

USMS ARKM Board Meeting 1/22/17

Meeting Minutes

Present: Carie O'Banion, Anita Parisi, Whitney Sutherland, Tonya Vandermey, Kim Ratcliff, Bryce Mitchell, Randall Mertes, and Aaron Thomas via conference call.

Carie O'Banion called the meeting to order at 2:00PM.

Carie O'Banion began the meeting with introductions and opening remarks.

2016 Year in Review:

- 1) USMS convention- Carie attended the convention on behalf of ARKM. It was a great experience and she would encourage ARKM to send someone each year. USMS provided ARKM with a \$300 grant towards the cost of attending the convention. 2017 will be in Dallas in September. The USMS convention is held in conjunction with USA Swimming, Synchronized Swimming, and Water Polo groups.
- 2) ARKM Events – There were several ARKM sanctioned events in 2016 and sponsored activities.
 - a. Hall of Fame Meet in Little Rock
 - b. Ozark Open Water Swim
 - c. Fall Frenzy Meet
 - d. Bill Brenner Stroke clinic
- 3) Membership – great growth including those from the Joplin area. Club dues are \$51 with \$10 going to the ARKM LMSC and the remainder to USMS.
 - a. 2016 – 149 members
 - b. 2015 – 124 members
 - c. 2014 – 140 members
- 4) Clubs – ARKM is established as a LMSC with clubs and workout groups underneath. New clubs have been established for Central Arkansas, FAC, GPP, Little Rock, and Joplin.

2017 Proposed Events:

Carie reported that she has been contacted by Bruce Rollins who is the South Central Zone chair. Zone meets will take place in March in Houston for short course and in College Station in July for long course. There was discussion on how to increase participation of ARKM members at zone meets.

- 1/22/17 One Hour Swim in Bentonville
- February One Hour Swim in El Dorado
- 1/28/17 Bezerkers Dual sanctioned meet in Webb City, MO
- 3/24/17 South Central Zone Meet short course in Houston, TX
- 5/13/17 Hall of Fame Meet in Bentonville (tentative)
- 5/27/17 Ozark Open Water Swim
- 8/2/17 USMS Long Course Nationals in Minneapolis, MN

- TBD NWA Long Course Meet in Bentonville
- TBD Arkansas Senior Olympics in Hot Springs

Approval of the Meeting Minutes - Minutes from the January 30, 2016 board meeting were presented to those present. Randall Mertes motioned for approval of the minutes as presented. Tonya Vandermey seconded. The meeting minutes were approved with unanimous vote.

Election of the Board Slate – Tonya Vandermey and Whitney Sutherland were thanked for their service to the ARKM board. New board member candidates were presented to the group. Carie O’Banion motioned for approval of the board slate as presented below. Randall Mertes seconded the motion. The board slate was approved with unanimous vote.

- Chair – Carie O’Banion Jan 2016 – Jan 2018
- Vice Chair – Aaron Thomas Jan 2016 – Jan 2018
- Secretary – Kim Ratcliff Jan 2017 – Jan 2019
- Treasurer – Anita Parisi Jan 2017 – Jan 2019
- Sanctions – Randall Mertes Jan 2017 – Jan 2019
- Records – Bryce Mitchell Jan 2017 – Jan 2019
- Top 10 – Doug Martin Jan 2017 – Jan 2019
- Registrar – Scott Halliburton Jan 2016 – Jan 2018

USMS Clinics – Bentonville has been selected to host two USMS clinics in 2017. Adult Learn to Swim and Level 1 & 2 Coach Certification. Both clinics will be held at the Walton Life Fitness Center in Bentonville.

