

USMS Committees

CHAMPIONSHIP COMMITTEE

Barry Fasbender, Chair

Jerry Clark, Vice Chair

Committee Members: Carolyn Boak, Debbie Cavanaugh, Mark Gill, Mel Goldstein, Errol Graham, Heather Hagadorn, Elizabeth Johnson, Kristy King, Mark Moore, Michael Moore, Steve Newman, Barbara Protzman, Jeff Roddin, Sandi Rousseau, Tom Spence, Diane Stowell, Lisa Watson, Laura Winslow, Jim Matysek: **Ex-officio**, Jane Moore, **Ex-officio**, Scott Rabalais: **Exec Liaison**

2005 ANNUAL REPORT

Discussions And Projects That Have Taken Place Since The Last Convention

1. **2005 SCY Nationals in Fort Lauderdale, Florida:** The 1619 swimmers enjoyed an excellent meet and some fun in the sun. The Host ran three courses for the 500, 1000, 1650 Free. This saved about 3 hours on Thursday and 45 minutes on Friday and Saturday. All other events, except the 400 IM and relays, were preseeded allowing heat sheets for most events to be included in the program. Debbie Cavanaugh, who was the meet liaison, worked very closely with the Host to make this an enjoyable event for all.
2. **2005 LCM Nationals in Mission Viejo, California:** Mark Gill is the meet liaison for the Mission Viejo nationals. This will be a five-day meet. There are 279 swimmers entered with nine days before the received by deadline. The qualifying times (NQT's) this Long Course are 11 percent slower than the average of the previous three years' fifth place time on the USMS Top Ten list.
3. **2006 SCY Nationals in Coral Spring, Florida:** Mark Gill is the meet liaison for the Coral Springs nationals. He visited this site while attending the 2005 SCY Nationals. The Host had a few people working and observing at the Fort Lauderdale meet.
4. **2006 LCM Nationals** There will be no 2006 National Long Course Championship because FINA awarded the bid to United States for the 2006 World Masters Championships. This event will take place at Stanford University's Avery Aquatic Center in August 2006.
5. **2007 National Championship Pool Venues:** Jeff Roddin has sent out a letter to major aquatic facilities encouraging them to consider bidding for the 2007 National Short Course Championship. He also sent out letters to the local LMSCs requesting that they encourage potential host to bid.
6. **2007 National Championships Bids:** Bid packages were sent to Auburn University; Flickinger Center, Buffalo, New York (LCN); Gloucester County, New Jersey (LCN); Maui Hawaii (LCN), Palo Alto College, Florida (LCN), Pacific Northwest (SCN), Santa Clarita, California; and Woodlands, Texas (LCN); YMCA & Boise Aquatic Center, Boise, Idaho (SCN or LCN).
7. **Processing of National Championship Entries:** The USMS National Office will continue to process all postal entries for national championships. We are working on including the cost to the Host of processing entries and merchant account charges in the contract for the 2007 National Championships.
8. **Nationals Meet Information in USMS Swimmer:** We worked with USMS Swimmer, our new official magazine, for the first time. The process of getting the Meet Info for the 2005 National Long Course Championships into the May-June issue went smoothly.
9. **Championship Committee Meeting in Fort Lauderdale, Florida:** Thirteen members of the committee held meeting in Fort Lauderdale during the SC Nationals. The following topics were discussed: (1) Review of possible bids for the 2007 National Championships. (2) Status of 2005 LC Nationals at Mission Viejo. This included a review of methods we could use to shorten the meet. (3) Status of 2006 SC Nationals at Coral Springs. (4) Review of the processing of entries by the National Office. (5) Other suggestions for improving National Championships.
10. **2007 Bid Ambassadors:** Assign Bid Ambassadors to each bidder for 2007. They would help the bidders in developing the bid and presenting it at convention.

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ACTION ITEMS

1. **Warm-Up Policy for National Championships:** The Championship Committee approved the following warm-up policy for National Championships:

On the pre-meet day, warm up shall be available in the competition pool from 3 pm to 7 pm (was 12 noon to 8 pm).

When distance day is the first competition day, warm up in the competition pool on distance day will be available until at least 7:00 pm. If the last heat of the last event finishes after 6:30 pm, the competition pool will be open for an additional 30 minutes. (Was 30 minutes after the last event of the day for every day.) Note that this warm-up policy will be in effect for the 2006 and following National Championships.

2. **2006 National Championship Contract:** The following updates were made to the contract: (1) Clarification of how entry fees are handle by the USMS National Office. (2) Updated warm-up hours as a result of our new warm-up policy. (3) Specified that the Report of Occurrence for all medical occurrences is provided to the USMS insurance broker and that a Medical Log Sheet is provided to the USMS Medical Coordinator. (4) Replace the reference to SWIM magazine.

CHAMPIONSHIP MEETING AGENDA

Thursday, September 15, 3:00 pm to 4:15 pm
Imperial E & F

Saturday, September 17, 8:00-9:15 am
Imperial C

1. Review awards and plans for the 2006 National Championships.
2. Review the new method of determining qualifying times (NQT's) for Long Course Nationals. The qualifying times for the 2005 Long Course Nationals are 11 percent slower than the average of the previous three years' fifth place time on the USMS Top Ten list.
3. Discuss the possibility of using Super Seeding. All swimmers, except a full heat of the fastest swimmers in each age group, are seed by time regardless of age group. After these heats are swum, the heats of the fastest swimmers in each age group are swum, oldest age group to youngest.
4. Discuss a friendlier way of dealing with swimmers who forget to check in. For example, allow these swimmers to swim in unseeded lanes on a first come first serve basis. No standby for no shows.

HOD/Championship Bid Meeting
Friday, September 16, 2:00 pm to 3:00pm
Victoria ABC

Championship Site Selection Process:

1. A comparison matrix based on the bid applications and answers to e-mail/phone questions send to each bidder will be available to everyone attending the Championship Bid meeting. Each attendee will also receive a pro and con list for each site.
2. Each bidder will have 5 or 10 minutes to present their proposal for hosting a nation championship.
3. After each presentation, a different Championship Member will ask about each concern for a particular bid. The questioning will then be open to the HOD for additional questions.
4. The Championship Committee will vote to recommend a host of each nationals by secret ballot.
5. The House of Delegates will vote the next day at by secret ballot. All bidders will be listed on the ballot.

USMS Committees

COACHES

Bob Bruce, Chair

Scott Williams, Vice Chair

Committee Members: Marcia Anziano, Tom Bliss, Chuck Burr, Lee Carlson, Mo Chambers, Bill Cleveland, Mike Collins, Steven Fair, Doug Garcia, Kelly Harkins, Cindy Hawkinson, Emmett Hines, Jacki Hirsty, Kris Houchens, Wayne McCauley, Eric Neilson, Ed Nessel, Kerry O'Brien, Sara Quan, Janet Renner, Eric Shanks, Joel Stager, Skip Thompson, Robert Zeitner, **Scott Rabalais: Exec Liaison**

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Committee: This Committee does most of its work in small subcommittees or project teams. We are reorganizing many these subcommittees and project teams—particularly for our major projects—and moving forward in most areas.

Ongoing projects:

- Clinics (Doug Garcia) – Doug continues to oversee both pool and open water mentor clinics. With the assistance of the Zone Committee, we have amended the program to offer eight mentor clinics this year, one per zone. We have also clarified clinic expectations and expanded the list of eligible clinicians.
- Olympic Training Center Camp (Nancy Ridout, Liaison to the Olympic Training Center) – We continue to work closely with Nancy to provide an excellent camp experience. The 2005 Camp was expanded from 12 to 18 swimmers, and was another big success (see Nancy's Report).
- National Coaches Conference (Scott Rabalais & Mel Goldstein) – The Masters Track at the 2005 American Swimming Coaches Association World Clinic has been expanded to six presentations, one masters coaching school, and one discussion panel. The presenters, instructor, and panelists have been selected. USMS promotional booth space has been reserved. Scholarships have been granted to many Masters coaches, although as of this writing some grants remain available.
- International (Bob Bruce) – We are anticipating an active role in the 2006 World Championships at Stanford, and discussing the form that this role will take.
- On-Line Workout Posting (Bob Bruce) – Three coaches (Mo Chambers, Mel Goldstein/Kris Houchins, & Robert Strauss) were selected and are posting practices on the USMS website during 2005. Collectively, their posts get 800 to 1000 hits per week.
- On-Deck Coaching (not filled) – Eric Shanks successfully coordinated this program at SCY Nationals, and has expressed interest in taking on the program coordinator position for next year.
- Coach-of-the-Year (Skip Thompson) – Skip will continue to oversee the selection process in 2005, most of which will occur after the July 1 application deadline.
- Video Library (Emmett Hines) – Emmett continues to run the USMS video rental.
- Book Library (Ed Nessel) – Ed continues to operate the USMS book rental.
- Snooper Rental (Lee Carlson) – Lee continues to supervise snooper rental and refurbishing of the equipment.

Major Projects:

- Coaches Manual – This project has been in the works for several years and will hopefully close on completion this summer, with a push to getting the large amount of material on-line. This manual will eventually be available primarily as an on-line resource to Masters coaches and as the primary text for the ASCA Masters School.
- Clinics and Camps – We are forming a subcommittee to discuss a comprehensive national plan for Clinic and Camps.
- *USMS Swimmer* – We suspended the Coaches Committee Quarterly and are directing the resources towards our new magazine. We are working to broaden the group of active contributors and to develop content for this publication. There is still a need for periodic direct communication between the Coaches Committee and masters coaches, and we have retained a small budget to develop this ongoing project.

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- Triathlon (Cindy Hawkinson, Liaison to USA-Triathlon) – We are exploring avenues for cooperation between USMS and USA-Triathlon.
- LMSC Coaches Reps – This program that operates primarily on the LMSC level is dormant and needs to be revived in the coming year.

COACHES PRESENTATIONS

Wednesday, September 14, 2:00-5:00 pm
Pinehurst

1. Welcome and introductions
2. Three Presentations (40-50 minutes each)

COACHES MEETING AGENDA

Friday, September 16, 11:30 am-12:45 pm
Gilford E

Saturday, September 17, 9:30-10:45 am
Colony B

1. Welcome, introductions, and meeting plan
2. Review of ongoing projects
 - a. Clinics
 - b. Olympic Training Center Camp
 - c. National Coaches Conference
 - d. International
 - e. On-Line Workout Posting
 - f. On-Deck Coaching
 - g. Coach-of-the-Year
 - h. Video Library
 - i. Book Library
 - j. Snooper Rental
3. Discussion of allied committee and issues
 - a. Rules
 - b. Officials
 - c. Long Distance
 - d. Other
4. Review & brainstorming of major projects
 - a. Coaches Manual
 - b. Clinics and Camps
 - c. *USMS Swimmer* & coaches involvement
 - d. Triathlon
 - e. LMSC Coaches Reps
 - f. Other
4. Discussion of 2005 Committee Budget
5. Other business
6. Adjourn

USMS Committees

COMMUNICATIONS

Hugh Moore, Chair

Michael Moore, Vice Chair

Meg Smath, Vice Chair

Committee members: Rich Barkan, Connie Barrett, Helen Bayly, Chris Beardsley, Kathrine Casey, Daniel Cox, Kelly Crandell, Mel Dyck, Susan Ehringer, Sarah Hromada, Mark Hurley, Anna LaBorwit, Raena Latina, Kenn Lowy, Tom Lyndon, Jane Masters, Dennis McManuis, Ray Novitske, Margot Pettijohn, Carl Saxton, Donna Schubkegel, Ann Svenson, Bekah Wright, Tracy Grilli, Jim Matysek, Bill Volckening, Lynn Hazlewood: Exec Liaison

With the launch of *USMS Swimmer* magazine and significant updates to the USMS website, this has been a banner year for communications within USMS. Bill Volckening and Jim Matysek are largely responsible for these efforts and should be congratulated. Additionally, the chair would like to recognize Lynn Hazlewood, who works tirelessly behind the scenes.

