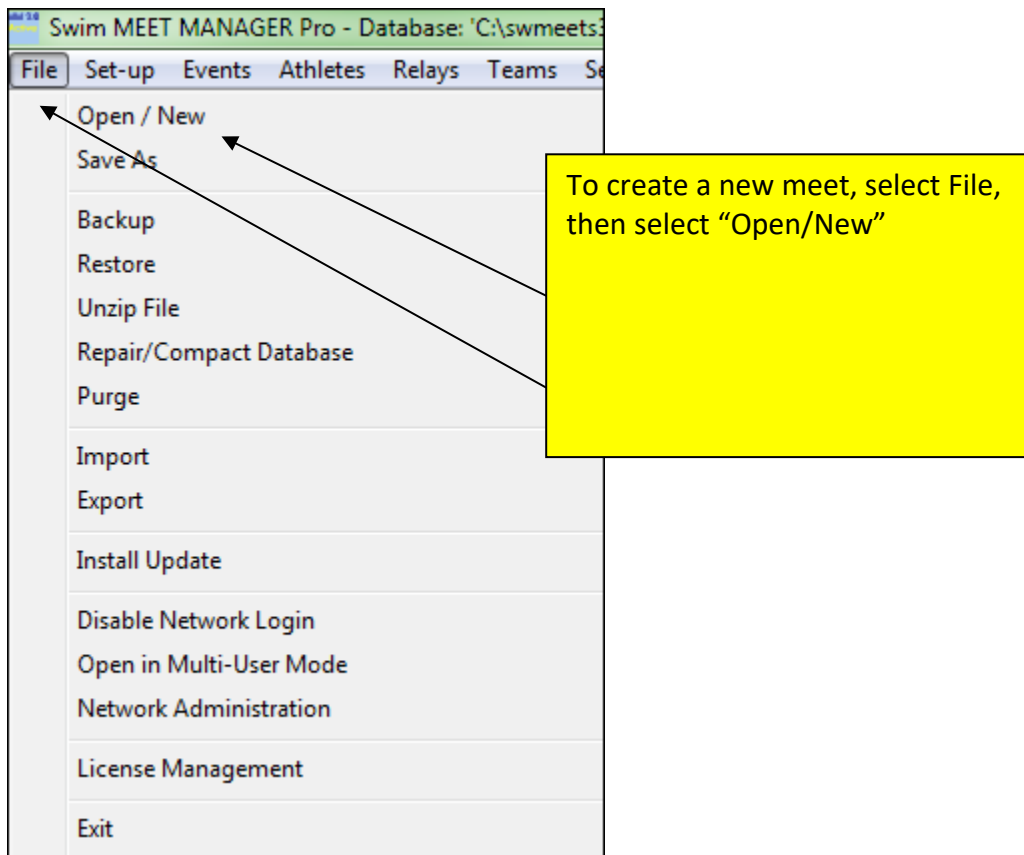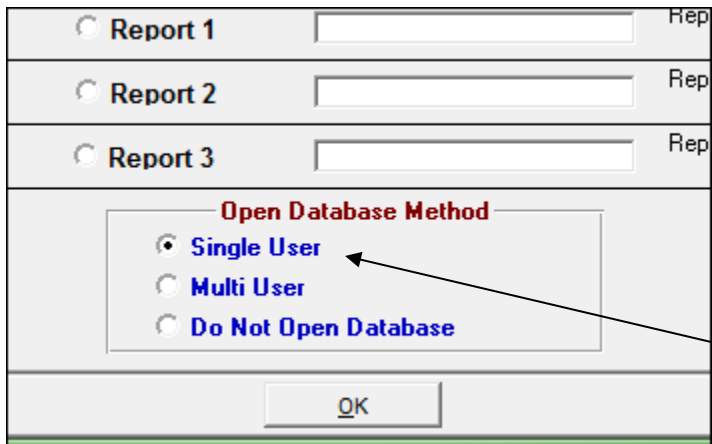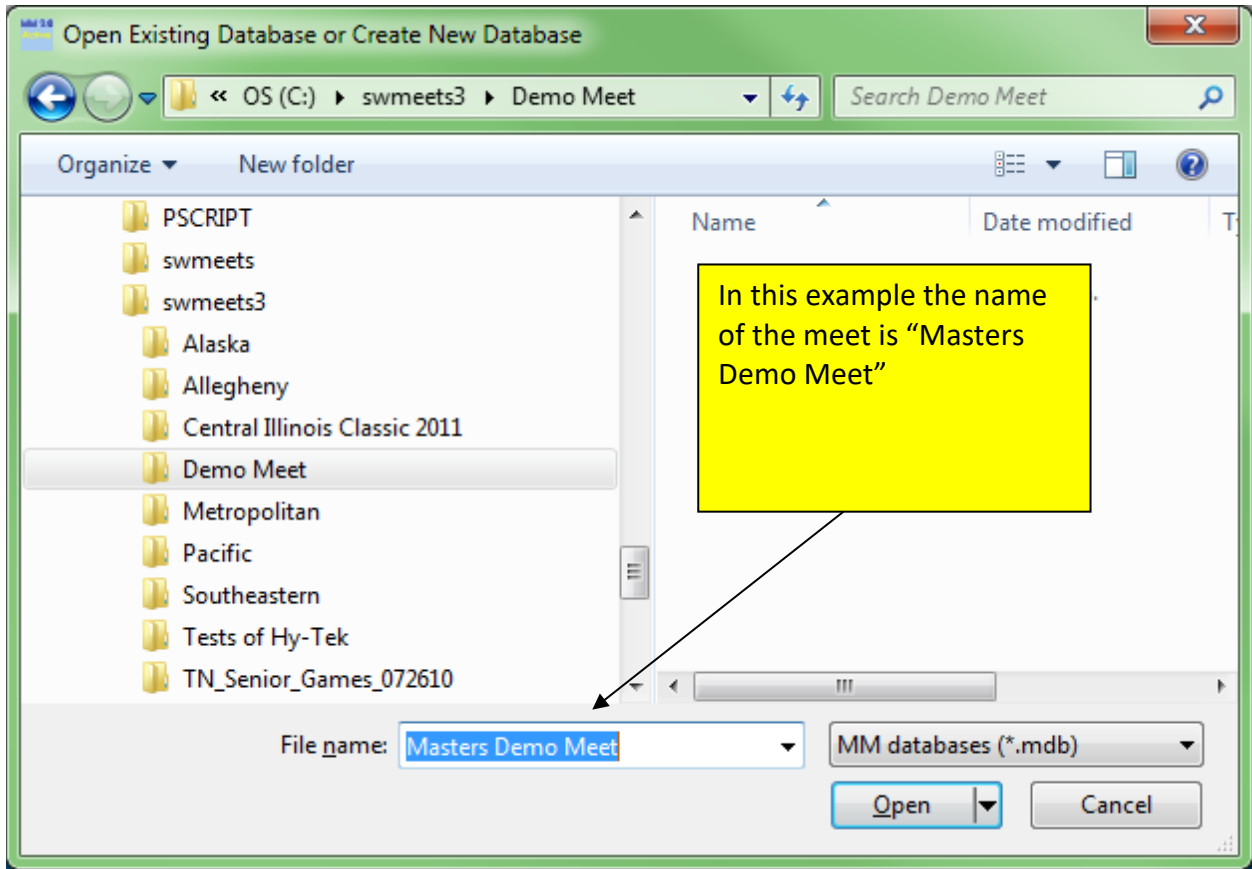# Setting up a Masters meet in Hy-Tek's Meet Manager software