- Adult Learn to Swim Clinic – Sat, March 11, 8:30 – 4:00 for USMS members only. \$300
- USMS Level 1 & 2 Coach Certification Class – Sat, May 6, 8:30 – 4:30 for USMS members only. \$180
- USMS Stroke Development Clinic for Coaches – Sat, May 6, 5:00 – 7:00 PM and Sun, May 7, 8:00 – 12:00 for USMS members only who have completed Level 1 & 2 Coach certification. \$50
- USMS Stroke Development Clinic for Swimmers – Sun, May 7, 9:00 – 12:00. \$40

New Business

- 1) LMSC Leadership Summit March 11-12 in Dallas. National would like attendance from all LMSC clubs within the region. The date conflicts with the Adult Learn to Swim clinic and ARKM will not be sending a representative this year.
- 2) Board Member retention and incentive – at the National Convention Carie met with other clubs and learned that clubs utilize dues reimbursement as a way to encourage participation on the board. Discussion was had on this strategy and how it could get a more engaged board to grow membership in the club. A proposal was made to offer dues reimbursement as outlined below.
 - a. As we are beginning to develop ARKM governance and grown board member participation, we move to approve board member annual dues reimbursement through the 2020 budget year and to be revisited in subsequent years during the budget

process. Funds should be reimbursed after the annual board meeting in January for the upcoming year at current USMS rates.

- b. Anita Parisi made a motion to vote on the proposal. Randall Mertes seconded. The motion passed with unanimous vote.
 - c. Board members for 2017 should contact Anita and she will issue reimbursement checks.
- 3) Bylaws – ARKM bylaws had not been changed since 2009. USMS requested that ARKM update the bylaws to correct language referring to ARKM from club to LMSC. The bylaws also needed to be updated to reflect the change to a calendar year. In addition, an indemnification clause was added to protect board members from liability. Anita Parisi made a motion to vote on the revised bylaws as presented. Randall Mertes seconded. The bylaws were approved with unanimous vote.
- 4) Master Swimmer of the Year – Arkansas LSC club group coordinates an annual recognition event called the Hall of Fame banquet. At this event, awards are presented for various recognition levels. Discussion was had on potential nominees. Bryce Mitchell is going to reach out to the heads of the workout clubs and coaches to request nominees from across the state. The board will review nominations and select a winner by the end of February.

2017 Budget discussion

ARKM maintains a checking and a savings account. Account balances are: Checking \$8,721 and Savings \$11,254. The line item budget was presented and revisions made by reviewing the proposed revenue and comparison to 2016 actuals.

- Revenue – proposed at \$1500 from member dues.
- Event Expenses:
 - o Sanction fee - \$50 per sanctioned event paid by ARKM
 - o Sponsor / Event funding – discussion was had on continuing to offer funding to assist meet directors in putting on events. Kim Ratcliff will work on developing a process for requesting sponsorship of both sanctioned and non-sanctioned events. Ozark Open Water Swim sponsorship has not been finalized for 2017 so line item will reference General Sponsorships.
- Club Expenses: there are additional dues for each club within ARKM and the budget includes funding for up to 8 clubs.
- Clinic Scholarships – discussion was had on offering ARKM members scholarships to attend the upcoming USMS clinics to offset the costs.
 - o Adult Learn to Swim clinic – Available on a first come first serve basis to the first 10 ARKM members who register for the clinic. Members will receive \$100 towards attending the clinic. Members can receive an additional \$100 with verification of completing 2 hours of volunteer swim instruction for adults.
 - o Level 1 & 2 Coach clinic – Available on a first come first serve basis to the first 10 ARKM members who register for the clinic. Members will receive up to \$230 towards attending the Level 1 & 2 clinic and the Stroke Development Clinic for coaches.

- Travel fund for zone meets and nationals. The board elected to revisit this topic in the 2018 budget.
- The budget was amended based on the above decisions and is presented below as amended. Carie O'Banion made a motion to vote to approve the budget as amended. Tonya Vandermey seconded. The amended budget was approved by unanimous vote.

Board Meeting schedule – April 15 was selected as the next board meeting. A time and location will be provided at a closer date.

Adjourn – Randall Mertes made a motion to adjourn the meeting at 4:51 PM. Tonya Vandermey seconded and the meeting was adjourned.