

Committee Name:	Board of Directors	Session #:	Report #:
Committee Chair:	Nadine Day	Vice Chair:	n/a
Minutes recorded by:	C.J. Rushman	Date/time of meeting:	10/22/12 at 8:30 pm

Motions Passed:

1. **MSA- Approve the President's recommendation of the BOD Committees Appointments.**

Number of committee members present: 19	Absent: 9	Number of other delegates present: 0
<p>Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:31 p.m. EDT. Also present were: Ed Tsuzuki- VP of Local Operations, Michael Heather -VP of Administration, Dave Diehl-VP of Programs, Jody Smith-VP of Community Services, C.J. Rushman -Secretary, Ralph Davis- Treasurer, Patty Miller- Legal Counsel, At-Large Directors; Chris McGiffin (Colonies), Phil Dodson (Great Lakes), Bruce Hopson (Breadbasket Zone), Hugh Moore (Northwest), Jim Clemmons (Oceana), Jill Gellatly (South Central), Executive Director - Rob Butcher; Past-Presidents Rob Copeland, Jim Miller, Nancy Ridout, and Ted Haartz.</p> <p>Not present: Jeff Moxie -Immediate Past President, At-Large Director; Maria Elias Williams (Dixie), Phil Whitten (Southwest Zone), Jeff Gudman – USA Swimming Liaison to USMS, Tom Boak, Dan Gruender, Mike Laux and June Krauser – Past Presidents. Mel Goldstein is recused from BOD due to contractor position with USMS.</p>		

Minutes

The meeting was called to order at 8:31 PM EDT.

1. Nadine gave an update on committee appointments. **MSA- Approve the President's recommendation of the BOD Committees Appointments.**
2. The Officers of the Executive committee gave quick status update on their respective committees.
 - a) Mike Heather-VP of Administration, stated that Championships committee has already started communication with the appointed members.
 - b) Ed Tsuzuki, VP of Local Operations, reported that his committees have continued to work throughout the year.
 - c) Dave Diehl, VP of Programs, reported that the leaders of the Open Water and Long Distance with Rob Butcher and Nadine Day have been in discussion about creating a USMS Open Water logo similar to the SSL Logo. Brief discussion of issues related to OW and LD such as safety education. Dave received feedback from OW Committee Chair about the usefulness of having such an ad hoc committee with LD and OW leaders as well as EC and NO leaders in one meeting to better articulate the various issues affecting both committees.
 - d) Jody Smith, VP of Community Service reported that the committees are scheduling conference calls.
 - e) Ralph Davis, Treasurer, asked if there needs to be any discussion on Quarterly update from Susan. Rob C asked when the Zone accounts are going to be incorporated into the National Office. Some Zones are dissolving the reserves; some zones use the account to assist LMSCs. Ralph reported that having the zones accounts is not a hardship and can be kept. Nadine said that at the winter meeting in February Club and Coach Services will be providing a report on the outreach impact.
 - f) CJ Rushman-Secretary-The Board reviewed convention feedback. Any additional feedback from board members should be sent to CJ.
 - g) Patty, USMS Legal Counsel, shared that we are following up with regard to a non-affiliated business that is using the USMS logo without permission.
3. Executive Director Report-Rob Butcher shared we have registered 58,551 members for 2012 pacing nearly 4% ahead of 2011. We have renewed 453 clubs for 2013, which is 60 clubs ahead of last year. Last year at this time we had renewed 396 clubs. The non renewal of clubs account for 1/5 of our membership, and 20 clubs represent 6,000 members due to they are mostly regional clubs. The national office is wanting a 100% club renewal by November 1st so members will not have any difficulty registering for 2013. Our general liability policy is being reviewed with our insurance broker. In 2013, we anticipate having a new insurance carrier.
4. Chris McGiffin gave an update on the Volunteer Task Force. The Role descriptions have been posted to the website. <http://www.usms.org/admin/lmschb/content/jobdesc> . Staff already has Tracy Grilli as the convention liaison and Susan Ehringer as Rule Book contractor. Nadine appointed them as the coordinators as a transition for those positions to be staff responsibility. The Board agreed that the Convention Coordinator and Rule Book Coordinator position be moved to the staff.
5. Hugh Moore gave update on the Governance Committee. Hugh would like to revise the rationale for the submission of the Audit and Investment committee descriptions before submitting them to Legislation. Nadine requested that the approval for

Legislation submission will be the February BOD meeting. Nadine has reinstated the Dispute Resolution Task Force (Hugh Moore, Patty Miller, Sean Fitzgerald, Leianne Crittenden with using NBR Chair-Laura Groselle will be utilized as a resource to the task force) with a draft report to be presented to the Board in February. Discussion ensued on Part Four of the rule book. The BOD was in agreement that the BOD needs to look at the BIG Picture and determine dispute resolution needs and gaps of the current Part 4 before embarking on the examination of specific rules.

Chris McGiffin reported that LMSC Development committee is initiating LMSC Best Practices and would like to use the finding from the task force and communicate it to the LMSCs.

6. Patty gave an update on the Ineligible Persons Task Force-Patty Miller-chair, Jill Gellatly, Ted Haartz, Cokie Lipenski, Rob Copeland have been doing fact gathering and have established the task force mission. Patty will be getting more information from USA Swimming.
7. Chris McGiffin and CJ Rushman provided the IT project document and asked board members provide feedback. Preliminary discussion took place regarding a 5% fee that clubs currently incur through Club Assistant for registering club members concurrent with USMS individual registrations. USMS does not want to absorb the cost under its registration system and expects to charge the same 5% fee.
8. Nadine thanked Ted for forwarding an article that dealt with creative thinking. We should use this when think about strategic planning.
9. Nadine asked Rob C about the creation of a new LMSC, by splitting an existing LMSC. Rob C shared what rules are currently in the Rule Book to help facilitate.
10. Nadine asked the Board to make reservations for the winter meeting in Mesa, Arizona in February 2013. Meeting will start on Friday February 8th at 4 pm MDT and end on Sunday 10th at noon.
11. Nadine has delegated drafting of event support guidelines to the Finance Committee. Nadine has spoken with and appointed Chair-Jeanne Ensign.

The next Board of Directors call will be held on November 26th at 8:30 pm EDT.

The meeting was adjourned at 9:31 PM EDT.