There are several settings that you must choose when setting up a Masters meet in the Hy-Tek Meet Manager software. These settings ensure that the swimmer IDs follow the Masters format, and that the swimmer ages are calculated correctly.

To create a new meet, start at the main menu.

To create a new meet, select File, then select "Open/New"

In this example the name of the meet is "Masters Demo Meet"

If you get this screen, select "Single User"

Enter the meet name and the facility name and address

Enter the correct **age-up date**:
- December 31 for SCM or LCM
- The last day of the meet for SCY

Meet Set-up

* Meet Name : Masters Demo Meet
* Facility Name : Texas Pool
Address : 123 Mockingbird Lane
Address :
* City : Smithville
* State / Province : TN
* Country : USA
* Postal Code : 34238
Sanction # : 148-S006
Start Date : 06/09/18   End Date : 06/10/18
Age-Up Date : 12/31/18
Entry Open Date : 03/01/18   Entry Deadline : 06/03/18

ID Format
- USAS - USA Swimming
- SNZ - Swimming New Zealand
- SSA - Swimming South Africa
- AUS - Australian Swimming
- BS - British Swimming
- BCSSA - Canadian League
- ● USMS - US Masters
- Other

* Host LMSC : SE

Base Country USA

Altitude in Feet :
Default Touch Pads at both ends : ☐

Class
- Age Group
- Senior / Open
- High School
- College
- YMCA
- ● Masters
- Disabled

Timers Connected to this Computer
- ● One timer
- Two timers

Timer 1 Name
Pool 1

Timer 2 Name
Pool 2

Meet Type
- ● Standard

- Divisions -
- By Event
- By Team
- By Entry
- Flighted
- Time Standards
- ☐ Div by Time Std

Meet Style
- ● Standard
- 2 Team Dual
- 3+ Team Dbl Dual

* Course
- LC Meters
- ● SC Meters
- Yards

DQ Codes
Custom DQ Codes

Time Adjustment Method
- ● FINA rules
- USA Swimming rules prior to 1 May 2016

Age-Up Athletes   OK   Cancel   Re-Convert Entries

- ID Format: **USMS**
- Enter the host LMSC (you may have to type the 2-letter abbreviation if it is not in the pull-down menu)

- Class: **Masters**
- Course: **choose**
- Time Adjustment Method: **FINA rules**

Click OK when done

Updated 10/16/18