Last October, at the request of the Executive Committee, the committee reviewed the job descriptions of the old USMS Magazine Editor position and the new USMS National Publication Coordinator position. The committee determined that the positions were similar and that the PMG did not require a new bid process.

The first annual Communication Award will be presented during the House of Delegates meeting. This award will be presented to an individual or group for significant contribution to the communications within United States Masters Swimming.

The following seven subcommittees are active:

Meet Results Database: Mel Dyck is chair of this subcommittee. For the past few years Mel has been encouraging meet directors to submit times for inclusion in the meet results database. This is currently an unofficial database of meet times. Mel has added some members and a significant number of meets to the database this year.

Discussion Forum Monitors: Michael Moore is coordinating an effort to better monitor posts on the Discussion Forums. As the number of posts continues to grow, we need more people to review posts regularly, correct misinformation, direct posts to people who can answer questions, and notify web administrators of offensive posts.

Content Proofing: Meg Smath is organizing this group that will review content of USMS publications.

Communication Planning: Tom Lyndon is chairing this subcommittee that is working on recommendations for improving communications within USMS.

Calendar of Events: Mark Hurley is chairing this subcommittee. At last year's convention the following policy was adopted: "Each zone or LMSC shall be responsible for determining which non-USMS events in its geographical area shall be posted on the USMS website." The subcommittee is developing a plan to implement the policy change.

Technology Applications: This subcommittee is reviewing technology and will recommend uses within USMS. Kenn Lowy and Margot Pettijohn produced a report on electronic voting for the EC's January meeting.

Newsletter of the Year: This subcommittee consists of Kelly Crandell, Dave Radcliff, Carl Saxton, and Bill Volckening. They will announce their selection at convention.

There are two other groups composed mostly of members of the Communications Committee that meet regularly:

Editorial Board. The transition team completed its work and helped create an exceptional first issue of *USMS Swimmer*. The team was dissolved and an Editorial Board was created to set policy, monitor and integrate all

USMS Committees

USMS publishing activities. Members of the Editorial Board are Lynn Hazlewood, Jim Matysek, Bill Volckening, Meg Smath, Doug Garcia and Hugh Moore.

Web Administrators: This group consists of Jim Matysek, Lynn Hazlewood, Marian Briones and Hugh Moore. The group meets weekly to discuss website and IT status and issues.

ACTION ITEMS

MSA: The Communication Committee recommends to the Executive Committee that Bill Volckening's contract be extended without opening the position for bids.

MSA: The Communications Committee supports the proposed legislation to revise the description of the Publications Committee.

MSA: The Communications Committee proposed legislative changes to the committee description.

COMMUNICATIONS MEETING AGENDA Friday, September 16, 11:30 – 12:45 pm Gilford F

1. Introductions (5 minutes)
2. Editorial Board (30 minutes)
 - a. Purpose
 - b. Accomplishments
 - c. Audience feedback
3. Webmaster/IT Director report (20 minutes)
 - a. Status of current projects
 - b. Suggestions from the audience
4. USMS National Publication Editor report (20 minutes)
 - a. Overview of article selection and editing process
 - b. Suggestions from the audience

Saturday, September 17, 8–9:15 am Colony B

1. Subcommittee reports (5 to 10 minutes each)
 - a. Meet Results Database (Mel Dyck)
 - b. Discussion Forum Monitors (Michael Moore)
 - c. Content Proofing (Meg Smath)
 - d. Communication Planning (Tom Lyndon)
 - e. Calendar of Events (Mark Hurley)
 - f. Technology Applications (Kenn Lowy)
2. Tasks for upcoming year
3. New business

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CONVENTION

Michael Heather, Chair
Debbie Cavanaugh, Vice Chair

Committee members: Jean Fox, Tracy Grilli, Edie Gruender, Lil Haneman, Mary Hull, Cris Meier-Windes, Joanne Tingley, William Tingley, K.arol Welling, Rhea Wilkins, Jim Miller MD: Exec Liaison

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Have sent schedule and AV requests to USAS. In negotiations with YMCA for pool use. Jerry Clark and Rhea Wilkins are recruiting volunteers to work hospitality suite.

ACTION ITEMS

1. Schedule staffing and hours for certification table
2. Contact USAS to rent LCD projector
3. Contact the bus company for transportation

CONVENTION MEETING AGENDA **Wednesday, September 14, 4:00-5:30 pm** **Turnberry**

1. Discuss LCD projector use and schedule
2. Schedule hospitality suite hours and staffing
3. Discuss report printing and distribution

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FINANCE

Tom Boak, Chair

Ralph Davis, Vice Chair

Committee Members – Joannie Campbell, Trisha Commons, Betsy Durrant, Brad Houston, Conrad Johnson, Lucy Johnson, Jeff Moxie, Anna Lea Roof, Barbara Thomas, Beth Waters, Sarah Welch, Kris Wingenroth, Margaret Bayless: Ex-officio, Jeanne Ensign: Ex-officio, Doug Church: Exec Liaison

The Finance Committee continues to monitor the financial results of the organization on a monthly basis. In addition, it has considered an over-budget request from the Executive Committee for an increase in the salary of the Webmaster. Members of the Finance Committee are active on the task force, which is looking at levels of compensation for employees and contractors, and we continue to be involved in the preparations from a financial perspective for the 2006 Worlds Championships.

FINANCE MEETING AGENDA

Thursday, September 15, 3:00-4:15 pm

Imperial B

Friday, September 16, 10:00-11:15 am

Pebble Beach

Saturday, September 17, 8:00-10:00 am

Pebble Beach

1. Welcome and call to order
2. Approval, Minutes of the Finance Committee, 2004 Convention
3. Treasurer's Report – Doug Church
4. Controller's Report – Margaret Bayless
5. Audit Report – Margaret Bayless
6. Review of FOG
7. Old business
8. 2006 Budget
9. Other new business
10. Adjourn

USMS Committees

FITNESS

Pam Himstreet, Chair
Bill Volckening, Vice Chair
Jani Sutherland, Vice Chair

COMMITTEE MEMBERS: Marianne Brogan, Chuck Burr, Lee Carlson, Laura Collette, Randy Crutchfield, David Grilli, Robbie Holman, Margie Hutinger, Janet Latham, Raena Latina, Tom Mester, Jane Moore, Jennifer Parks, Sara Quan, Lisa Rushman, Mary Sweat, Ann Swenson, Jody Welborn, Karol Welling, Bekah Wright, Scott Rabalais: Exec Liaison

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The Fitness Committee continues to focus our efforts on enhancing Masters Swimming for the non-competitive member or fitness swimmer. We continue to offer a variety of activities and information for all swimmers regardless of their reasons for choosing Masters Swimming as an activity. Our major means of communication with USMS members has been our Fitness Section of the USMS website. We have made the Fitness section of the USMS website a premier location, although this year the redesign of the website has hindered us until June. We provide articles of the month, fitness events, results of these events, and all forms of useful information. Look for new additions in 2006. New this year is our relationship with USMS Swimmer Magazine as they work to serve the needs of all swimmers and feature more average and fitness swimmers in the publication. Our three USMS Fitness Events have grown in number in 2004 and 2005 looks promising, so far.

DISCUSSIONS AND PROJECTS

1. Report on the 3 Fitness events ending December 2004. The Check Off Challenge has been redesigned by the hosts, PNA. It runs throughout 2005 as well as the traditional last three months of 2004. So far participation has been good. The 30 Minute Swim had 108 participants in 2004, up from 52 in 2003. Our goal is to encourage teams and coaches to do this as a team event, especially in the fall to lead into the Hour Swim. The Virtual Swim Series had 20 hearty souls brave Americas Waterways in 2003 and 24 in 2004. Addition of computerized logs in 2005 may help the numbers. Discussion of how to grow this event is needed.
2. The Articles of the Month have been very successful and are up to date. There will be more tie in with USMS Masters Swimmer Magazine.
3. Only one new Virtual Swim has been submitted for 2005. More Virtual Swims are still needed. Anyone can compose a swim for his or her state or another country.
4. OHIO Masters is managing and processing the 30 Minute Swim throughout this year. The Virtual Swim Series is hosted by Central Oregon Masters Aquatics and the Check Off Challenge by Pacific Northwest Association. Please support and advertise these events.
5. We have collected nominations and voted by email for the USMS Fitness Award. It will be presented at the Convention.
6. Hosts for the 2006 Fitness events will be selected at the Convention. All teams have been asked to bid with messages on our website, the USMS Forum and the Magazine.

ACTION ITEMS

1. Presentation of the 2005 Fitness Award at the House of Delegates.
2. More hosts are needed for the 2006 Fitness Events. Select event hosts for 2006.

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FITNESS MEETING AGENDA Thursday, September 15, 3:00-4:15 pm Imperial A

1. Introductions and review of Annual Report.
2. Progress of 2005 Events still in process.
3. Articles of the month.
4. Web and Magazine Report. Report by Bill Volckening.
5. Selection of hosts for 2006 for the USMS Fitness Events.
6. Creation of more Virtual Swims or revision of the series?
7. Strategies to encourage participation in the fitness events.
8. Making Fitness Fun section of the Website. Carryover from last year.
9. Fitness Kit. Jody Welborn
10. Local fitness events. Report by committee members. New ideas.

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HISTORY & ARCHIVES Barbara Dunbar, Chair Meegan Wilson, Vice Chair

Committee Members: Marcia Cleveland, Robbie Holman, Carl House, Danielle Ogier, Gail Roper, Dennis Wilson, Bill Volckening: **Ex-officio,** Sally Ann Dillon: **Exec Liaison**

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The databases created by the History and Archives (H&A) Committee continue to be integrated onto USMS.org. The H&A committee recently acquired the tools to add, edit, and update the Stories section and the Oral Histories section. We look forward to the completion of additional web projects which will allow the History and Archives committee to update, edit, and add to its other H&A sections including Photo Images, Remembering, Olympians, USMS History, and new sections such as Rule Books (cover image and dedication, artist, and designer statements). We have requested changes to facilitate navigation and searches in the H&A sections. H&A continues to be highly productive and has accomplished a tremendous amount again this past year.

