

Committee Name:	LMSC Development Committee	Session #:	1	Report #:	a
Committee Chair:	Michael Moore	Vice Chair:			
Minutes recorded by:	C.J. Rushman	Date/time of meeting:	May 22 nd , 2017 – 5:30 PM PDT/ 8:30 PM EDT		

Motions Passed:

1. **MSA to approve the 3/27/17 minutes as presented.**
2. **MSA to delay the follow up survey and follow up after convention**

Number of committee members present:	16	Absent:	2	Number of others present:	2
Committee members present (list all, including chair and vice chair): Chair Michael Moore called the meeting to order at 5:33 pm PDT. Also present were committee members Paige Buehler, Marcia Anziano, Michael Carlson, Lisa Brown, Mary Hull, Linda Chapman, Jerry Clark, Sally Dillon, Matt Hooper, Hugh Moore, Bruce Rollins, CJ Rushman, Tim Lecrone, Natalie Taylor and EC liaison Chris Stevenson.					
Absent were: Vicki Hill, Sonny Nguyen and Leianne Crittenden.					
Special Guest from the National Office: Bill Brenner and Jessica Porter.					

Meeting Minutes

1. March minutes: **MSA to approve the 3/27/17 minutes as presented.**
2. Sally volunteered to do minutes in July.
3. Michael asked if anyone had a conflict of interest and there were no responses.
4. Bill Brenner gave an update about staffing changes and updates at the National Office in Sarasota. Jim and Anna Lea Matysek left as of Friday May 19th, 2017 and Tracy Grilli will retire as of June 30th, 2017. The organization is currently looking for a member services coordinator and a second position to coordinate with volunteers to include tutorials to train new volunteers. The National Office is moving forward with change in IT structure to determine what type of platform in the future which may include outside contractors. Members of the LMSC Developed committee asked about the new roles that are roles that are posted on the USMS website. Bill gave an overview of them and how the NO is implementing on the Strategic Plan. Bill is now COO with positions under him but he hopes to continue to do the travel but will need to find that balance. Bill is 100% supportive of Dawson and his decisions to lead USMS down a new path. His vision falls in line with strategic plan and the goals of the BOD. Two coordinators positions will be developed; membership and volunteers. Job descriptions are on the USMS website. Specific but the two membership people will be cross trained to do both. Two new interns (3mo) started today to focus on membership and marketing. Bill expects to become the ex-officio for this committee.
5. LMSC Mandatory Standards: Linda gave an update on the results from the different LMSC's that responded to the inquiry from Chris Stevenson (VPLO). Linda said we need to create better methods of gathering information and disseminate out in a timely manner. Chris Stevenson said we should not send a survey before convention because the turnaround time is too quick. Chris is more concerned with the implementation of the program with Zone Chairs help. Hugh said with new personnel coming into the National Office it will take some with ramp up time. Matt Hooper reminded that the Zone Chairs are up for re-election this coming year. **MSA to delay the follow up survey and follow up after convention.** Linda is going to send out to the entire group the table that contained the most common missed standards. Linda said that the group policies need to be update to reflect the new standards. There were questions about who would be responsible to training on standards. We need to balance how we develop a working relationship. Matt Hooper asked about a reporting mechanism to know if someone did not respond to the survey and how to reach out to someone. Linda said we still need to further develop a more streamlined way to report out a status.
6. Mentoring: Discussion about recording Peer to Peer Conference calls. Per USMS legal counsel said that it needs to be known prior and during the call that it is being recorded. Jerry gave an update about the status of the P2P calls thus far,

with an average of 25 people per call and lasting an hour. Jerry wants to survey after the calls better ways to have more attendance which would create more discussion and further develop ideas. Paige said that the Open Water P2P was recorded on the StartMeeting site; however there are issues with the site and accessing the recording. Paige is following up on resolving the issue. Sally said that she was able to get all attendees into the minutes by communicating before the call, asking for RSVPs and questions.

7. Education: Tim provided a listing of the presentations that will be developed for convention. They are as follows; • Meet Costs (bang for buck), • LMSC Standards Explanation, •Technology Making Organization Easier (a-la Top 10 List programs for LMSCs), • How do we coach fitness swimmers? How do we convert them to the meets? Create team culture outside of the pool?, and •What does the LMSC do to work with the teams (communication, marketing, etc.).

8. Submitted proposed change to LMSC Boundaries: No report given.

9. Proposed rules from our LMSC Development for consideration by the Rules Committee need to be submitted by July 1st. If you have any

Michael was congratulated for being the latest recipient of the Capt. Ransom J. Arthur M.D. Award. Michael shared the story about being surprised by Pacific members John King, Nancy Ridout, Peter Guadagni, and Leianne Crittenden in person and Patty Miller via Facetime.

The next LMSC DC meeting will take place on Monday, July 24th at 5:30 pm PDT, etc.

It was MSA to adjourn at 6:27 pm PDT

Respectfully submitted by C.J. Rushman (Great Lakes Zone Chair)
