

1999 Safety Education Committee Minutes

September 17, 1999

Action Items

***Produce 36 page, 5 ½” x 8 ½” Club Safety Handbook, with completed copy available by the 2000 convention.

Attendance

Number of committee members present: 6 Number of committee members absent 5

Total number of delegates attending the meeting: 16

Minutes

I. Swim Magazine Articles

We currently have one article on water quality issues in open water swimming ready for publication in SWIM magazine. It was decided to wait until spring to publish this article to coincide with the beginning of the open water season. We solicited topics for future articles, and the suggestion was made to also prepare several paragraph long “filler” type articles for the newsletter editor to have on hand to use as space is available.

II. Safety Section in LMSC notebook

The motion was made to table work on the Safety Section for the LMSC notebook until the completion of the Club Safety Booklet, SP.

III. Club Safety Handbook

The Club Safety Handbook was discussed extensively. We will aim to have an easy to read booklet, 5 ½” x 8 ½” “ in size, with cartoons and artwork to entice coaches and members to read the enclosed information. The committee decided on the following timeline: finish initial drafts of sections by the end of the committee meeting today; a working draft will be in the hands of the committee by 1/1/2000; edits to be returned to the committee chairman by 3/1/2000; edits incorporated and draft to legal counsel by 5/1/2000; comments back from legal counsel by 8/1/2000; with final version available by the 2000 convention.

The motion was made to have the Club Safety Handbook reviewed by Legal Counsel prior to publication, SP.

IV. Proposed changes to the Rule Book Relating to Safety

There were no proposed changes to the rule book relating to safety.

Adjournment

The motion was made to adjourn the meeting, SP.

Tasks for Upcoming Year:

- * Produce the Club Safety Handbook
- * Write additional articles for SWIM Magazine relating to safety issues.
- * Write small filler articles for SWIM Magazine relating to safety issues.