

President Jim Miller called the meeting to order at 7:05 PM EST. Present were Scott Rabalais, Doug Church, Sally Dillon, Lynn Hazlewood, Nancy Ridout, Jack Geoghegan, and Tracy Grilli.

1. The next meeting will be February 22-24 in Houston, TX.
2. Decisions made since the last meeting: The minutes of the January 8, 2002 conference call were approved, sent to the BOD and posted on the USMS web site.
3. Officer reports / committee activity:
EXECUTIVE SECRETARY – Tracy reported that the Rule Books would be mailed by Gateway Printing this week to the BOD, LMSC chairs and members of Rules, Legislation and Long Distance committees. Certificates to clubs will go out with the mailing of Rule Books from the National Office. The LMSC handbook is posted on the Internet and Tracy is getting some requests for hard copies. The directory was sent to Gateway last week. Photos in the directory are from both 2000 and 2001. She is still waiting for the letterhead, envelopes and note pads. *Streamlines* will be distributed in a few days. Tracy will include the 1/2-year report that is due April 1. Jim would like the 3/4 report to be different from annual report. Melinda Smith has notified the National Office that she is no longer the OHIO LMSC chair and the new chair is Scott Goertemiller.

LEGAL COUNSEL – Jack has completed the contract for Aimee Fitzgerald, the Public Relations Representative and will seek final signatures this week. He is working with Mel Goldstein on Adolph Kiefer and Endless Pools agreements." Jack reported that the ISHOF meeting was interesting and that the possible move from Ft. Lauderdale looks likely. Pompano Beach is only 15 minutes away and the facility will be a National training center for swimming, water polo, diving, beach volleyball, handball, and table tennis. It will be a brand new facility and would provide high visibility. ISHOF will continue to consider Masters when they choose 9 candidates each year. We are included but not guaranteed. IMSHOF was accepted conceptually but the but the ideal of inducting all past honorees in May, 2002 was tabled for next year since all present Masters honorees are US athletes and the Board felt an international component was required for the first ceremony of this new international body. Each sport will "internationally" select their own criteria and a number of notable foreign athletes are expected to participate in the decision process.

PAST PRESIDENT – Rich Burns (Marketing) received a request from a group who wants to use our name/logo in a skin cancer "raise awareness" program which will air on the weather channel and a web site. Nancy will obtain more information about the program and we will discuss it further at the retreat in Houston.

VICE PRESIDENT – Mike Collins (Coaches) is working with ASCA to develop a list of presenters for the September Conference. He is working on scheduling as well. Pam Himstreet (Fitness) is doing a good job soliciting ideas from LMSC fitness chairs, planning improvements to the fitness section of web site and looking into new events. Kathy Casey (Recognition & Awards) has developed an annual plan and the information on the Ransom Arthur award is now available. Scott will be attending the Olympic Training camp next weekend as the Coaches Committee representative. A committee is being formed to select the coaches for the web workouts; all USMS coaches may apply.

SECRETARY – Sally is preparing the Committee Chair Handbook which will include a number of attachments. She had hoped to be able to put it on the web site (like the LMSC Handbook) so it could be viewed by anyone who was interested. Failing to get support for the idea, she will send it to the BOD and Special Assignments by E-mail and provide an option for a hard copy if anyone so desires. Patty Powis (Safety Education) has obtained a copy of the Safety Handbook from the former chair and will be working with her committee to complete it during the coming months. Meg Smath (Publications) is working with Carl House (History and Archives) to produce a brochure about USMS history projects.

Carl's committee members are hard at work trying to find stories and information about swimmers in their respective zones.

PRESIDENT- Jim reported that he has a meeting scheduled with Kevin Ferguson regarding a Masters magazine that covers all masters sports. He also reported on the conference call with Carl House, Barbara Dunbar, Hugh Moore, Jim Matysek, Lynn Hazlewood and Sally Dillon. The History and Archive Committee's proposed "Site Plan" was the focus for the meeting. A second conference call is scheduled for February 10 and it is hoped that all of the details regarding the conversion of databases and systems to conventional formats will be worked out.

ZONE – The Long Distance Committee (Peter Crumbine, chair) plans to do their annual April mailing of the calendar, bid applications and championship entry forms electronically this year (allowing for hard copies upon request). They have discussed redesigning the championship patches but have some inventory to use. Betsy Durrant (Planning) has started a project on LMSC research and is working with the web master. Hugh Moore (Communications) has informed Lynn that the new discussion forum software is ready to go. Medical forums will be put on "hold" until the sports medicine committee and our legal counsel can look at the language and come up with a disclaimer. Jim Matysek (Web Master) reports that the February 1 deadline for on line entries for Hawaii might not be met; Janet Renner does not have her merchant account yet. Jim is creating a new database so you can search for records. The registration database has been on hold due to time spent on other web projects. Once the registration database is built it will provide the underlying structure for other databases.

FINANCE – Tom Boak (Finance) has sent a survey to the Finance committee and information gained will be useful to the Finance Task Force. Doug has spoken with Melissa Rinker regarding election details and has distributed endowment fund information to his committee. A back up system for payroll was discussed and needs to be in place.

4. POOL LENGTH ISSUES - From the January 8 minutes "Having discussed the subject of the Tualatin Hills swim meet, during which it was discovered that the pool was short, the Executive Committee MSA that the times from that meet would not count for official purposes. (Article 402.1.4)".

After considerable debate that took into account our understanding of the current practices of other aquatic governing bodies, the EC made no decisions and will seek out more information for further discussion. Still pending is the decision of the Rules Committee that engaged in a conference call yesterday.

5. Houston Retreat – Sally and Scott are working on the agendas and other details.
6. Convention – Regarding the meeting schedule, Sally will prepare a summary of the responses from the committee chairs regarding their meeting "needs" and provide it to the EC in advance of the Houston meeting.
7. MSA to approve the BOD Responsibilities document as revised by the sub-committee of Church, Dillon, Grilli and Ridout.
8. Tracy reported to have received an inquiry from Neil Blanchard (New Zealand) regarding the set up of a table for ASA at the World Champs.

Due to time constraints the following agenda items were postponed to the Houston meetings:

Open Meeting Policy, Recognition Rings (Ed Nessel proposal)
Registration Suggestions (Rich Barkan proposal)

Meeting adjourned at 9:08 PM.

Respectfully submitted,
Sally Ann Dillon, USMS Secretary