1. Stories and oral histories continue to be collected and edited and are now being integrated onto USMS.org as the result of recently acquired management tools. While priority continues to be given to soliciting, writing, and collecting stories about older All American swimmers and prominent older swimmers whose volunteer activities have profoundly influenced masters swimming, we welcome stories about any USMS members who are or have been prominent in USMS as swimmers or volunteers or contributors. We appreciate the efforts of the committee members and others who have been writing and collecting stories.
2. History and Archives has been monitoring the web projects which affect or are related to H&A. The integration of All American and All Star listings onto USMS has been nearly completed and is being administered by the Records and Tabulation Committee. The web project dealing with Swimmer Info is a work in progress with eventual links to all of the public information available for any swimmer, including Top Ten history, All American and All Star history, Stories, USMS awards received, currently held records, USMS email aliases, and LSMC or national offices, committee chair positions, and special assignments currently held.
3. Archived USMS materials at the Henning Library (ISHOF) were reviewed again to identify important missing documents, to ascertain whether automatic archiving procedures were working, and to assess the cataloging and archiving procedures. Missing documents have been identified and are in the process of being added to the archives. The procedures for automatically archiving certain documents which were implemented last year are not working as well as hoped and require follow up. We have not been able to evaluate the archive catalog to date. The status of USMS archives at the Henning Library and archive services is being reviewed. H&A is striving to ensure that valuable masters swimming historical information, data, and documents are properly saved and made accessible.
4. The H&A research archivist continues to help other USMS committees and officers by researching, locating, and verifying swimmer's names, missing documents, times, records, and more. Documentation of the History of USMS and its formation is ongoing.
5. H&A has volunteered to help proof the 1972-1992 Top Ten lists which have been transformed into electronic files by the diligent work of John Bauman. H&A will locate the 1972-1992 Top Ten errata for inclusion.
6. The project to index swimmers and subject matters found in the National Publications continues.
7. The project to collect, annotate, and catalog new photo images continues. The "permission-to-archive/display-and-use-photo images" documents are being collected from photo subjects and photographers.
8. H&A reviewed and corrected the Sept. 16, 2004, meeting minutes and recommended approval as amended.
9. Although H&A cannot archive Zone, LMSC, and club documents, it is reminding those entities to set up their own archives for all important Zone, LMSC, and club documents.
10. A telephone conference meeting was held with representatives of the USMS SWIMMER Editorial Board.

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ACTION ITEMS

1. 03/21/05 The committee voted to maintain its access to the information and links on the H&A SwimGold site including the top tens, AA and AS listings, and more until such time that we are totally satisfied with the transition and migration of all information and links currently found on the SwimGold pages. Carl House was thanked for his diligence and expertise in creating the site. The site is being used frequently by a number of H&A committee members and others in need of research information.
2. The 09/16/04 meeting minutes were reviewed and recommended for approval as amended.

HISTORY & ARCHIVES MEETING AGENDA

Thursday, Sept. 15th, 3:00 – 4:15 pm

St Andrew

- I. Call Meeting to Order
- II. Roll Call - Barbara Dunbar (Chair), Meegan Wilson (Vice Chair), Marcia Cleveland, Robbie Holman, Carl House, Danielle Ogier, Gail Roper, Dennis Wilson, Bill Volckening (Ex-officio), Sally Ann Dillon (Executive Liaison)
Introduction and welcome of new delegates
- III. Approval of Minutes from Sept. 16, 2004 meeting
- IV. Financial Report:
 1. 2005 Financial Report to date
 2. Proposed H&A 2006 Budget
- V. Old Business: Update of task and projects September 2004 – September 2005
 1. Status of web project to convert and fully integrate H&A stories and oral histories onto USMS and addition of new stories about USMS Swimmers
 2. Status of the web projects to convert and integrate All American listings and All Star listings onto USMS with maintenance and updating being done by the Records and Tabulation Committee.
 3. Review of USMS physical archive repository at the Henning Library, International Swimming Hall of Fame (ISHOF), billing and cataloguing issues, automatic archiving of certain documents, archiving procedures, and any problems
 4. Ongoing projects: Research Archivist tasks; Index of Swimmers Subject Matters, and Photos found in the National Publication; Photo Image Projects and permission forms; Rule Book Project; Update list of Olympians participating in USMS
 5. Status of H&A SwimGold pages; continued need by committee members and others to use unique information and links located on the H&A SwimGold pages; redirection issues.
- VI. New Business:
 1. Discuss proposal for archiving stories or profile features from *USMS SWIMMER* – conversion costs, timeline, access, etc.
 2. Follow up on database or web projects related to or of concern to H&A such as Swimmer Info Page.
 3. Follow up on pending H&A web projects including the Photo Gallery, Remembering, Olympians in USMS, ISHOF Honorees active in USMS, General History, and “Esthetics”
 4. Status of pending updates to existing or completed web project areas:
 - a. Adding a search or other access method for the stories page
 - b. Uploading images to the USMS server and adding images to stories,
 - c. Database cleanup tasks for All American and All Star lists
 5. Discuss new H&A archive topics or projects, including how to note deceased members
 6. Discuss proposed new H&A web projects not currently on the web project list
 7. Discuss project to help proof the 1972-1992 Top Ten lists which have been transformed into electronic files by John Bauman and locate the pre-1993 Top Ten errata for inclusion and related swimmer ID project.
 8. Other New Business
- VII. Action Items
- VIII. Announcements
- IX. Adjournment

USMS Committees

INSURANCE

Colleen Ann Driscoll, Chair
Cheryl Gettlefinger, Vice Chair

Committee members: Colleen Ann Driscoll, Cheryl Gettlefinger, Jack Buchannan, George Simon, Lee Carlson, Frank Tillotson, Mike Laux

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Our loss experience continues to be very good and we hope that this will positively influence our insurance carriers on renewal. We anticipate nominal increases in our premiums for the 2006 policy year. However, the market climate may change due to unforeseen events between now and our program renewals, which date at the end of the year.

1. The chair worked with the insurance broker to assess appropriate insurance coverages for USMS, for the World Championships.
2. The chair has worked with the Web Master and the Publications Editor to complete the Media coverage application to secure insurance coverage for insurance exposures.
3. The chair has continued to respond to member's inquiries regarding our insurance coverage and applicability.

ACTION ITEMS

1. It was MSC to accept insurance programs presented after Convention, which were within the parameters set.

INSURANCE MEETING AGENDA **Friday, September 16, 8:30-9:45 am** **Tidewater A & B**

1. Introduction
2. Appoint Recorder
3. Discuss and vote on parameters for 2006 Insurance programs if quotations have been received.
4. Review of Loss History and Current Reserves
5. Discuss rule proposals that directly affect this committee.
6. Old Business
7. New Business
8. Coverage Questions and Answers
9. Adjournment

USMS Committees

INTERNATIONAL Sandi Rousseau, Chair Myriam Pero, Vice Chair

Committee members: Peggy Buchannan, Kim Crouch, Sean Fitzgerald, Mark Gill, Bill Grohe, Jacki Hirsty, June Krauser, Lilly Kron, Nancy Miller, Mary Pohlmann, Michael Moore, Mark Murphy, Mary Pohlmann, Walt Reid, Mani Sanguilly, Shannon Sullivan, Barbara Thomas, Anthony Thompson, Karol Welling, Phil Whitten, Laura Winslow, Jim Miller: EC Liaison

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The International Committee consists of USMS members having particular interest in international relations affecting Masters swimming in the world and international competitions.

Projects that have taken or are taking place during the past year include:

1. Working with the local organizing committee for the 2006 FINA World Masters Championships as support for tasks that will assist in promotion of this event. This included the following:
 - o Providing manpower to staff the World meet promotion booths at USMS national championship meets and various other national and international meets, e.g. IGLA champs, World Masters Games, LatyCar championships, etc.
 - o Review of meet information publications, e.g. meet booklet
 - o Creation of a list of Visa information for each FINA member country for the FINA World Championship meet web site.
 - o Responding to country contacts from international Masters swimming organizations and communicating about meets in their country/area of the world
2. **Updating World Contacts: A subcommittee has worked on updating international contacts for Masters swimming worldwide.**
3. Creation of information for an International Section on the USMS web site: Work is underway on this in order to promote international competition and to create a home for other items of international interest, e.g. rule differences between USMS and FINA meets, publications, etc.

INTERNATIONAL MEETING AGENDA Friday, September 16, 10:00-11:15 am Guilford G

Introduction of Committee Members

Review / Update on Current Projects

- World Contacts
- Rule Differences – USMS / FINA meets
- International Section on USMS Web Site

2006 FINA World Masters Champs

- Status Report
- Assistance for the Future

ASUA Update

Legislative Proposal Regarding Committee

Other Projects / Ideas / Open Discussion

- 'Adopt a Country'

USMS Committees

LONG DISTANCE

Peter Crumbine, Chair

Marcia Cleveland, Vice Chair

Other committee members: Bob Bruce, Laura Colette, Rob Copeland, Pam Himstreet, Bruce Hopson, Laura Kessler, Randy Nutt, Danielle Ogier, Janet Renner, Steve Schofield, Dick Sidner, Shannon Sullivan, Ann Svenson, Jill Wright, Robert Zeitner. Ex-officio: Marcia Benjamin, Sally Dillon, Lynn Hazlewood, Judy Michel, Bill Volckening, Paul Wrangell, Exec Liaison

2005 ANNUAL REPORT

Introduction

The Long Distance Committee continued to conduct its business electronically with a large volume of emails and two mass email distributions. On February 14, we sent the bid form to interested parties for the 2007 LD championships. Then on June 1, we emailed to next year's event directors the USMS contract, timeline for all events, championship guidelines, and championship forms. The latter two files are also posted on the USMS web site.

Projects since the last convention

All championship events for 2004 have been finalized including All-Americans (Laura Kessler), All-Stars (Marcia Benjamin and Pam Himstreet), Records (Jill Wright) and Awards (Robert Zeitner). In addition, Postal Participation patches were sent to the 20 women and 13 men who finished all 5 postal championships. Thanks goes to Tracy Grilli for help in getting out the All-American, All-Star and postal participation awards. The 2005 One Hour Swim has been successfully completed under the able leadership of Mel Goldstein, and the entry forms for all other 2005 championships have been finalized and posted on the web. Finally, as stated above, forms have been sent to potential bidders for the 2007 LD Championships and championship "packets" have been sent to next year's event directors.

A sub-committee headed by Robert Zeitner finalized on and ordered new championship medals. These will be lighter, die-struck medals made by AB Emblem and based on a new design by Bill Volckening. Bill also designed our new championship and postal participation patches. In addition to coordinating this effort, Robert Zeitner produced an excellent Medal and Patches Manual to guide those that may have responsibility for awards in the future.

The Long Distance Committee has nominated Suzanne Heim-Bowen of Walnut Creek, California, to be our ISHOF candidate for 2006. A sub-committee headed by Danielle Ogier did yeoman's work in preparing our submission to the USMS Ad Hoc ISHOF Nominating Committee. As an outgrowth of this work, Danielle and Marcia Cleveland are putting together the progression of records for the One Hour Postal.

We finalized two long-standing projects and sent them to Lynn Hazlewood, our hard working Webmaster, for posting on the USMS site. These are: 1) **Long Distance Safety Manual** based on extracts from other LD documents and on works by Jim Wheeler, Ann Svenson, Shannon Sullivan and Marcia Cleveland; and 2) **Long Distance Operating Guidelines** based on work by Sally Dillon and Rob Copeland.

Ongoing project: We are assisting with O*H*I*O in their effort to achieve on-line registration for the 2006 One Hour Postal. This exciting project stemmed from Mel Goldstein's experience in this year's OHP and involved an extensive on-line discussion. If successful, it should greatly simplify the work and reduce the errors for the 2006 event as well as those that follow.

