

# LMSC Development Committee Meeting Minutes

<b>Committee Name:</b>	LMSD Development Committee		
<b>Committee Chair:</b>	Michael Moore	<b>Vice Chair</b>	Paige Buehler
<b>Minutes recorded by:</b>	Mike Carlson & Sally Dillon	<b>Date/time of meeting:</b>	January 23, 2017

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## Motions Passed with financial implications:

## Motions passed:

<b>Number of committee members present:</b> 17	<b>Absent:</b> 2	<b>Number of other members present:</b> n/a
<b>Committee members present (list all, including chair and vice chair):</b> Michael Moore (Chair), Paige Buehler (Vice-Chair), Bruce Rollins, Marcia Anziano, Lisa Brown, Linda Chapman, Jerry Clark, Sally Dillon, Mike Carlson, Matt Hooper, Mary Hull, Tim Lecrone, Hugh Moore, CJ Rushman, Natalie Taylor, Chris Stevenson (Exec. Comm.), and Sonny Nguyen.		
Not Present: Leanne Crittenden, Viki Hill		

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## Minutes

Upon opening, Michael made a request for someone to take meeting minutes. Mike Carlson, volunteered.

November 16, 2016 minutes: Citing corrections that were submitted, Michael asked if there were any other corrections to the minutes taken on November 16<sup>th</sup>, 2016. Hearing none, Michael will distribute corrected minutes so a vote can be taken the next week electronically.

Michael then asked if anyone on the call had conflict of interest in anything that was on the agenda. There were no conflicts of interest reported by any members. Michael stated that tonight's agenda was sent out electronically.

### Appointment of Committees:

- Practices and Standards Committee
  - Paige Buhler
  - Linda Chapman
  - Hugh Moore
- Education Committee
  - Vicky Hill
  - Tim Lecrone
  - Sonny Nguyen
  - Mike Carlson
- Mentoring (Primary Zone Chairs)
  - Lisa Brown
  - Bruce Rollins
  - Lisa Brown
  - CJ Rushman
  - Marcia Anziano
  - Matt Hooper

- Mary Hull
- Michael Moore
- Natalie Taylor
- Jerry Clark
- Sally Dillon

Meeting schedule: Discussion ensued on the Survey of Meetings. Per the survey sent out we will be holding all further LMSC Development meetings the 4<sup>th</sup> Monday of all Odd Months (January, March, May, July, September, October, December) at 5:30PM (PST)/ 8:30PM (EST).

### **LMSC Mandatory Standards:**

Linda Chapman- sent out a Survey Monkey from subcommittee to all LMSC Chairs and treasurers with a due date of February 5, 2017. The results will be compiled by the Practice and Standards committee for the LMSC Chairs meeting at the leadership summit. They want to make sure all standards are covered. To date Linda has received 13 out of 52 treasurer's surveys and 5 out of 52 chair surveys. There were some questions the subcommittee received regarding account reconciliation on the survey. The subcommittee is working on addressing the questions. Subcommittee suggested Michael Moore address in LMSC Development on the web page and rewrite of the policies may be needed.

### **Mentoring:**

#### **Peer-to-Peer Conferences**

Michael and Paige stated they were discussing a variety of subjects for the Peer-to-Peer conferences.

There was discussion on having a Coaches Chair peer-to-peer (P2P) to promote local groups. Suggestion made to have the USMS Coaches Chair (Bob Jennings) be on a P2P call to assist our LMSC coach's chairs.

Treasurers P2P had a good discussion of 3 or 4 items for their P2P conference in January.

There was a suggestion of a better way to hold P2P or webinars with possibly paying or getting someone from USMS national office to take notes. We also discussed possibly of running a trial or mock run of webinars to practice before holding a formal to work out any bugs.

The next scheduled P2P with LMSC Chairs and Vice-Chairs is scheduled for February 7<sup>th</sup>, 2017 5:30PM (PST)/ 8:30PM (EST).

It was brought up of possibly hosting a P2P or webinar on how to set up and host a meet. No decision was made but it would be considered.

### **Education:**

LMSC Leadership Summit: Paige reported that Patty Miller has a list of possible topics for the workshop for the LMSC summit being held March 10-12<sup>th</sup>. It was brought up again that our next conference call would be held after the summit March 27<sup>th</sup>. At the last summit, two representatives were allowed from each LMSC however this year they are only allowing 1 representative. LMSCs had until January 15<sup>th</sup>, 2017 to let the subcommittee know who would be attending. As of tonight (1/23/2017), the following LMSCs would not be sending a representative:

- Arkansas
- Allegheny Mountain
- Maryland
- Nebraska
- North Dakota
- Snake River

It is still possible that South Carolina will send a representative however they have yet to designate.

The membership discussed whether it was due to cost that the 6 above LMSCs are not sending representatives. All agreed that it was a minimal cost of airfare of about \$500.00 and one night's meal of which there is a belief that it was affordable to all LMSCs and it's not comparable to the cost of attending National convention with multiple representatives from each LMSC attending.

The Zone chairs were asked to reach out to the six listed above to encourage sending a representative to the summit.

This year's focus in the summit will be on:

- Attracting and developing volunteers
- Operational Improvement
- Strategic planning to implement the USMS Pillars.

### **LMSC Development:**

Matt Hooper brought up that the LMSC map and the legal description as posted on web do not match. Specifically regarding Iowa, he stated that one half of Iowa is shown in Nebraska LMSC; however, it is correctly described in the legal description of the LMSC. Please note the following link:

<http://www.usms.org/lmsc/maps/lmscmaps.pdf>

It was stated that, according to the National office, a change must go thru LMSC development and be proposed prior to the February 1<sup>st</sup>, 2017 deadline. It was decided that this falls under housekeeping and website updates and will be submitted after February 1<sup>st</sup>.

Bruce stated that if we received the proposed amendment before the February 1<sup>st</sup> deadline, we were all right. Discussion was also brought up regarding South Texas, North Texas and Border LMSCs. There is discussion of both South Texas and North Texas ceding territory to Border LMSC to help grow that LMSC. Where west of San Antonio thru the pan handle of Texas would thus become the Boarder LMSC territory. They are also looking at a name change.

### **LMSC Policy:**

Linda stated that we only needed one Standards and Committee policy. Paige, Sally, and Linda will address this.

### **Education:**

Chris Stevenson stated that we don't yet know what the plan is for the next USMS convention regarding webinars and workshops. LMSC DC will seek further guidance from USMS on this subject. It is believed that some of the primary focus will be on Millennials and a futures task force. It was suggested again of maybe holding a LMSC Development workshop on "how to host an event". There was discussion of how that pertains to an LMSC and maybe it would be better suited to the local level.

A request was made to post the link on these minutes to the LMSC Development Committee policies:

[http://www.usms.org/admin/lmschb/lmscdc\\_policy.pdf](http://www.usms.org/admin/lmschb/lmscdc_policy.pdf)

The LMSC Development committee (Michael) will need to update specifically 601.4.4 to state every year instead of the current every other year. We need to have the House of Delegates consider at next year's convention.

Michael asked the committee if there were any more discussions. None were presented.

Michael stated our next conference call/meeting would be held March 27, 2017 at 5:30PM (PST) / 8:30PM (EST).

**It was MSA to adjourn the meeting at 6:41PM (PST)**