

Action Items:

- None.
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Jeff Moxie- President called the meeting to order at 8:36 p.m. EDT. Also present were: Michael Heather -VP of Administration, Nadine Day-VP of Community Services, Dave Diehl-VP of Programs, C.J. Rushman -Secretary, Ralph Davis- Treasurer, Ed Tsuzuki- VP of Local Operations, Rob Copeland -Immediate Past President, Doug Church- Legal Counsel, At-Large Directors; Chris McGiffin (Colonies), Maria Elias-Williams (Dixie), Phil Dodson (Great Lakes), Anthony Thompson (Breadbasket Zone), Hugh Moore (Northwest), Jim Clemmons (Oceana), Don Mehl (South Central), Executive Director - Rob Butcher; Past-Presidents Jim Miller, Nancy Ridout, and Ted Haartz.

Not present: Phil Whitten (Southwest Zone), Dan Gruender, Mike Laux and June Krauser, Tom Boak – Past Presidents.

Agenda Items:

1. Mike Heather asked the Board of Directors how proactive should we be as an organization in regards to provide safety recommendations for USMS meets or USMS events. Jeff asked are we liable if we do or do not create guidelines. Doug cautioned that there is a difference between guidelines and policies. As an organization that doesn't have direct control over events we sanction, it is in our best interest to be thinking around guidelines. Jim M said that at one point in time there were guidelines that were developed by Sport Medicine. Anthony asked how guidelines might apply to practices or workouts. Jim M cautioned we not create impossible standards that can't be applied in practical manner. Doug further stated that Lynn Hazelwood was working on guidelines for Open Water. Mike H. said that Jim Wheeler offered to work with Doug about having documentation as guidelines.
2. Convention items:
 - a. Jeff asked if the Board needed to be involved in schedule changes while at convention. Jeff asked if we should make alcohol available in our USMS hospitality suite at convention. Phil D said that while expenses decreased from 2009 to 2010, more than 50% of expenses were still for beer and wine versus food. Mike said that we have only offered beer and wine at convention. Phil D said that we are spending the money of our members and we should be prudent.
 - b. Jeff noted promotional materials have been placed in various areas of Convention such as the House of Delegates meeting. Mike said that it is not an issue if the material is a sanctioned USMS event but it should not be a promotion of a business

- unless it is a USMS sponsor. Nadine made a motion that only USMS sponsors or USMS sanctioned events be allowed to provide information at USMS functions. Mike seconded. Hugh was concerned that we did not have a policy on this matter. Mike asked for Nadine to retract her motion, so that we can create a policy and present back to the Board at a later meeting. Nadine removed her motion. Jeff directed Nadine and Rob C to work on creating a policy to be presented back to the Board.
- c. Jeff asked should the Board have training at the next face to face meeting in San Francisco in January. Anthony said with all the different backgrounds it would be worth while. Jim said this would be helpful for the new members. Ed, Dave, and Ted said that continuing Board training is very important because things do evolve over time and we should be utilizing best practices. Jeff asked Jim M and Ed to work on creating a draft training program to be utilized for the winter meeting.
3. LMSC Minimum Standards – Anthony said that there were concerns expressed that there were some LMSC's that were not following the standards. How much does the Board want to enforce these policies? Ed said that the LMSC Development Committee should handle these matters. Ralph said that some of the staff members are handling some items on behalf of LMSCs such as tax notices, officer updates, and club registration. Ed said that the Zone Chairs are asking what their role is and what they responsible for are in their Zone. Ed asked how we get the Zone Chair into the Mediation process under the LMSC Mediation process. Nadine mention that the LMSC's have the guide to operations which is like FOG and should be followed by the LMSC's
4. Other Business –
- Mike asked about the membership of the Governance Committee and is there a new listing of members. Jeff and Anthony are working on it.
 - Rob B gave an update on the Club Renewal process. As of today, we have 381 of a possible 684 clubs renewed. We are well ahead in registering clubs as we were at this same date in 2009. Last year at this time there were 261 clubs, 70% increase due to staff sending out reminders and call clubs to renew.
 - Rob C asked Ralph about the financials specifically the forecast.
 - Anthony asked about the Foundation and how the process is going. Rob B said our Consultant is reaching out to people as part of Phase I. Rob B. said board members should continue to provide names that we may outreach to for our initial Phase I. Phil D asked about the audit firm that we hired, that they would be a good resource to solicit monetary donations. Rob B. said they have been very helpful with information and structure related to our fundraising activities.

- Ed spoke about developing Committee Chair training. He will send an outline to the Board for review. Rob C asked if Ed had a copy of the Committee Chair Handbook. Rob will forward copy to Ed and CJ so they can develop the training to be utilized at convention in Jacksonville.

Next meeting will be held Thursday December 2nd at 8:30 PM EDT.

MSA – to adjourn the meeting at 9:30 p.m. EDT.

Respectfully submitted,

C.J. Rushman
Secretary