USMS Committees

LONG DISTANCE MEETING AGENDA Friday, September 16, 10:00-11:15 am Colony B

Attendance

Introduction of members including ex-officio

Circulation of Committee Roster

Remarks by the Chair and Vice Chair

Review and selection of 2007 championship bids

Saturday, September 17, 8:00-10:00 am Colony A

Attendance

Reports:

Robert Zeitner: Awards and bids

Paul Wrangell: Historian

Laura Kessler: All Americans

Jill Wright: Records

Pam Himstreet: All Stars

Bruce Hopson: 2006 World Games

Danielle Ogier: ISHOF Nomination

Shannon Sullivan/Steve Schofield: OW Manual

Old business:

New scoring for 3000/6000 postal

New business:

Assignment of evaluators for 2006 events

O*H*I*O on-line registration for 2006 OHP

Other

USMS Committees

LEGISLATION COMMITTEE

Rob Copeland, Chair

Jennifer Parks, Vice Chair

Committee members: Dan Cox, Marilyn Fink, Sean Fitzgerald, Marie-Pierre Graf, Cindy Hawkinson, Mary Hull, Arni Litt, Marcia Marcantonio, Chris McGiffin, Steve Peterson, Leslie Smith, Richard Smith,

Jon Steiner, Erin Sullivan, Meegan Wilson, Leo Letendre: Ex-officio, Meg Smath: Ex-officio, Patty Powis: Exec Liaison

2005 ANNUAL REPORT

You will find the 2005 legislation amendment proposals that will be considered by the committee and the House of Delegates elsewhere in this handbook and on the USMS website. Many of these proposals are complex. Please take the time before convention to review them carefully and to discuss them with other members of your LMSC. The Legislation Committee is looking forward to discussion that will focus on the merits of each proposal and its impact on USMS.

2005 is an ON year for Legislative amendments and with all of the changes coming from the Planning Committee's governance task force we have our work cut out for us. It will be an active summer and fall trying to get all the proposed amendments in shape for review by our House of Delegates. The committee has already looked at a number of recommendations from the task force. And by the time the delegates read this report, the July 10th submission deadline will have passed and the committee will be actively scrutinizing each and every proposal.

Anticipated changes include significant revisions and clarifications to the roles and responsibilities of our officers, directors and the House of Delegates. In addition we anticipate changes to our committee structure and organization and in some cases the composition and responsibilities of these committees.

To remain focused on the governance recommendations, the committee decided not to actively pursue other projects, such as model LMSC bylaws and a clean-up of our sanctioning rules and processes. Hopefully these projects can regain some traction next year, once some of the governance dust has settled.

In closing I would like to express my gratitude to the members of the Legislation Committee for volunteering their time and efforts to make United States Masters Swimming a truly great organization.

LEGISLATION MEETING AGENDA

Legislation Committee / Governance Task Force Joint Meeting

Thursday, September 15, 10:45 am-12:45 pm

Victoria ABC

1. Introductory comments
2. Recap of the accomplishments of the governance task force
3. Explanation of how the governance recommendations and proposed amendments will be addressed
4. Open discussion on governance issues
5. Next Steps 2006 and beyond

Legislation Committee Meeting 1

Thursday, September 15, 4:30-6:00 pm

Imperial C

1. Roll call and assignments.
2. Introductory comments
3. Proposed legislative amendments
 - a) Review of amendment criteria and voting procedures

USMS Committees

- b) Consideration and recommendation of proposed amendments
- 4. Recess

Legislation Committee Meeting 2
Friday September 16, 5:15–6:30pm
Guilford G

- 1. Reconvene
- 1. Consideration and recommendation of proposed amendments
 - a) Proposed amendments deferred from Meeting 1
 - b) Proposed amendments introduced during convention
- 2. Sub-committee reports
 - a) Legislation committee policies and procedures manual
- 3. New business and projects
 - a) LMSC bylaw review - model bylaws
 - b) Meet Managers Guide to Sanctions and Recognition
 - c) Other New business and 2005-2006 initiatives
- 4. Other Business deferred

USMS Committees

MARKETING

Doug Garcia, Chair

Connie Barrett, Vice Chair

Committee members: Rich Burns, Joannie Campbell, Bill Cleveland, Randy Crutchfield, Nadine Day, Maria Doelger, Susan Ehringer, Barry Fasbender, Mel Goldstein, Tom Hindle, Kenton Jones, Tom Lyndon, Ray Novitske, Dave Oplinger, Myriam Pero, Nancy Rossetti, Dore Schwab, Nancy Ridout: Exec Liaison

2005 ANNUAL REPORT

Our main focus this year has been on developing a marketing plan. The plan was successfully completed in early February. The goals of the plan are:

1. Increase awareness of USMS to potential member and influencer audiences.
2. Increase USMS membership by 5 percent annually.
3. Improve internal communications and provide services to USMS members.
4. Communicate the message of swimming for life consistently to all USMS audiences both internal and external.
5. Create revenue producing opportunities and attract financial support.

Under each of the goals are a number of action items lead that once obtained will aide to the successful completion of each of the goals. Our main task at this convention will be to prioritize each of the action items, and assign responsibility.

Some of the action items underway or completed include:

We have completed a facilities brochure for promoting the concept of USMS to facility managers and aquatic directors. Action item 1.4

Reprint of the USMS general membership brochure. Action item 2.1

Developed a plan to reward LMSCs for marketing USMS and grown their local programs. Action item 2.5

In the absence of a public relations consultant the Marketing Committee has developed in conjunction with the Communications Committee and other committees a system of providing press releases for the USMS Web site. Action item 3.1

In conjunction with the magazine editorial board we have developed a USMS style guide for use in all editorial materials produced by the organization. Action item 3.4

Other items outside the marketing plan

Developed luggage tags gifts to be handed out at various events throughout the world in promoting USMS and the up coming FINA World Championships. Events including IGLA, LATYCAR Champs, among others.

In early January the Executive Committee requested that we develop a plan for dealing with outside organizations wanting to utilize USMS members for fund raising opportunities. A policy noted below was completed and forwarded to the EC.

For a USMS partnering policy, the minimum qualification for USMS participation in any fundraiser are:

1. The organization being supported is in the top quartile nationally for the amount of funds it spends on programs vs. administrative expenses (through a service such as Guidestar, etc.)
2. The fundraising effort should be explicitly for a specific project or effort and not one to add to our update the organization's mailing list
3. An organization must have a logical tie to USMS.
4. The EC should approve all requests for national fundraising endorsement

USMS Committees

5. There should be only one point person, such as Tracy Grilli or a specified member of the EC, who is authorized to send out these sorts of solicitations on behalf of USMS.
6. There should only be one grant program a year at a national level.

ACTION ITEMS

In our budget discussions we have decided to dramatically pull back in the production of the USMS Planner. We will be budgeting a finite amount of money, with the hopes of recovering those dollars in the sale of the USMS Planner as opposed to giving them away. At the 2006 convention we will re-evaluate the effectiveness of this publication.

Other budget considerations include:

Travel to conventions of organizations with a critical mass of potential members, which may include National Parks Administration Aquatic Division, YMCAs, National Intramural-Recreational Sports Association (NIRSA) among others.

Development of materials for promoting USMS to USA Swimming Coaches and Clubs.

MARKETING MEETING AGENDA **Friday, September 16, 10-11:15 am** **Colony A**

Review of activities to date 5-10 minutes

Reports from: Ray Novitske Action item 2.1
Kenton Jones Action item 2.4
Maria Dolger Action item 2.5
Mel Goldstein Action item 2.10

Discussion of remaining action items under goals 1, 2, 4

Brainstorm ideas for action item 2.8 (developing a list of benefits and messages to be used in all USMS marketing materials)

Prioritize, assign and set deadlines for action items to be completed by 2006 convention

Friday, September 16, 5:15-6:30 pm **Colony A**

Discussion of action items under goals 3 and 5

USMS Committees

OFFICIALS

David Diehl, Chair

Charlie Cockrell, Vice Chair

Committee members: Bob Bruce, Judy Gillies, Marie-Pierre Graf, F.H. Ted Haartz, Jan Kavadas, Mike Lemke, Leo Letendre, Mark Moore, Eric Nordlund, Edward Saltzman, Joan Smith, Erin Sullivan, Frank Tillotson, Dennis Wilson, Steve Schofield, USA-S Officials Chair: Ex-Officio, Sally Ann Dillon: Exec Liaison

2005 ANNUAL REPORT

1. Mailed welcome letter to all members of the 2005 National Officials Committee.
2. Completed "Application to Officiate" for both USMS 2005 SC and LC National Championships and had both posted on USA-S web site.
3. Collected and forwarded all 2005 SC Nationals "Applications to Officiate" to meet referee.
4. Collected and forwarded all 2005 LC Nationals "Applications to Officiate" to meet referee.
5. Answered questions from USMS members regarding officiating, as received.
6. In conjunction with the Chair of the Rules Committee and other USMS officials, dealt with issues involving officiating calls from meets held around the country.
7. In conjunction with th
8. e Vice Chair, drafted and finalized the Officials Newsletter and sent to all USMS/LMSC Chairs and Officials Chairs as well as to all members of the USMS Officials Committee.

ONGOING ACTIVITIES

1. Review USMS Officials Committee Liaison reports from SC and LC Nationals.
2. Continue to monitor and answer questions regarding the USMS Officials Certification program.
3. Continue USMS Officials Newsletter with input from Committee members.

OFFICIALS MEETING AGENDA

Friday, September 16, 5:15-6:30 pm

Biltmore

1. Committee Member Introductions.
2. Review of proposed budget for Officials Committee or Coordinator.
3. Discussion of proposed legislation affecting Officials Committee.
4. Review USA Swimming/USMS arrangement for officiating at USMS National Championship meets.
5. Review (expand) the responsibilities of USMS Officials Committee liaison to SC and LC Nationals.
6. Review USMS Officials Certification Program.
7. Assign Officials Committee liaisons for 2006 SC and LC National Championships.
8. Review USMS Officials Newsletter(s) and discuss content for future issues.
9. Review any proposed Rule changes, if available, and make Committee recommendations, as appropriate.
10. New Business.
11. Adjournment.

USMS Committees

PLANNING COMMITTEE & GOVERNANCE SUBCOMMITTEE

Betsy Durrant, Chair
Jim Wheeler, Vice Chair

Committee members: PLANNING – Joan Alexander, Vicki Buccino, Maria Doelger, Laszlo Eger, Gordon Gillin, Kelley Harkins, Michael Heather, Brad Houston, Sarah Hromada, Lucy Johnson, Nancy

Miller, Mark Moore, Debbie Morrin-Nordlund, Jeff Moxie, Mark Murphy, Carl Saxton, Erin Sullivan, Nancy Ridout: Exec Liaison

GOVERNANCE – Joan Alexander, Doug Church, Rob Copeland, Ralph Davis, Maria Doelger, Michael Heather, Lucy Johnson, Jim Miller, Debbie Morrin-Nordlund, Mark Murphy, Nancy Ridout

2005 ANNUAL REPORT

Two projects have been the focus of this committee. The facilities brochure, done jointly with Marketing, is finished and should be available at the convention. The Governance subcommittee and the full Planning Committee are proposing legislative changes to Articles 501, 503, 504, 505, 506, and 507.

DISCUSSIONS AND PROJECTS THAT HAVE TAKEN PLACE SINCE THE LAST CONVENTION:

1. **Facilities Brochure** – Vice Chair Jim Wheeler took the lead on the facilities brochure project. He worked with Doug Garcia of Marketing on the text and layout of the brochure. Committee members also participated in the suggesting text and editing. Meg Smath, Publications Chair, helped with the final editing. Marketing will get the brochure to the printer and have them shipped to Betsy Durrant, Planning Chair, who will bring them to the convention.

