

Minutes of the Executive Committee Meetings
November 15-15, 2001
Louisville, KY

Thursday, November 15

The Executive Committee discussed the recommendations of the Auditor's Management Letter. The Finance Committee and Controller will be asked to make recommendations.

Unapproved overbudget items were discussed. Because the Board of Directors meets prior to the Finance Committee, these items will be discussed and voted on during the Thursday BOD meeting, even though the Finance Committee has not yet acted.

Nancy gave the Executive Committee an update on the South Texas grievance. The grievance was reviewed and decided by arbitrator, Tom Boak. Official notification was sent to each party as described in Articles 402 and 403 of the USMS Rule Book.

The agenda for the BOD meeting was reviewed and discussed. The schedule for committee meetings was discussed to ensure an Executive Committee member would be at all meetings.

The Executive Committee reviewed the performance of Bill Volkening, USMS SWIM Editor. Bill then met with the Executive Committee to discuss his performance, the job description, and any other topics or questions that he had concerning the position.

The Executive Committee reviewed the performance of Jim Matysek, USMS Webmaster. Jim then met with the Executive Committee to discuss his performance, the job description, and any other topics or questions that he had concerning the position.

The Executive Committee reviewed the performance of Cathy Pennington, USMS Controller. Cathy then met with the Executive Committee to discuss her performance and any other topics or questions that she had concerning the position.

Friday, November 16

The Executive Committee discussed and prepared an evaluation for Tracy Grilli, Executive Secretary. After a formal evaluation was prepared, Tracy met with the Executive Committee to discuss the evaluation and any other topics or questions that she had concerning the position of Executive Secretary.

Saturday, November 17

The Executive Committee, with Mel Goldstein recused, reviewed the performance of the USMS Sponsor Liaison. Mel then met with the rest of the Executive Committee to discuss his performance, the job description, and any other topics or questions that he had concerning the position.

Respectfully submitted,
Betsy Durrant, USMS Secretary

