

The meeting was called to order by President Jim Miller at 8:35 PM EDT. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

1. The next conference call will be Monday, October 13 at 8:30 pm EDT.
2. DECISIONS MADE SINCE THE LAST MEETING:
 - a. The minutes of the August 28 conference call were approved, sent to the BOD, and posted on the USMS web site.
 - b. The EC approved the advertisement for the National Publication RFP.
3. OFFICER REPORTS:

President: The progress is continuing on the topics of ASUA and the 11th FINA Masters Worlds. Questions are being formulated to FINA for clarification of the contract. The organizing committee must be changed to reflect the wishes of the HOD. Clearly a CFO and increased involvement by Pacific must be reflected in the committee makeup, which is largely composed of members of the International Committee.

Vice President: Scott reported that the Coaches Committee is revitalizing the USMS Coaches Manual and that plans for Masters Track and participation at the 2004 ASCA Clinic are underway. The Planning Committee has given Scott a timeline for developing VVMOST. The EC reviewed the recommendation and will discuss it further during the next conference call.

Secretary: Sally reported that she has compiled the exit survey comments about the various HOD and special meetings. She expects the committee meeting survey data and the HOD minutes to be compiled soon.

Treasurer: Doug reported that since returning from convention, there have been no liaison reports from Championship or Finance. Treasurer activities were stymied briefly due to the arrival of Hurricane Isabel and the interruption she caused our Controller. Doug has now had two calls for information about the Controller position (both Masters swimmers) and he is completing the application form, which he will circulate in draft for the EC to review. The audit report in draft form was available prior to convention but we were not authorized to circulate it because Clifton Gunderson had not received all the bank confirmations. That should be done ASAP and the audit report will then be circulated.

Zone Chair: Lynn reported that members of the Zone Committee are interested in pursuing the concept of being liaisons to national committees. Jim Matysek is working to complete the tools for Pieter Cath to use for updating the top ten areas of the web site. We will move the server as soon as contract and logistic issues are worked out. The service of our host during the hurricane was unacceptable.

Past President: Nancy reported that since convention she has prepared minutes of the USMS/SWIM Magazine meeting. She has also worked with Michael Moore on the 2006 World Championships initial stages and with USA Diving, USA Synchronized Swimming, and USA Water Polo to form a Steering Committee. The first meeting has been tentatively scheduled for Monday, October 20. Planning is underway for the High Altitude Training Camp and Nancy has talked with John Walker, USA Swimming, to determine the schedule, National Team athlete, and with Mike Collins regarding the coaching staff. Quite a few new applications have been received and the selection process will take place in October with all applicants notified of their status in early November. The dates for the camp have been confirmed as Saturday, January 31st through Wednesday, February 4th. Nancy has communicated with Rich Burns and Aimee Fitzgerald on various PR concerns and with Bill Volckening and Brent Rutemiller on SWIM Magazine issues.

Legal Counsel: Patty reported that she worked with Nancy Ridout and Bill Volckening to finalize a Request for Proposals for the USMS National Publication to go in SWIM magazine. The final notice

went to Bill on Friday, September 26. Patty received e-mail about both the FINA contract and a possible Pacific LMSC employee contract related to the FINA World Championships. She is awaiting some guidance from the task force or subcommittee working on the Worlds bid before giving any advice on these or exploring some explanations of FINA contract terms. The Legislation Committee Chair, Rob Copeland, and committee member Bill Cleveland hopped right on the model LMSC bylaws after convention. Bill has pulled together Bruce Hopson and Mike Lemke from Ad Hoc Legal Counselors and has outlined what work lies ahead.

National Office Administrator: Tracy reported on a number of activities. She compiled the committee request forms that were submitted at convention. Meg Smath has completed her comparison of the LMSC Handbook with the USMS Rule Book and she has provided Tracy with the revised information. She will contact committee chairs about including information in future handbooks. Tracy has a new office assistant and she is looking to fill a data-entry position soon. She has completed and mailed IRS paperwork and she has provided Rich Burns with updates for the 2004 Planner.

4. IMPLEMENTATION OF CORE OBJECTIVES: The EC discussed ideas to promote the core objectives to the leaders in USMS. Scott will refine the ideas and we will discuss this again during the next call.
5. COMMITTEE CHAIRMANSHIPS: The EC discussed the assignments for committees and liaisons. Jim will send a letter to all that have been appointed. The EC will continue as liaisons with the same committees for next year.
6. RESPONSE TO GRIEVANCE: USMS Legal Counsel, Patty Powis, reported on the status of a pending grievance. This matter will be handled pursuant to the rules in place prior to convention. Following discussion, the EC agreed to appoint a committee of three individuals to consider the grievance and take any action deemed necessary pursuant to Article 402, and authorized President Miller to notify potential committee members.
7. The following items were tabled until the next conference call:
 - Delineation of governance task force.
 - Assessment of 2002-2003 accomplishments.
 - Exit Survey.
 - Develop procedures for responding to RFPs for the national publication.
 - Confirm date and determine location for mid-year meeting.
 - EC roles as liaisons for the coming year.

It was MSA to adjourn at 11:15 PM EDT.

Respectfully submitted by:

Sally Ann Dillon
USMS Secretary