2. **Governance** – Conference calls were held at least monthly with frequent email discussion in between.
a. The first few months were spent in defining the role of the House of Delegates, Board of Directors, and Executive Committee. When we had agreement, we proposed legislative changes to reflect the powers and responsibilities of each. These proposals were posted on the USMS website in March and discussion was opened on the USMS Discussion Forum.

b. The Executive Committee asked if they could assist in any way. Governance asked the Executive Committee to take a look at the current committees and make recommendations for any changes. Since members of the Executive Committee serve as liaisons to the committees, they have first hand knowledge of the committee activities. The EC made recommendations in regard to committees at the end of March. Governance then discussed the recommendations and began work on legislative proposals to merge two committees (Sports Medicine and Safety Education) and replace five committees with coordinators (Convention, Insurance, International, Officials, and Publications). These recommendations were posted on the USMS website in June and a discussion was started on the USMS Discussion Forum.

c. The EC was also asked to work on ways to fund an Executive Director. A small subcommittee of Governance began work on a job description for Executive Director. The draft of a job description will be passed to the new Executive Committee and Board of Directors. The Executive Committee has not made a recommendation to Governance in regard to funding for an Executive Director. There should be a report presented at the convention.

d. A great deal of time (discussion and editing) was spent in preparing the legislative proposals and in checking Article 5 to be sure each part reflects the committee's recommendations.

e. All legislative proposals were sent to the full Planning Committee for comments, editing, and approval, and then were forwarded to the Legislation Committee. Governance/Planning proposals should be included in the Legislation report.

USMS Committees

ACTION ITEMS

1. Facilities Brochure was finalized and sent to printer.
2. Governance finalized legislative proposals and submitted them to the entire Planning Committee for final comments and approval.
3. Legislative proposals were sent to the Legislation Committee for consideration at the convention.

PLANNING MEETING AGENDA
Governance Subcommittee
Wednesday, September 14, 5:45 – 6:45 pm
Biltmore

- A. Discuss any changes needed in legislative proposals.
- B. Prepare for Thursday's general meeting to discuss legislative proposals.

Governance
General Meeting on Legislation
Thursday, September 15, 10:45 am – 12:45 pm
Victoria ABC

- A. Brief presentation/explanation of proposals.
- B. Comments from the committee.
- C. Questions/comments/discussion from delegates.
- D. Last 10 – 15 minutes, summarize discussion and recommendations.

Planning Committee
Friday, September 16, 8:30-9:45 am
Guilford G

- A. Facilities Brochure
 1. Distribution to those who have not seen it.
 2. Discussion of distribution/uses.
- B. Proposed new committee structure
 1. Changes in Planning.
 2. Recommendations for membership of committee.
 3. Possible tasks.
- C. Governance Proposals
- D. Policy Manual

USMS Committees

PUBLICATIONS

Meg Smath, Chair

Steve Peterson, Vice Chair

Committee members: Meg Smath, Steve Peterson, Debbie Cavanaugh, Marilyn Fink, Cheryl Gettelfinger, Tracy Grilli, Dan Gruender, Lil Haneman, Mark Hurley, Anne Laborwit, Dave Oplinger, C.J. Rushman, Jani Sutherland, Joanne Tingley, Mary Lee Watson, Sally Ann Dillon, Exec Liaison

2005 ANNUAL REPORT

Our committee's primary focus over the years has been producing the rule book. Cheryl Gettelfinger again coordinated the ads, and Tracy Grilli compiled Appendix E. Other committee members helped proofread different segments of the rule book. In addition, Walt Reid provided the pool records and Jill Wright provided the long distance records. A notice was published in *USMS SWIMMER* calling for submissions for the cover contest. So far we have received one cover submission. Last year's bid from Gateway Printing to print the rule book was a two-year bid, so the cost for this year's printing will be the same as last year's.

In addition to producing the rule book, since last convention:

1. Meg proofread sections of the LMSC Handbook.
2. Meg worked with Betsy Durrant (Planning) and Doug Garcia (Marketing) to produce a brochure on how a Masters program can benefit an aquatic facility.
3. Members discussed the implications of the Publications Committee being replaced with a rule book coordinator.

ACTION ITEMS

None.

PUBLICATIONS MEETING AGENDA

Friday, September 16, 8:30-9:45 am

Arrowhead A & B

1. Choose cover for 2006 rule book.
2. Choose dedication for 2006 rule book.
3. Discuss whether to continue selling ads for future rule books or fold this into USMS sponsorship, in coordination with USMS Sponsor Liaison and *USMS SWIMMER* ad sales.
4. Discuss possible successors to Meg as rule book coordinator.
5. Discuss procedures for choosing cover and awarding bids under new structure.
6. Make assignments for 2006 rule book.

USMS Committees

RECOGNITION & AWARDS

Kathy Casey, Chair

Carolyn Boak, Vice Chair

Committee members: Andrew Bate; Cindy Baxter; Carolyn Boak; Tom Boak; Hill Carrow; Kathy Casey; Kelly Crandell; Gail Dummer; Steven Fair; Jack Geoghegan; Mel Goldstein; Dan Gruender; Edie Gruender; Ted Haartz; Sarah Hromada; Paul Hutinger; June Krauser; Mike Laux; Leo Letendre; Jim Miller, M.D.; Jane Moore, M.D.; Hugh Moore; Suzanne Rague; Walt Reid; Nancy Ridout; Sandi Rousseau; Joan Smith; Richard Smith; Bill Tingley; Mary Lee Watson; Scott Rabalais, Exec. Liaison

2005 ANNUAL REPORT

The Committee's purpose has been to review and approve proposals for all official USMS awards except competitive awards and to maintain a history of award winners. The Committee also solicits nominations for, selects the winners, and presents the Ransom J. Arthur Award and the Dorothy Donnelly USMS Service Awards. There are two categories of awards: National USMS Award (Ransom J. Arthur Award) and Official Recognition (Dorothy Donnelly USMS Service Award, Coach of the Year, Newsletter of the Year, Fitness Award, and the Raleigh Area Masters National Championship Award). The Communication Committee received official recognition for a new award last year and will be presenting the first annual USMS Communication Award this year.

DISCUSSION AND PROJECTS:

1. The committee updated the Awards web site, updated the historical lists of award winners, and will continue to update the awards site.
2. Members discussed the use of the term "Masters swimming" in the title of awards that do not also include the name of a sponsoring organization for awards given by organizations other than USMS. The issue was referred to the Executive Committee and the USMS Legal Counsel. A subcommittee chaired by Ted Haartz also worked with the United States Water Fitness Association in an effort to resolve such an issue. Members of the subcommittee included Mel Goldstein, Paul Hutinger, June Krauser, and Walt Reid.
3. Dan Gruender volunteered to work on brief narratives of the reasons that several Ransom J. Arthur recipients each won the award.
4. Jane Moore volunteered to chair a subcommittee to develop procedures and guidelines for submitting proposals to USMS for new awards. Subcommittee members include Andrew Bate and Kelly Crandell. The subcommittee is developing guidelines and sample award proposals for the committee to consider.
5. The committee conducted the nomination process for the Ransom J. Arthur Award and selected the winner. This year's outstanding nominees were:
 - Sally Dillon
 - Betsy Durrant
 - Barry Fasbender
 - Scott Rabalais
6. The committee published articles in the *USMS SWIMMER* about the Ransom J. Arthur Award and the Dorothy Donnelly USMS Service Award.
7. Carolyn Boak chaired a subcommittee that worked to finalize the criteria for the proposed "Club of the Year" Award. Members of the subcommittee include Mike Laux, Nancy Ridout, Dan Gruender, and Mark Gill.
8. A subcommittee consisting of Jim Miller, Carolyn Boak, and Kathy Casey will review nominations for the Dorothy Donnelly USMS Service Award and present the awards to the winners at convention.

ACTION ITEMS

1. Betsy Durrant was selected as the 2005 Ransom J. Arthur Award winner and was presented the award in a ceremony at Short Course Nationals in Ft. Lauderdale.
2. Nominations have been solicited for the Dorothy Donnelly USMS Service Award. The winners will be announced at convention.

USMS Committees

RECOGNITION & AWARDS AGENDA Friday, September 16, 10:00 am – 11:15 am Guilford E

1. Introductions
2. Ransom Arthur pin presentation
3. Budget review
4. Updated list of award winners
5. "Club of the Year" proposal
6. Guidelines and procedures for proposing awards for official recognition
7. Discussion of legislation proposals affecting this committee
8. Web page
9. Committee policies project
10. New business

USMS Committees

RECORDS & TABULATION Mary Beth Windrath, Chair

Committee members: John Bauman, Vicki Buccino, Barbara Dunbar, Laszlo Eger, Milton French, Julie Heather, Carl House, Margie Hutinger, Kenton Jones, Ginger Pierson, Walt Reid, Nancy Rosetti, Ed Saltzman, Joan Smith, Melinda Smith, Ed Tsuzuki, Nancy Ridout : Exec Liaison

COMMITTEE ACTIVITIES

Pieter Cath, the Chair of Top Ten passed away in June, and the Vice Chair, Mary Beth Windrath took over. It has been quite a learning experience of all that Pieter did behind the scenes.

Top-Ten Tabulations for 2004 Long Course Meters, 2004 Short Course Meters, and 2004/2005 Short Course Yards were sent to the printer and distributed. The World Record listings in these publications were supplied by Walt Reid.

The 2004 All-American tabulation was prepared and sent to the National Office for verification and publishing. Information to identify All Stars was included.

NQT tabulations were sent to the Championship Committee.

The 2004 Relay All-American tabulation was prepared and sent to all Committee Members, Top-Ten Recorders and to all the Clubs that were listed on the tabulation.

Walt Reid continues to process all record applications and supplies the record information that is included in the Top-Ten Publications. Ed Tsuzuki is handling the uploading of top-ten data to the USMS web site and making the necessary corrections.

Verifying accuracy with respect to registration numbers, gender, age and relay clubs are improving.

More top-ten recorders are now using the top-ten windows software that was developed by Mary Beth Windrath.

A discussion was started to determine if hard copies of preliminary top-ten tabulations and the final top-ten publication need to be sent to all top-ten recorders. A significant majority deemed this to be necessary. The top-ten booklets can be considered to be a reward for the work that is done by the recorders. We have started to also send an electronic copy of the preliminary listing to all top-ten recorders.

We will continue our discussion regarding the mailing of hard copies, and discuss how we can fulfill our obligation to publish the All-American listing now that that listing is no longer published.

Records & Tabulations Agenda Friday, September 16, 8:30am-9:45am Colony A

1. Welcome and introductions
2. Complimentary Copies
3. Record Application process – Walt Reid
4. All American list publication
5. Other New business (if time)
 - Top Ten process
 - Accuracy
6. Adjourn

USMS Committees

REGISTRATION

Anna Lea Roof, Chair

George Simon, Vice Chair

Committee Members: James Coleman, Julie Heather, Emmett Hines, John Hughes, Barbara “Babs” Larsen, Arni Litt, Jeff Roddin, Paul Wrnagell, Tracy Grilli: Ex-officio, Esther Lyman: Ex-officio, Nancy Ridout: Exec Liaison

We are still working out some of the bugs associated with the new USMS Permanent Swimmer ID. The USMS registration software (“Leoware”) contains an encrypted database of all swimmers who have ever been assigned a Permanent ID. Leoware was updated to a new version (with an updated database) at the beginning of the registration year. Because the registrars are all working on stand-alone computer systems, it is important that the registrars install the new version of Leoware as soon as it is available.

