

The meeting was called to order by President Jim Miller at 8:36 PM EDT. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

1. The next conference call will be held on August 28, 8:30 PM EDT.
2. DECISIONS MADE SINCE THE LAST MEETING:
 - a. The minutes of the June 16, 2003 conference call were approved, sent to the BOD, and posted on the USMS web site. Patty Powis reports that the Safety Education Committee is interested in creating a section on safety in the LMSC Handbook. This clarifies some wording in the June 16 EC minutes that may have implied otherwise.

3. OFFICER REPORTS:

PRESIDENT: The scheduled FINA Masters World Championships conference call was not held 7/28. Jim met with ASUA regarding the potential for starting a Masters PanAm Championship. Jim noted that he placed this concept out there over a year ago. Some of the Central American countries came back excited and he is preparing the first draft proposal which will also include the creation of a Masters Committee within ASUA. Jim attended a luncheon hosted by USAS for FINA in Barcelona. He met with many members of the FINA Bureau about our interest in hosting the 2006 FINA Masters World Championships. Everyone has been very supportive of the bid. Jim was in Barcelona with the US Open Water Team. The Task Force that is working on the bid planning now has representatives from all aquatic disciplines.

VICE PRESIDENT: Scott reported that the Coaches, Fitness, Planning and Recognition & Awards committees have all submitted their annual reports and budgets, which have been forwarded. The VP and National Senior Games Liaison reports have been forwarded as well. The Coaches Committee will need a new chairperson as of convention, and we will be replacing our NSG liaison as well.

SECRETARY: Sally reported that the H&A, Officials, Publications, and Rules committees have submitted their annual reports and budgets. Regarding convention, Tracy and Sally have worked out the details for the distribution of dividers and other information to the delegates. They have worked with Joanne Tingley and Debbie Cavanaugh to see that registration of our delegates goes more smoothly this year. Sally is still waiting to hear about delegates from 11 LMSCs. Jim has 3 more at-large delegate spots to fill and we currently have 4 on the waiting list. A final decision will be made in the coming week.

TREASURER: Doug reported that we are completing the audit, working through the current financial reports, reviewing budget information, and the usual spate of questions from the members, et al. We are continuing to monitor investment opportunities in order to get the best return available within the guidelines.

ZONE CHAIR: Lynn reported that all of her committee reports and budgets would meet the submission deadlines. The Database Task Force summary is as follows:

- a) Our first contractor has converted all of the H&A data. Jim Matysek and Carl House have to sign off on the work before the contractor can be paid.
- b) The second contractor has signed her contract and Jim Matysek is getting things in order for her to be productive including documenting the existing Swim Gold site structure and how he'd like it implemented in the new structure.
- c) Web Jim will write a DBTF project administrator's report for the convention packet.

Lynn also reported that regarding the Zone Committee she has recently found out that convention expenses for zone reps were not put into the 2003 budget and she has asked Doug to look into it.

PAST PRESIDENT: No report.

LEGAL COUNSEL: Patty reported on a number of contracts that have been reviewed by her (i.e. H&A database conversion, new USMS sponsor). The Legislation Committee, with leadership from Chair Rob Copeland and Vice Chair Laura Kessler, has done a great job pulling together proposed amendments for convention in a clear and timely manner. Patty recently responded to a request from a club for advice on signing a facility contract that has provisions discussing the respective liability of the facility and the club leasing the facility. This recent example highlights the importance of a project now being undertaken by the Insurance Committee to create a grid that gives clubs information about when to seek advice before signing on to certain provisions in facility contracts.

NATIONAL OFFICE ADMINISTRATOR: Tracy reported that she received nearly 40 calls from people requesting information about USMS after seeing our commercial spots on ESPN. She noted a distinct pattern in that the calls came shortly after ESPN aired a World Championships segment. Lynn will ask web Jim to see if he can identify any web "hits" that might be related to the USMS commercials.

4. CONTROLLER VACANCY: Cathy Pennington has asked to be replaced but has agreed to stay through the first quarter of 2004 so that we may advertise the position and interview applicants as per PMG. Doug will put together the announcements and see them through publication. Information will be available at convention, in Streamlines in October, and in SWIM Magazine in November.
5. PLANNING COMMITTEE PROJECT: The planning committee proposes that a brochure be developed that will encourage facilities to have masters clubs. Betsy Durrant, Chair, has asked for our guidance as to who will produce the brochure. The EC suggested that Betsy consult Jim Wheeler who spearheaded a similar project some years ago.
6. CORE OBJECTIVES: The EC discussed implementation of the Core Objectives now that they have been adopted by the BOD.
7. CONVENTION:
 - a. Jim, Nancy, and Bill Volckening will have a working meeting with SWIM Magazine representatives on Monday evening prior to the opening of convention. Members of the EC who are available will meet for dinner the same evening.
 - b. Jim will write a letter to each block group chair about their joint meetings. All committee chairs will be at the head table and each block will decide who is the moderator for their meeting.
 - c. Sally asked that members of the EC make an effort to contact the LMSCs in their Zones that have not submitted their delegates. Lynn agreed to contact the Zone Representatives as well.
8. DUAL MEMBERSHIP: Tracy received a request from a swimmer registered in the UK who wanted to register for a US team as well. After some discussion it was determined that this is not against our rules and Tracy will notify the swimmer accordingly.
9. LATER START TIME FOR LC NATIONALS: The Championship Committee Chair requested that the LC Nationals meet start at 8 AM instead of 7 AM each day since the meet has fewer entries than was expected. It was the opinion of the EC that the Championship Committee should make the decision.
12. AT-LARGE DELEGATES: The EC discussed whether we should encourage legislation that would allow the president to appoint a few more At-Large Delegates. We decided not to pursue the issue.
13. OLD BUSINESS
 - a. Task Force on finance, budgets, and audit: Doug had no report.
 - b. Merchant Account: Doug had no report but he expects this to be resolved by November 2003. Lynn asked if there would be a budget item for this and Doug said that this is not an issue for budget.

The meeting adjourned at 10:24 PM EDT.

Respectfully submitted by:

Sally Ann Dillon
USMS Secretary