

#### **I. Call to order and take roll**

USMS President and Committee Chair Jim Miller called the meeting to order at 9:02 PM EDT. Present were Lynn Hazlewood, Hugh Moore, Pieter Cath, Carl House, Patty Powis, Jim McCleery, Anna Lea Roof, Betsy Durrant., Tracy Grilli, and Leo Letendre.

#### **II. Discussions and/or Decisions Made Between Meetings**

**MSA** - Approval of minutes of 6/2/02 meeting.

Jim Miller noted the addition of Tracy Grilli to the committee as a representative of the National Office.

#### **III. Discussion of Project Road Map**

The committee discussed the planning of the future database and made the following decisions:

1. **MSA** - One feature of our data base will need to be the ability to import and export data in SDIF(Standard Data Interchange Format) so it is compatible with current and future meet management programs.
2. **MSA** - Ask the Executive Committee to contact their committees to find out what data they want to see in the data base.
3. The committee also decided to survey database administrators to identify the contents of the USMS databases. This survey will be made up by Jim Miller and Lynn Hazlewood and distributed in conjunction with the request for input from the Board of Directors.

Committee members made a number of suggestions that they would like to see as part the design of the database including:

1. The capability to store multiple email addresses for each swimmer.
2. The ability to determine if a swimmer has ever been registered before, even if it was several years before and/or under a different name.
3. The desirability of creating a controlling system that integrates other systems. It was noted that it would be counterproductive to write software when a good package already exists. There will be things we want to do that we don't want to build into our core system.
4. The ability to edit data as it is typed into the system to ensure that it is clean.
5. The need for a uniform registration form which will be designed to assist data entry.
6. Jim Miller assigned a task to Jim McCleery and Carl House to reinsert the consideration of the H & A RFP into the roadmap.

#### **IV. Privacy Subcommittee Report**

Jim Miller noted that the Privacy Subcommittee Report was an amazing document and thanked the subcommittee for the amount of effort put into preparation of the document.

#### **V. Registration Committee Report**

Jim Miller noted that the Registration Committee, under the leadership of Anna Lea Roof, had done excellent work on the Swimmer ID issue. The results will now be reviewed by the Swimmer ID Subcommittee and a report prepared for the full DB Committee.

#### **VI. Next meeting date**

The next conference call will be Wednesday, June 19, 9:00 PM EDT.

#### **VII. Adjournment**

The meeting was adjourned at 10:19 PM EDT.

Respectfully Submitted by:  
Lynn Hazlewood, Zone Chair