We had some glitches at the beginning of the 2005 registration year (in November, 2004). The 2005 software update was issued to the registrars later than usual. We didn’t do a good job of communicating the importance of installing the update before beginning the 2005 registrations. Many of the resulting glitches were due to registrars sending in their first transmittals using the older version of Leoware. We need to do a better job in the future of managing this issue.

I must thank Esther Lyman for the data provided below. For those LMSCs trying to build their membership, remember that the national office has detailed statistics available on your LMSC. For example, we can pinpoint by town within a 3-digit zip code from where you draw your members. Details are available ongoing over the past three years, but can easily be extended to cover five or even ten years of comparison of your membership by location or makeup.

The following table shows the shifts in membership between the eight zones between the past two full years:

Members (net)	Y2004		Y2003	
	Members	%USMS	Members	%USMS
Breadbasket	3660	8.7%	3313	7.8%
Colonies	8906	21.2%	8926	21.0%
Dixie	5032	12.0%	4838	11.4%
Great Lakes	4804	11.4%	4714	11.1%
Northwest	2600	6.2%	2657	6.3%
Oceania	9964	23.7%	10314	24.3%
South Central	2300	5.5%	3046	7.2%
Southwest	4777	11.4%	4599	10.8%
All-USMS	42043	100%	42407	100.0%

USMS Committees

Again courtesy of Esther, here are some more fun facts. The overall USMS male/female ratio continues to shift ever so slightly towards the women each year, starting with 40.4% female in 1994, the first year for which we have electronic records.

Members (net)	Y2004	Y2004	Y2004	Y2004	Y2003	Y2003	Y2003	Y2003
	Wom	Men	%W	%M	Wom	Men	%Wom	%Men
Breadbasket	1950	1710	53.3%	46.7%	1730	1583	52.2%	47.8%
Colonies	3952	4954	44.4%	55.6%	3922	5004	43.9%	56.1%
Dixie	2181	2851	43.3%	56.7%	2131	2707	44.0%	56.0%
Great Lakes	2013	2791	41.9%	58.1%	1976	2738	41.9%	58.1%
Northwest	1314	1286	50.5%	49.5%	1324	1333	49.8%	50.2%
Oceania	4850	5114	48.7%	51.3%	5019	5295	48.7%	51.3%
South								
Central	1146	1154	49.8%	50.2%	1555	1491	51.1%	48.9%
Southwest	1995	2782	41.8%	58.2%	1841	2758	40.0%	60.0%
All-USMS	19401	22642	46.1%	53.9%	19498	22909	46.0%	54.0%

REGISTRATION COMMITTEE AGENDA
Thursday, September 15th, 3:00 – 4:15 pm
Colony A

USMS Committees

RULES

Leo Letendre, Chair
Cathy Casey, Vice Chair

Committee members: Tom Boak, Peggy Buchannan, Cathy Casey, Charlie Cockrell, Leianne Crittenden, David Diehl, Judy Gilles, Jan Kavadas, June Krauser, Leo Letendre, Dennis McMannus, Kerry O'Brien, Jessica Seaton, Anthony Thompson, Bill Tingley, Kris Wingenroth, Bob Bruce: Ex-Officio, Rob Copeland: Ex-Officio, Jim Lewis: Ex-Officio, Meg Smath: Ex-Officio, Bruce Stratton: Ex-Officio, Sally Ann Dillon: Exec Liaison

2005 ANNUAL REPORT

The previous year has been a record year for the Rules committee, which probably reflects the continuing maturation of our sport – at least as practiced by us. There were fewer controversies to be resolved and issues to be addressed than in any previous year in memory. There have been no proposed changes to the rules of competition submitted by the filing deadline. Standing committees still can submit proposed changes at the convention however.

Four issues did occupy either the committee's or the chair's time: 1) the gender in which a transsexual member swims, 2) conduct of the National Championships with respect to the number of timers, 3) an inquiry/protest of the conduct of a recognized meet and 4) the interaction of USMS members at USA-Swimming meets. As discussed in the mid-year report, the committee agreed to follow the ruling of the IOC that a transsexual competes in their reassigned gender. The committee issued a recommendation to the championship committee with respect to the number of timers needed to conduct the long distance events at the short course Nationals.

The issues surrounding the conduct of a recognized meet was handled by the chair and may lead to a request by this committee to the Legislation committee to change some of the wording in section 202.2. Lastly, the primary issue of USMS swimmers and USA-Swimming meets have generally been whether or not USMS members can swim in USA-Swimming meets. We have advised those asking that USA-Swimming membership is required for USA-Swimming meets and USA-Swimming is responsible for enforcing this requirement. Results from these meets are acceptable otherwise.

ACTION ITEMS

1. The Short Course National Championships could use two semi-automatic and one manual timers per lane during the distance events with one person operating one semi-automatic button in each of two adjacent lanes and one other timer per lane operating a button and a watch.
2. Transsexuals may compete in their reassigned gender as per IOC rules.

RULES MEETING AGENDA **Friday, September 16, 8:30-9:45 am** **Colony B**

1. Introduction including a discussion of what constitutes an emergency.
2. Consideration of any proposed changes submitted at the convention.
3. Discussion of potential projects for 2006.

USMS Committees

SAFETY EDUCATION Shannon Sullivan, Chair

Committee members: Tom Bliss, Nadine Day, Julie Heather, Amy Patz, Mary Pohlmann, Lisa Rushman, Eric Shanks, Leslie Smith, Jani Sutherland, Anthony Thompson, Jeannette (Jett) Vallandigham, Joanne Wainwright, Jody Welborn, Colleen Driscoll: Ex-officio, Patty Powis: Exec Liaison

SAFETY EDUCATION MEETING AGENDA Friday, September 16th, 5:15-6:30 pm Augusta A & B

SPORTS MEDICINE Jessica Seaton, Chair Jody Welborn, Vice Chair

Committee members: Tom Bliss, Ralph Bovard, Nadine Day, Jean Fox, Doug Huestis, Jane Katz, Laura Kessler, Kristy King, Michael Laux, Wayne McCauley, Don Mehl, Jane Moore, Ed Nessel, Mary Pohlman, Fred Shinn, Joel Stager, Joanne Wainwright, Lisa Watson, Phillip Whitten, Mark Wussler, Jim Miller, MD: Exec Liaison

2005 ANNUAL REPORT

DISCUSSIONS AND PROJECTS THAT HAVE TAKEN PLACE SINCE THE LAST CONVENTION

1. USMS Swimmer (Publication):

Jody Welborn has been chosen as the Sports Medicine and Health editor for the publication. Many SM committee members having been submitting research blurbs to Bill Volckening and Jody Welborn for consideration in the publication. Jody wrote a feature article on the Athlete's Heart for the premier issue.

2. USMS Web Site:

Jane Moore compiled a Review Committee (Bovard, Moore, Pohlmann, Seaton, Welborn) to examine the articles posted on the Fitness and Coaches sites on the web that have a significant sports medicine component. The articles have been reviewed and they will be posted with the medically appropriate changes (some articles pulled, others edited for accuracy). Policy regarding articles appearing on the web with any medical/health content was discussed.

3. USMS Research Project:

Joel Stager reports:

The research on the biological markers of aging using Masters Swimmers is continuing. We are nearing completion on the project related to the use of accelerometers as a means of quantifying energy expenditure while swimming. We presented preliminary data at this year's American College of Sports Medicine in June. We are also underway with a project, which pertains to quantifying muscle mass in Masters Swimmers. The idea here is that our preliminary testing performed at the USMS National's in Indianapolis suggested that Masters Swimmers have greater muscle mass than the general population almost across the life span. The importance of this is that muscle mass may lead to a greater and more prolonged quality of life as individuals age. Swimmers may remain active because they maintain muscle mass through swimming, which then provides prolonged functional independence and wellness.

We wish to expand our study by finding financial backing to collect further data at USMS Nationals in the future. This is seen as a benefit from the scientific perspective and is also seen as a service to the USMS membership.

USMS Committees

4. FINA World Masters 2006 Sports Medicine Conference on the Aging Athlete

Laura Kessler has been in contact with Anne Cribbe regarding venues and format for the convention. Five speakers have already been confirmed.

5. FINA World Sport Medicine Congress in Indianapolis

Three members of the Sports Medicine Committee presented papers: Jim Miller, M.D. (benefits of swimming in an aging population), Mary Pohlmann, M.D. (hormones, menopause and swimming performance), Joel Stager, Ph.D. (the aging athlete and swimming in the fountain of youth). Nadine Day, P.T., attended the congress as an observer from the Sports Medicine Committee and filed a report with the committee. Jim was the Chairman of the FINA Medical Congress.

ACTION ITEMS

1. **Motion:** Any article to be posted on the USMS web site shall be submitted to a designated member of the Sports Medicine Committee. If the article does not contain health or medical content, the designated member shall authorize the USMS web master to post the article. If the article does contain health or medical content, the designated member shall forward it to a member of the Sports Medicine Committee with expertise in the particular topic for review, editing, and approval before it is returned to the web master for posting. (MSA)

2. USMS Swimmer: Jody Welborn, M.D. and others from the Sports Medicine committee will continue to review all health/nutrition related articles appearing in the USMS Publication for accuracy. The Committee will also continue to funnel health-related research to Bill Volckening and Jody Welborn.

3. Sports Medicine Review Committee will review future articles with sports medicine content appearing on the web.

4. The research being conducted by Joel Stager is ongoing.

5. More opportunities for testing masters swimmers and funding to do the research is being explored.

6. Laura Kessler will continue to coordinate the FINA World Masters 2006 Sports Medicine Conference on Aging.

SPORTS MEDICINE MEETING AGENDA **Friday, September 16, 11:30-12:45 pm** **Guilford G**

1. Introduction of the committee and brief remarks
2. USMS SWIMMER update – Jody
3. Web site update – Jane
4. Sports Medicine Conference on Aging at FINA Worlds update and discussion – Laura
5. Research update and discussion – Joel

SPORTS MEDICINE PRESENTATION **Rehabilitation of Common Swimming Injuries** **Nadine KM Day** **Friday, September 16, 1:00-2:00 pm** **Auditorium II**

USMS Committees

ZONE

Lynn Hazlewood, Chair

Committee members: Marcia Anziano, Breadbasket Zone; Debbie Morrin-Nordlund, Colonies Zone; Rob Copeland, Dixie Zone; Mike Lemke, Great Lakes Zone; Doug Garcia, Northwest Zone; Joan Alexander, Oceana Zone; Marcia Marcantonio, South Central Zone; Lucy Johnson, Southwest Zone.

2005 ANNUAL REPORT

Since the last convention, the zone committee has been busy running the 2005 election process and developing projects for the benefit of the LMSCs. We have met monthly (except December and August) to work on our projects. Please see the election committee annual report for information on the election activities.

