

Committee Name:	LMSC Development Committee	Session #:	Report #:
Committee Chair:	Paige Buehler	Vice Chair:	Rob Copeland
Minutes recorded by:	Lynn Morrison	Date/time of meeting:	March 11, 2012 4:30pm PDT

Motions Passed:

1. MSA to approve the minutes of January 8, 2012.
2. MSA to create a committee policy on dealing with requested changes to Appendix D of USMS rule book.
3. MSA to create a committee policy on approving committee meeting minutes and including offline decisions.

Number of committee members present: 16	Absent: 5	Number of other delegates present:
Committee members present (list all, including chair and vice chair): Paige Buehler – Chair, Rob Copeland – Vice Chair, Stacy Broncucia, Jeff Strahota, Dan Cox, Wes Edwards, Michael Moore, Tyler Blessing, Leianne Crittenden, Doug Garcia, Chris McGiffin, Lynn Morrison, Rick Noeth, Barb Protzman, Rich Seibert, Hans VanMeeteren		

Minutes

The meeting was called to order at 4:30pdt/7:30edt PM

Subcommittee Reports

Survey - Rick Noeth.

Divided the Standards into the eight major areas and noted that of the 45 itemized standards it is possible to acquire the necessary information from the national office. The general feeling on the survey is to ask brief yes or no questions. Now evaluating whether to survey all eight areas or to cycle thru, perhaps two each year – but it is agreed that everything needs to be done this year to gain a more accurate baseline. Due to the information we can gain from the national office, in six of the eight areas only need to ask four or fewer questions and in some areas only two questions. There was then discussion on whether to ask in an email of with Survey Monkey. Rob noted that USMS has a paid subscription to Survey Monkey and to contact Laura Hamel in the national office for her to coordinate. It was also reviewed with us that when the data is originally assembled it will go back to the LMSC for them to validate. For more information on this you can refer back to the draft policy document on discussion forum <http://forums.usms.org/showthread.php?p=260073#post260073>

Mentoring – Chris McGiffin

Subcommittee had one meeting – sched to have another but had to cancel. Objective: to make contact with 10 lower performing LMSCs

- Ohio looks good.
- Southern some pending.
- FL and HI closed .
- Follow up with S & N Dakota. Stacy – SD has mtg in April and will follow up. ND had some family issues and is pending.
- CO – have not yet rec'd feedback – but Stacy rec'd email back that CO was all OK. Stacy will confirm on CO
- NM – have not rec'd update and SW Zone chair not on call.
- NIAG and CONN still pending with no response from Jeff – he is going to reach out again.

Thanks to Zone Chairs for their effort to follow up on survey responses.

Wait until next round of surveys is sent out and then work with Education subcommittee on developing workshops.

Seems to be working well with Zone Chairs reaching out to the LMSCs to clarify their reported answers (or lack of) on the standards

Education - Rob Copeland

Subcommittee met twice and discussed a variety of topics for convention workshops. Not decided on any yet, but perhaps bring in outside speaker to speak to find and keep volunteers - also discussed ideas for “workshops” outside of convention such as teleconferencing. Please contact Rob if you have ideas for convention workshops.

Paige compiled suggestions for workshops from the surveys at convention and these have been passed along to Rob and the subcommittee.

Committee Policies - Proposals/Discussion/Decision

I. Changing USMS code

[USMS RULES RELATING TO THE LMSC DEVELOPMENT COMMITTEE:

Ref. 507.1.6 – (excerpt) The LMSC Development Committee may initiate and shall receive, consider and report proposed amendments to Appendix D: Zone and LMSC Boundaries, with the committee’s recommendations, at the annual meeting of the House of Delegates in accordance with the provisions of Part 6.

Ref. 601.4.4 – (excerpt) In odd-numbered years, Appendix D may be amended...

Ref. 601.2.3 – (excerpt) The deadline for changes submitted by an LMSC to the chair of the LMSC Development Committee is February 1.]

MSA: The Chair shall forward the request to the Zone Chair(s) in which the LMSCs are located and acknowledge receipt to the requesting LMSC(s) within 5 days of receipt. (1. MSA – add sentence) All Zone Chairs, LMSC officers and clubs impacted by change request shall be notified in a timely manner.

(Also discussed to send out “public notice” to all in the Zone about the proposed change and set a number of days they would need to contact us – but decided that this was not appropriate to add to the POLICIES section)

II. Meeting minutes

(2. MSA - Amended) A draft version of committee meeting minutes shall be circulated for 7 days among the committee members to catch errors and omissions. Revisions will be collated and voted upon electronically. Approved meeting minutes shall be published to the USMS website.

MSA as policy for treatment of meeting minutes.

(3. MSA - Amended to) Committee votes made outside of a regular committee meeting shall be reported in the subsequent meeting minutes.

MSA as policy for capture of offline decisions in regular meeting minutes.

See attached Policy Document.doc or.pdf for policies still pending further discussion and decision.

Next meeting scheduled for 7:30pm EDT Sunday, May 13, 2012

The meeting was adjourned at 6:10pm PDT/9:10pm EDT
