

2024 U.S. Masters Swimming Annual Meeting — Virtual

Committee Name:	LMSC Development	Session #:	7 th LMSC DC meeting of 2024
Committee Chair:	Douglas Sayles	Vice Chair:	Ian King
Minutes recorded by:	Ian King, edited by DS	Date/time of meeting:	August 20, 2024

Actions Requiring Approval by the House of Delegates: None

Motions Passed: None

Number of committee members present: 11	Absent: 7	Number of others present: 35
Committee members present: Bethany Burchill, Linda Chapman, Nicole Christensen, Susan Ehringer, Ian King, Ann Marshfield, Crystie McGrail, Jacky Merianos, Tom Moore, Douglas Sayles, Aaron Schneider.		
Committee Members absent: Jason Ellis, Maria Frias, Doug Garcia, Arlette Godges, Karen Harris, Jenny Hodges, Jill Wright.		
Others present: Maryanne Barkley, Barbara Boslego, Paige Buehler, Kathrine Casey, MJ Caswell, Kirk Clear, DeLise Coleman, Nadine Day, Kyle Deery, Barbara Dunbar, Fiona Duncan, Marilyn Fink, Christina Fox, Kathy Gallagher, Kathy Gill, Andrea Hahn-Lawson, Eric Hektner, Jim Issi, John King, Cheryl Kupan, Jane Moore, Paul Morris, Barbara Protzman, Walt Reid, Nancy Ridout, Jayne Saint-Amour, RC Saint-Amour, Edward Saltzman, Ally Segal, Alta Stengel, Carrie Stolar, Erin Sullivan, Marnie Whitley, Mary Beth Windrath, Ben Wyckoff.		

Minutes

The meeting was called to order at 8:03pm ET

1. Welcome (Chair)
 - a. This committee supports the 51 LMSCs.
 - b. Challenge: No LMSC Standards Survey has been fielded in the past few years.
 - c. Committee members preparing for the Volunteer Relay in October.
 - d. Excepting Relay planning, this year's other committee activities have been relatively process-oriented in preparation for more direct communication with and support of LMSC volunteers in 2025.
2. VP of Local Operations Update (Crystie McGrail)
 - a. Lots of information is being posted and communicated regarding this year's USMS Annual Meeting in September and Volunteer Relay and National Coaches Clinic in October.
 - b. Thank you to first-year Committee Chair Doug Sayles for leading the committee.
3. Subcommittee Reports
 - a. Volunteer Relay Planning
 - i. Relay will be in person this year, Oct. 18-20, in Houston, Texas.
 - ii. Theme is "Community Development."
 - iii. Next year's theme is "Coach Support and Club Development."
 - iv. Relay planning is coordinated between LMSC DC members and USMS national office staff.
 - v. Sessions have been defined, the presenters confirmed, and the presentations are in the works.
 - vi. The National Coaches Clinic will be held simultaneously at the same venue, with some joint NCC-Relay sessions, meals, and social engagement.
 - vii. Planning an ALTS demo for early arrivers on Friday afternoon, Oct. 18.
 - viii. Planning a Saturday evening Halloween costume contest followed by karaoke.
 - b. Volunteer On-Demand Training
 - i. Creating online training materials for meet directors and sanctions chairs.
 - ii. Challenge: Have not yet seen the forthcoming sanctions system updates.
 - c. LMSC Standards Rollout
 - i. There has been no LMSC Standards Survey fielded in the past four years.

- ii. Reduced the number of standards from 50 to 35 and eliminated the “mandatory” and “target” standards monikers.
 - iii. Created a Standards “roadmap” to help LMSC boards navigate the survey and identify which standards relate to which LMSC volunteer roles.
 - iv. Reorganized and updated the Guide-to-Operations Sanctions webpage, including revised sanctions guidance documents and a meet announcement template.
- d. Volunteer Communications & Support
- i. Educational webinars paused in 2024 to rethink and revamp volunteer peer-to-peer initiatives.
 - ii. After the Volunteer Relay, prioritizing peer-to-peer communications & networking.
 - iii. Promoting the Community Forums as a primary medium for communicating with LMSC volunteers. LMSC DC members will moderate the various volunteer role-specific forums.

Tasks for the Upcoming Year

1. Continue the good work started in 2024.
2. Begin early planning for Volunteer Relay 2025.
3. Field the revised LMSC Standards Survey, identify LMSC needs, and provide support as warranted.
4. Introduce revamped peer-to-peer communications & networking initiatives.
5. Review and update volunteer role descriptions, as warranted.

The meeting adjourned at 9:05pm ET