

<b>Committee Name:</b>	LMSC Development	<b>Session #:</b>	<b>Report #:</b>
<b>Committee Chair:</b>	Paige Buehler	<b>Vice Chair:</b>	Daniel Cox
<b>Minutes recorded by:</b>	<b>Jerry Clark &amp; Paige Buehler</b>	<b>Date/time of meeting:</b>	July 28, 2015 8:30pm ET

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## Motions Passed:

1. Move forward on revising LMSC Standards policy to include restructuring them as Mandatory Standards and Target Standards and take concept and preliminary proposals to the Board of Directors.

<b>Number of committee members present:</b>	<b>11</b>	<b>Absent:</b>	<b>9</b>	<b>Number of other delegates present:</b>	
<b>Committee members present (list all, including chair and vice chair):</b> Paige Buehler (chair), Michael Moore, Matt Hooper, Sally Guthrie, Linda Chapman, Hugh Moore, Chris Stevenson, Tim Lecrone, Erin Sullivan, Jerry Clark, Mary Hull					

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## Minutes

The meeting was called to order at 8:33pm ET.

1. MSA to accept the minutes from the May 17, 2015 meeting.
2. Practices & Standards Subcommittee – Hugh Moore
  - a. Currently there are ~53 “Required” standards but some need to be truly mandatory. Almost all LMSCs are complying with those Hugh thinks are mandatory with ~7 LMSCs having some holes. Can work with those LMSCs in very short term to get 100% compliance. Target standards would be best to watch for improvements in meeting the targets without need for remediation as it is written now. Would also want to work on updating remediation process with some true teeth in remediation process.
  - b. Timeline: 7/28 get approval from LMSCDC, have BoD discuss no later than Wed prior to convention, LMSCDC discuss in Convention mtg, get inputs from LMSCs via survey, 1st draft mid-Jan LMSCDC, then submit to BoD after that.
  - c. Sally and Michael agree that concept is great but “the devil is in the details” and we will need to see if there is agreement in which items fall into which categories and what remediation should entail. Make sure keep wording of policy to meet what is in code (502.10 & 507).
  - d. MSA: Move forward on revising LMSC Standards policy to include restructuring them as Mandatory Standards and Target Standards and take concept and preliminary proposals to the Board of Directors.
3. Mentoring subcommittee – Jerry Clark
  - a. Peer-to-Peer teleconferences
    - i. Eight of 11 planned P2Ps have been held. On average quite a few people around 20 at each. OW and Chairs/Vice Chairs were over 25.
    - ii. Suggesting Meet Directors P2P in Sept prior to convention. Working with Anna Lea to pull Meet Directors and emails from the Sanctions Tool. Linda agrees and feels there are lots of meet directors who need basics to help ensure good results.
    - iii. Jerry has pulled some best practices from each of the P2Ps and posting to the Forums in the proper roles. Planning to send P2P notes to the LMSC roles.
  - b. Zone Updates
    - i. Matt – Dixie Zone: an LMSC suggested Dixie change the name of the zone. The proposal was brought forth to the LMSC chairs in the zone to decide whether the proposal could be brought forth to change the rule book and confusion as to which deadline and what process to follow. It was very divisive and contentious within the Dixie Zone. Proposal is to get rid of the name but no proposal as to what to change to. LMSC chairs are supposed to be discussing within the LMSCs. Suggested that delegates come to convention and be prepared to talk about it.
    - ii. Sally – Great Lakes: push has been for most all LMSCs to get April designated as Adult Learn to Swim month through gubernatorial proclamations.
    - iii. Michael – Oceana: not much happening.

iv. Mary – Southwestern: ditto.

4. No suggestions on changes to convention meeting agenda.
5. No need for another meeting prior to convention. Subcommittees should meet in August to make sure work is on track and discuss goals for 2016.

The meeting was adjourned at 9:32pm ET.

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