

Volunteer Roles Task Force  
Meeting Minutes from 2/9/12 conference call  
Attendees: Chris M., Dave, Mike H., Rob, Hugh, Tracy  
Duration: 60 min. (8:31 - 9:31PM Eastern)

Meeting Notes:  
Minutes from 1/17/12 were approved.

**- Chris M. to post them to the BOD forum.**

#### Other Action Items

None

#### LMSC Volunteer draft templates

- Chris continues to compile feedback received regarding the draft template distributed on 1/12/12.

- Number of responses received to-date:

Chair - 13

Vice Chair - 2

Treasurer - 9

Safety - 7

Registrar - 8

Liaison - 2

Recognition/Awards - 1

Open Water - 8

Coaches - 1

Fitness - 6

Officials - 4

Sanctions - 6

Secretaries - 7

Top Ten - 8

- VRTF discussed other LMSC Volunteer roles/positions that were suggested

- VRTF determined the following should have draft templates created:

- Webmaster

- Newsletter Editor/Communications

**- Hugh will draft templates for these volunteer roles for VRTF review by 2/12/12.**

#### National Committee Volunteer draft templates

- VRTF reviewed current draft templates.

- Recommended changes were made to Committee Chair and Vice Chair templates.

- Additional discussion of current templates led to a decision to merge Task Force Chair, Task Force Member, and Subcommittee member roles into the Committee Member draft template.

- Rationale was that Committee Members are often called upon to serve in a Task Force or Subcommittee capacity, and therefore mentioning them in the Committee Member template seemed more appropriate than having separately defined roles.

**- Hugh will update the Committee Member draft template to mention these related roles for VRTF review by 2/12/12.**

- Email of National Committee volunteer role draft templates on hold until VRTF reviews updated draft templates.

Next Meeting:

- Thu., 3/8/12 at 8:30PM Eastern