

LMSC Development Committee Meeting Minutes - January 8, 2012

Called to Order at 4:35pm PST/7:35pm EST

Attendees: Paige Buehler, Rob Copeland, Ed Tsuzuki, Stacy Broncucia, Jeffrey Strahota, Jerry Clark, Michael Moore, Tyler Blessing, Leianne Crittenden, Doug Garcia, Syd Latina, Chris McGiffin, Rick Noeth, Barbara Protzman, Hans Van Meeteren

Absent: Daniel Cox, Wes Edwards, Mary Hull, Lynn Morrison, Rich Seibert, Erin Sullivan

MSA Meeting minutes from November 13, 2011

Subcommittee Reports

Minimum Standards Survey subcommittee – Rick Noeth, chair

The premise for the survey subcommittee is to have a revised set of standards, data from last set of surveys is iffy and does not give full picture; we want to support and guide development and educational work. Plan is to prepare an action plan for Paige and subcommittee to review, so we look at how questions dev, how to quantify, what is scoring and how to use. We may want to think about cycles for surveys to put parts of the questions in the surveys, and do them every few years. We also need to start asking how we can help the LMSC, in addition to asking if minimum standards are met. First draft of next survey depends on approval of revised standards, once that is done a survey should be available in early February, for use in early March. Members are Rich, Michael Moore, and need a couple more.

"Remediation" subcommittee – Chris McGiffin, chair

The last revision of survey scorecard was posted on discussion forum, no changes from previous scores of the lowest complying LMSCs. Top ten went to 50% performance. We need to determine if (or when) we want to have further conversations with these LMSCs. Breadbasket (Stacy) and Oceana (Michael Moore), we need these two and the Dixie, Colonies, Great Lakes and Southwest Zone Chairs to set up and be on these calls. These results were given before the North Dakota and South Dakota convention meetings, we need to follow up with them on whether they have implemented the things from the first call. Ed Tsuzuki, Lynn Morrison, Paige Buehler, Chris McGiffin, and Rob Copeland, and each Zone Chair will be available for these calls. The subcommittee will have a separate meeting to discuss how to approach these calls. Ed indicated that he sent all results to the LMSC Board members; while some were defensive, most were glad to have an open dialog. Please make sure to reference this conversation, so that they know that their comments/responses have been noted. Jerry (Dixie Zone) and Stacy (Breadbasket Zone) asked for help from Chris/Ed on the responses and forms to get a clear picture of how the LMSCs in their Zones are doing.

Michael Moore suggested that we also highlight and reward the LMSCs that are performing, by designating levels of achievement. Ultimately everyone should get 100%, and should be recognized. Ed wanted to get some clarification on when failure to meet standards must be escalated, and when education will be sufficient. He does not want everything coming to him, but also wants to educate where possible.

Committee Vision and Direction discussion

Also see LMSC Dev Comm Forum for details. In summary, Paige would like to do less surveying and remediation, and more education. She would like Subcommittees for Surveying, Mentoring and Education. Committee was in agreement.

Possible Projects

Financial Asset recommendations and LMSC Best Practices

We discussed trying to find out how LMSCs effectively spend the money that they have on their members. This should be part of the survey process, using carefully crafted questions. This can also be highlighted as part of Best Practices.

Committee Policy document

Paige needs to turn in a policy document to Ed T. by the end of January; Paige wants the Committee to vote on the policies before they are finalized, but not procedures. For example, we need policies on surveying, on how LMSCs protest their scores, what is published in the minutes, when we consider any changes to Appendix D in Rule Book (LMSC boundary changes). Paige will draft policies with assistance from Rob and Rick.

Review & Standardization of LMSC bylaws

We discussed how to work with other committees such as Governance on Bylaws,—should we work with them on setting up reviews of LMSC by laws? Consensus was that this project is complicated, and before taking it on, we should get guidance from the Board. Table the item to work with Governance Committee until we have our main tasks accomplished and until there is guidance from the Board (we may need budget to get outside counsel resources).

Convention Workshops

We also discussed Convention Workshops, and that we should think about what to present. Ed wants to focus on workshops that enhance the volunteer experience (“How to...”), please provide ideas so that he can forward them to the Board. Paige indicated that Jeff and she have the feedback surveys on the last Convention workshops. Paige said that there are recommendations for future programs, and this should be part of Education subcommittee. Chris asked if we should we focus on workshops for roles (focus on Treasurer, or Secretary) or do training for all volunteers at topics. Rob also noted that we should have ongoing training. Should we have Roundtable forums for LMSC Chairs, registrars, etc.?

Dispositioning human resources

Jerry added to Survey Subcommittee

Chris has enough people on his Mentoring Subcommittee

Rob will chair the Education Subcommittee, along with Syd, Hans, Doug, and Leianne

Next Steps:

Subcommittee chairs will set up phone meetings with members to scope out work prior to our next meeting.

Next Meeting: March 11, 2012 (first day of Daylight Savings!)
4:30pm PDT/7:30pm EDT (via teleconference)

(Minutes submitted by Leianne Crittenden)