During the year we made the following decisions for the \$5,000 project fund we manage:

1. We terminated the special grants in favor of creating a grant program with more specific grants offered.
2. We approved funding for two special grants from 2004 for Indiana and Michigan LMSCs.
3. We decided to allow zones and clubs access to grants, where appropriate, rather than limiting them to LMSCs.
4. We decided to continue the convention grants program to assist needy LMSCs in bringing delegates to convention. Five grants at \$400 each were budgeted. We were ultimately able to award six grants to the following LMSCs: Adirondack, Midwest, Hawaii, Alleghany Mountain, Oklahoma and Inland Northwest.
5. We decided to use \$1,000 of the projects fund to support two coach/mentor clinics. This raised the number of coach/mentor clinics from six to eight for 2005. The zone reps were instrumental in filling all eight clinics, so each zone would have the opportunity to host a clinic.
6. The remaining funds were earmarked to support club mentoring workshops to be given on site by Mel Goldstein. As of this publication, no applications have been received for this program. It is hoped that, after Mel's convention workshop, some applications will come in to be used in the last three months of the year.

The committee also discussed the convention workshops and decided that the goal of the workshops should be an educational experience for delegates who would then take the information back to their LMSCs. The workshops should be scheduled so that delegates have the option of attending more than one. This could be done by: 1) repeating workshops 2-3 times during convention; or 2) creating a workshop track during conventions (in the same manner as the block tracks work now). Unfortunately, it was not possible to implement this concept with our current crowded convention schedule. It is something to consider for the future. This year there will be a single club mentoring workshop on Saturday given by Mel Goldstein.

ZONE MEETING AGENDA

Wednesday, September 16, 4:00-5:00 pm
Bear Creek

Wednesday, September 14, 9:30-10:30 pm
Bear Creek

1. Call to order, take roll, introductions
2. Approval of minutes of July 10 meeting
3. Project grants status report
4. Discussion of legislation proposals that impact the zone committee
5. Review of work done in the past four years
6. Recommendations for the next zone committee
7. Election Committee meeting (Debbie Cavanaugh replaces Rob Copeland)
8. Adjournment

USMS Committees

Breadbasket Zone

Marcia Anziano, Zone Rep

2005 ANNUAL REPORT

At the last meeting we had a discussion about encouraging the LMSC's to attend convention which normally do not attend. This is an ongoing process within the Zone. Some LMSC's in the Zone are so small that they have a problem even finding enough volunteers to be officers. This is an ongoing issue within this zone. During the past year Wyoming came to a point where they were unsure of having the required officers in their LMSC. This issue was resolved and for now, Wyoming still has the required officers.

Minnesota has a new registrar after 20 years of service in that position by Sarah Hromada. Sarah will be teaming up with Tina Neill to serve as Co-Chair for Minnesota. Minnesota is also sponsoring lake swims this year, June 25 was the Lake Harriet Swim, June 25-26 the Alexandria Lake Swims, July 10, the Manitou Monster and July 23, the Lake Minnetonka Challenge. They hosted their LC State Meet on July 31 at the University of Minnesota.

Ozark also hosted an open water event, the SLAM 4th Annual 1-Mile and 2-Mile Open Water Swim at Sunnen Lake, YMCA of the Ozarks.

Colorado sponsored a Mentor Clinic for Open Water and Freestyle coached by Bob Bruce. It was Bob's second trip to Colorado this year and many swimmers are requesting his return. In addition, the one Long Course meet of the summer was hosted by the Highlands Ranch Masters. Colorado also was fortunate to be able to participate in the National State Games being hosted by the Colorado Springs Sports Association. The swimming was held at the Air Force Academy and it is a rare treat to be able to swim in their pool. Masters competed along with the USA Swimming swimmers, however awards were still by Age Group.

ACTION ITEMS

1. Proposal for Zone Change: This was not pursued as the new election process was set up on the current zones and with elections taking place this year, discussions showed that this was not the time to propose this. May want to consider it in the future.
2. Link websites together: Colorado has a link on the Home page to the Breadbasket Zone where all of the zone websites can then be found. Not obvious that this has been done on the other websites.
3. Continue to share newsletters within the Zone.

BREADBASKET ZONE MEETING AGENDA

Thursday, September 15, 8:30-10:30 am

Oak AB

1. Slate the candidates for Board of Directors from the Zone
2. Election of new Zone Representative.
3. Assign the SCY Zone Meet Location
Rotation was as follows, 2001 – Colorado, 2002 – Kansas, 2003- Minnesota (in place of Nebraska, 2004- Iowa, 2005- St. Louis.
2006 – to Colorado or does Nebraska want to host this meet.
4. WE have \$1,195.85 in funds held by USMS. We need to start using them. I only put reimbursement for the convention fee into our budget for 2006. I did not include anything for other items. We can use these funds for such miscellaneous things.

USMS Committees

COLONIES ZONE

Debbie Morrin-Nordlund, Zone Rep

2005 ANNUAL REPORT

Post-2004 Convention

1. a revised bid from Great Bay Masters accepted for 2004 Colonies Zone SCM Championships held in December 2004
2. Colonies Zone 2005 LCM Championship awarded to Potomac Valley LMSC
3. mid-year meeting held at 2005 SCY Zone Championships in April

ACTION ITEMS

1. solicitation of nominations for 2005 Dot Donnelly Award (deadline August 1, 2005)
2. solicitation of Colonies Zone Championship Meet bids (2005 SCM, 2006 all courses; deadline 8/15/05)
3. completion of review of Colonies Zone Meet Guidelines

COLONIES ZONE MEETING AGENDA **Thursday, September 15, 8:30-10:30 am** **Edinburgh**

1. Introductions
2. Approval of April 2005 meeting minutes
3. Presentation of 2005 Colonies Zone Dot Donnelly Award
4. Colonies Zone Championships bids
5. Colonies Zone BOD nominee slate
6. Colonies Zone Meet Guideline
7. New business
8. Election of Zone Rep

USMS Committees

DIXIE ZONE

Rob Copeland, Zone Rep

2005 ANNUAL REPORT

Once again Dixie Zone has hosted 2 national championships. In May, Ft. Lauderdale played host, for its 8th USMS National Championships, when Short Course Nationals came to town. Zone teams and individual swimmers made a tremendous splash, taking 3 of the top 7 spots in Men's, Women's, and Combined scoring. Gold Coast Masters led the way winning 2nd in the combined, 1st in the Men's and 4th in the Women's divisions. And this October, the 2005 USMS 10k Open Water National Championships will be held in Ft. Meyers.

And this southern hospitality extends well beyond running some of the best meets in the country. This year we are also blessed to be the home for the 2005 USAS conventions in Greensboro, NC. We look forward to hosting all y'all, at what will be a very interesting and active annual meeting of our House of Delegates.

None of this would be possible without the dedication and commitment of our coaches, clubs, LMSCs and zone volunteers. These folks continue to amaze me by their willingness to give so much of themselves for the sport we all love. Thanks! With special thanks to the North Carolina Masters who are hosting us at this Annual Convention, also to Ft. Lauderdale branch of the Gold Coast Masters for all their efforts in running a great Nationals! And I would be remiss if I didn't give special recognition to Dick Brewer our Dixie Zone webmaster (and so much more) for all of his efforts with our zone website and in communications that bring our zone together.

DIXIE ZONE MEETING AGENDA **Thursday September 15, 8:30 – 10:30 am** **Meadowbrook**

1. Zone Specific Tasks
 - a. Financial Report
 - b. Newsletters
 - c. Top Ten Times
 - d. Records
 - e. Zone Meets
 - f. Top Ten Patches
 - g. Zone Policies
2. Zone Director Nomination
3. Zone Representative Election
4. Zone Activities for 2005-2006
 - a. Championship Meet Bids
 - b. 2006 Calendar
 - c. Other Activities
5. Coaches Mentor Program
6. Future Direction of Zones
7. Discussion of "HOT" Convention Topics
8. New Business
9. Adjourn

USMS Committees

GREAT LAKES

Mike Lemke, Zone Rep

2005 ANNUAL REPORT

The Great Lakes Zone will finish this year perhaps stronger than last, with new interest in the Allegheny LMSC and with two members from our Zone (Meg Smath, Mark Gill) running for national office. We are all saddened by the loss of Pieter Cath (see Lake Erie submission below) but look forward to a strong 2005/2006. We have funds in our account with USMS and will be making decisions how to use at least some of that to promote some creative new ideas taken up by our LMSC's. LMSC reports submitted are as follows:

Lake Erie

Sad news from Lake Erie LMSC. On June 11, 2005, Pieter Cath died after a relatively short illness. Pieter was USMS Top Ten Chair and contributed many hours of time in that capacity. In Northeast Ohio, Pieter was a 25 year member of USMS, past President of O*H*I*O Masters Swim Club, he was the Meet Director for two national meets and approximately 115 local meets. He met Lilly Kron through swimming and they had been together for 20 years. Pieter was a nice man and he will be missed by many nice people. Donations to the USMS Legacy Fund may be made by sending a check to Doug Church, 315 Chris Ct., Noblesville, IN 46060-8884. Checks should be made out to the USMS Endowment Fund. - Tom Spence

Michigan

The only significant news I can give is in the last year Michigan Masters started a Grant Program for College swimmers either graduated or still in school. One of our local teams (Western Michigan Masters) set up a grant for a \$1000.00 to fund 50 swimmers for the \$20.00 National fee. We applied for a USMS \$500.00 grant to fund 50 swimmers for the \$10.00 Local fee. After a slow start in January 2005, we registered 20 swimmers for the 2005 year. Our goal is to continue this program and I believe we will be more successful because we have done a lot of the ground work that will not need to be done again. It will also be interesting to see of the 20 swimmers that got the free USMS memberships in 2005, what retention we have of these swimmers in 2006. - Skip Thompson

Wisconsin

We've had an extremely successful year in Wisconsin. Our registration numbers are up significantly from the previous year: 380 to 436, even though our attrition was around 105. In March we held a very successful Mentor Coach Swim/Tri Clinic with Michael Collins. It sold out, we made budget, we signed up new members. We created an exciting atmosphere and demonstrated to our members that we can do challenging events. I can't wait to get the next year underway! - Dick Pitman

Central

New officers for the Central LMSC were elected at the 2005 spring meeting for two terms beginning September 1, 2005: Nadine Day, Chair; Chris Colburn, Vice-Chair; Barb Delanois, Treasurer; and Rebecca Keller, Secretary. Alex Helfers was appointed Newsletter Editor. The premiere edition with Alex as editor was published in June and looks terrific! A brand new format was developed which is both professional and entertaining. The CMSA Lane Lines Newsletter is published in print format as well as on the web where it is available for viewing at: <http://www.cmsaswimming.org/newsletter>.

Also at the Central LMSC spring meeting, it was decided to submit a legislation amendment for consideration by USMS that would change the name of the "Central" LMSC to the "Illinois" LMSC. The rationale for this change is that the Central LMSC is made up of most of the state of Illinois. Therefore, the Illinois LMSC would provide a better, less confusing description of the LMSC and is in line with the USA Swimming LSC name for this region. - Nadine Day

Indiana

The Indiana LMSC (GRIN) held elections and presented the Irv Merritt award this past March. Recipients of the Irv Merritt award were: past Registrar, Jim Lewis, Sanctions Officer, Nan Stager as well as her husband Joel Stager. Jim served GRIN for 4 years and Nan has served since 1999. In addition, Nan serves as the

USMS Committees

DOC club contact and has been meet director for the annual short course yards meet held in Bloomington for several years. Joel coaches high school and age group and has conducted many studies on aging and fitness. This year , Joel is conducting two inaugural Masters Clinics that will include many medical tests to ascertain the benefits of swimming. We expect to receive even more information that can be taken to the membership. Cheryl Gettelfinger and Dick Sidner flipped positions with Cheryl assuming the position as Chair and Dick becoming the Vice Chair. The other officers remained the same: Randy Crutchfield, Treasurer, Nan Stager, Sanctions, Raena Latina, Newsletter Editor and Dave Oplinger, Webmaster.

