequest, Susan Kuhlman and Ralph made a recommendation to the Board. **MSA to approve the recommendation of Ralph and Susan to engage a local attorney to represent USMS interests in the estate, pending the approval of the CICF.** This vote will be ratified at the February Board meeting (in person), due to the financial implications.
5. CEO's report (Dawson):
  - a. Membership: We passed 40,000 members registered for 2018. We are currently 7.8% behind where we were last year at the same time. Due to the timing of the marketing push, we expect to close the gap on previous year numbers. In the future, we want to capitalize as much as possible on the Olympics, in terms of USMS membership growth potential.
  - b. Dawson attended the TYR Pro Swim Series in Austin, Texas and met with USA-S CEO, Tim Hinchey. More tightly partnering with USA-S is a goal and formal updates will be provided at the February Board meeting.
  - c. USMS 3.0 is getting close to completion. The launch date will be some time in February. The IT Advisors group may meet one more time before the February Board meeting.
  - d. The championship meet contract revision has been completed, as well as the updated meet directors guide. The bid documents will be changed next based on those changes. The committee has voted, but not yet finalized the updated fee structure for nationals.
  - e. First education weekend of 2018 is coming up in Austin, Texas. We currently have 11 education weekends scheduled.
  - f. Winter Fitness Challenge - 200 people are registered and 30 clubs have committed.
6. Plans for February Board meeting (Patty): An agenda is in the works, but Patty provided an early list of topics:
  - a. Reports and discussions related to the Task Forces.
  - b. Previewing and discussing IT Modernization (USMS 3.0).

- c. Dale Neuburger will inform the Board related to FINA and UANA issues.
- d. Dawson leading a discussion on the 100% membership goal.
- e. Review of the difference between the endowment fund and SSL.
- f. Governance training (Leianne): There will be an interactive presentation from a special guest.
- g. Comp & Benefits (Ed): There will be a short presentation related to confidential human resources matters.
- h. Officers reports are due by February 5<sup>th</sup>.
- i. Sarah raised a concern regarding the reduction of USMS memberships and meet participation due to members that joined College Club Swimming (CCS) instead of USMS. These CCS members can't swim at USMS sanctioned events. Dawson indicated that the national office is aware of the issue. Legislation changes may be required to address the situation.

7. Task Force Updates

- a. Volunteers (Laura): A presentation in Las Vegas for the in-person Board meeting will be high-level. A survey for volunteers has been prepared and will be finalized soon. The survey will be issued by the time the Board meets in Las Vegas, but a full analysis will not be available until after the results are compiled. The survey recipient list has not yet been determined.
- b. Convention (Written update from Ed T.): Some initial recommendations have been laid out for early review. No other comments from members on the task force that are also on the Board. No questions from the Board.
- c. Diversity (Sarah): Posted updates to the forums for Board members. Background info on the new task force members was provided. New members have been oriented and group accomplishments from 2017 highlighted. The task force will be developing sub-groups this year and assigning leads for key components. Results from Board and National Office Staff ethnicity surveys were provided. No questions from the Board.
- d. Dan Cox (Futures): Posted an update on the forums for Board members: the group met online last month to discuss a few items, but no formal recommendations have been made. No questions from the Board.

8. Ralph provided a positive investment update.

9. The next Board meeting will be the Winter BOD meeting at 8:00am PT on Saturday, February 10, 2018. The next EC call will be 8:30pm ET on Monday, February 5, 2018.

The meeting was adjourned at 9:34 pm ET.

Respectfully Submitted,

Greg Danner, Secretary