Indy Swimfit (ISF) hosted the Y Nationals in April, 2005. There were 12 individual records and one relay (ISF) record. At the Nationals in Fort Lauderdale in May, 2005, ISF had four winners: Caroline Kilian, Jeff Halbert (two wins), JoAnn Brooks and Karlene Trebesiner.

As of the end of June, 2005, membership stood at 754 versus 691 at the close of June, 2004. - Cheryl Gettelfinger

GREAT LAKES ZONE AGENDA **Thursday, September 15, 8:30-10:30 am** **Colony A**

1. Roll call and approval of minutes
2. LMSC Reports
3. Old business
 - a. removing merger/absorption of Allegheny LMSC from last year's action items
 - b. streamlining Zone Top Ten and Records procedures
4. Meet schedule and discussion of scheduling issues
5. Interim Zone meetings
6. Great Lakes Zone Grant possibilities and Great Lakes Zone budget
7. Support for Central LMSC name change proposal

USMS Committees

NORTHWEST

Doug Garcia, Zone Rep

2005 ANNUAL REPORT

Since last convention we have had two excellent short course meets. In November a short course meters championship was held in Portland with over 100 participating swimmers. A number of records were broken including a world record for the men's 400 IM in the 45-49 age group. In April we had an excellent short course yards championship at the King County Aquatic Center. This meet drew over 300 participating swimmers, again a number of records were broken.

At our November meeting the zone voted to not host a long course championships for the summer of 2005. The group cited low attendance at the past couple of meets as well as a money drain on the hosting group. With the popularity of triathlons and open water swimming, the zone agreed that putting our efforts into hosting a zone open water championship was a better use of our energies.

We continue to hammer out the fine details of our zone policies. Because our communication is somewhat sporadic, we have opted to do this work at our face to face meetings at either convention or at one of our meets. At convention this year we will focus on finishing up the Meet section of the document.

NORTHWEST ZONE MEETING AGENDA

Thursday, September 14, 8:30-10:30 am

Pebble Beach

Minutes from November 2004 meeting, held in Portland, Oregon

Minutes from April 2005 meeting, held in Federal Way, Washington

Reports

Financial report

Zone open water champs report, Oregon

Planning for NW Zone SCM champs in the fall, Oregon

Zone rep's report

Convention update

Grant program

Communications

Web master, need a new one

Zone ribbons--a new system

Old Business

Zone policies, we will review section 4 on championships, and approve

New Business

Elections: Zone rep

Director from the NW Zone

Selection of NW Zone SCY champs for Spring 2006

If time permits, LMSC Reports

Alaska Masters

Inland Northwest Masters

Montana Masters

Oregon Masters

Pacific Northwest Association

Snake River Masters

Utah Masters

Other Business

USMS Committees

OCEANA

Joan Alexander, Zone Rep

2005 ANNUAL REPORT

Oceana Zone has two LMSCs, Hawaii and Pacific. As of June 11, 2005 the zone has a combined registration of 8,634. Hawaii has reported 548 swimmers and 12 clubs and Pacific has 8,086 swimmers and 100 clubs. Another tragedy has struck Pacific Masters Swimming. At the Short Course Championship Brendon Wen died shortly after swimming the 1000. This tribute was in the newspaper. Simple existence can occur through inhaling and exhaling.

"Actual 'living' happens by constantly breathing new life into those things we are passionate about. A key to 'living happily' is not only finding balance between the things that are important and those that bring us joy, but by also knowing how to find one within the other. That is how I would describe the life of Walnut Creek Masters member Brendon Wen. His passions were family, swimming and his career as an attorney. Brendon passed away suddenly, Sunday, at the conclusion of the Pacific Masters Championships. All who attended and knew Brendon had the pleasure in sharing in quite possibly the best swim meet of his life, smashing personal best's in his two best events-The 100 and 200 butterfly. We were all blessed by his gentle spirit, kind heart, and quiet demeanor all wrapped up in that large strong body with a smile to match. He was a true friend to WCM members and the masters swimming community as a whole. As we remember Brendon let us also remember his family and pray for their healing. In Brendon's passing, I am again reminded through your love and outreach to one another, that we are so much more than just a swim team. -Kerry."

Pacific - Has a full swim calendar in all courses for 2005. Many National and World swim records have been set this past year, and many with Top Ten Times in all three courses. Walnut Creek Masters and Loch Ness Masters hosted the Short Course Championships with over 900 swimmers attending. The Long Course Championships will be held at Santa Cruz after this report goes to press.

Coaches Report: Submitted by Kerry O'Brien. Co-Chairs Brian Stack and Kerry O'Brien were very pleased with the attendance and comments collected by those who participated in the Fitness/Coaches Clinic that included presentations by Dr. Ernie Maglischo and Mike Bottom. PMS Coaches brought good discussion topics to the round table forum that followed, including Championship Meet event scheduling options, Mentoring, and other items. The Pacific Masters Coaches Committee has committed to providing expense money to PMS teams hosting PMS Championship Meets to provide coach's hospitality, not to exceed \$500.00 per meet. Pacific Masters Coaches will continue to offer mentoring opportunities to the coaches of Pacific Masters clubs who feel their program could benefit from the one-day program. Pacific Masters have the opportunity to send a coach representative to the ASCA World Clinic in Ft. Lauderdale in September. Coaches will be solicited at the Pacific Masters Short Course Championships April 29-May 1st. A one-page application will include a short personal bio, years of experience, and how their attendance can provide service to their club and possibly PMS. Pacific will be represented at Convention this year with 20 delegates and 9 automatic delegates.

Hawaii - The Hawaii LMSC membership is down slightly from last year, but they have a lot of first time members. Diane Stowell is visiting the various clubs on Oahu to work with them in educating them on USMS, and the various benefits. Hawaii does have two new clubs on Oahu that have registered this year. Hawaii will be represented at Convention with 3 delegates. The Maui Channel Relay is Saturday, September 3 (entries at <http://www.mauichannelswim.com>). The Waikiki Roughwater Swim is Sunday, September 4 with entries at <http://www.wrswim.com>

OCEANA ZONE MEETING AGENDA **Thursday, September 15, 8:30-10:30 am** **Oak C**

1. The Elections will be discussed.
2. Janet Renner will update the committee on the progress of Hawaii Masters.
3. The Coaches Mentor Program
4. Discussion on Rules.

USMS Committees

SOUTH CENTRAL

Marcia Marcantonio, Zone Rep

Ongoing tasks are:

- Event submission to the USMS calendar of events
- Revision of criteria for zone championship meets
- It was passed that “at the discretion of the meet director, events 200 yards or longer may be deck seeded.”
- Updating zone records
- Editing of zone manual
- Meeting on the monthly conference calls
- Soliciting bids for zone championships
- Maintaining pool length certificates file
- Informing the zone about mentor clinics, convention grants and election nominations

SOUTH CENTRAL ZONE MEETING AGENDA

Thursday September 15, 8:30-10:30 am

Arrow AB

Competition calendar

- Zone meet reports
- Review zone meet bids
- LMSC reports
- Report on Mentor Clinic
- USMS election discussion
- Zone rep election
- Old and new business

SOUTHWEST

Lucy Johnson, Zone Rep

SOUTHWEST ZONE MEETING AGENDA

Thursday September 15, 8:30-10:30 am

Carolina

USMS Committees

AD HOC ENDOWMENT FUND Doug Church, Chair

Committee members: Tom Boak, Sally Ann Dillon, Barbara Dunbar, Betsy Durrant, Doug Garcia, Mel Goldstein, Dan Gruender, Ted Haartz, Lynn Hazlewood, June Krauser, Michael Laux, Jim Miller MD, Patty Powis, Scott Rabalais, Nancy Ridout, Jessica Seaton , Bill Volckening

Numerous contributions were received by the Endowment this year in memory of members and friends of Masters swimming and in honor or recognition of team or individual accomplishments. A continuation of the "check off" system when paying annual dues will be continued as well as continued efforts to educate our members about the opportunity for contributions to the Endowment. We have received two grant applications as of the preparation of this report to be considered by the Board of Governors during their meeting at convention. The Endowment has continued to grow through contributions and appreciation the benefit of our relationship with Legacy Fund has proven itself many times over through the elimination of management fees and/or very modest fees. The report through the midyear on the status of the Endowment Fund is encouraging. Since January 1st, 2005, we have reported an increase in the total value of the Endowment Fund to over \$150,000.00 as of June 30, 2005! A complete midyear report will be available from Legacy Fund on the status of the USMS Endowment Fund at convention.

Finally, it is my expectation that this year the Board of Governors will spend some time considering Goals and Objectives for the Endowment Fund over the next several years including efforts to significantly increase our fund raising targets. Significant studies are underway around the world that will benefit from both the data that Masters swimmers can provide as well as the potential for funding that can be obtained from the Endowment Fund. Our visibility will increase substantially as a "player" in these efforts as our Fund balance grows. With over 42,000 members available to help, we should aim for a \$1,000,000.00 Fund balance in the next five years.

AD HOC ENDOWMENT FUND MEETING AGENDA Wednesday, September 14, 5:00-5:45 pm Sandpiper

Welcome
Minutes of 2004 Meeting
Report on Endowment Status
Report on Grant Applications
Old Business
New Business
Adjourn

USMS Committees

AD HOC ISHOF NOMINATING Ginger Pierson, Chair Carolyn Boak, Vice Chair

Committee members: Peggy Buchanan, Marcia Cleveland, Barbara Dunbar, Mel Goldstein, F H Ted Haartz, June Krauser, Walt Reid, Jim Miller, MD: Exec Liaison

2005 ANNUAL REPORT

The Ad HOC International Swimming Hall of Fame Nominating (ISHOF) Committee is dedicated to selecting the best USMS candidate for possible induction into The International Swimming Hall of Fame and the ongoing process of researching and documenting the best qualified USMS candidates. Annually, the committee submits the application form and supporting documents for the USMS candidate to be considered by The International Swimming Hall of Fame Selection Committee that then selects inductees into The International Swimming Hall of Fame.

DISCUSSIONS and PROJECTS

1. Liaison Call – confirmed change in procedure for candidate selection; brainstormed various combinations of committees (GTF)
2. Committee discussion regarding selection of nominees for consideration
3. Discussion of merging the Ad HOC ISHOF Nominating Committee with Recognition and Awards
4. Discussion of submitting a proposal to become a standing committee
5. Discussion of selecting a USMS candidate for possible induction into The ISHOF
6. Discussion of including The International MASTERS Swimming Hall of Fame nominations as part of committee's responsibilities
7. All databases have been updated for the exclusive use of this committee.
8. "March-in" sashes have been made for ISHOF and IMSHOF inductees for use during the committee report.
9. Discussion of submitting Mel Goldstein's name to The IMSHOF for consideration.

ACTION ITEMS

1. A vote was taken, a candidate has been selected, and a nomination form shall be submitted to The International Swimming Hall of Fame that selects the inductees.
2. It was MSA that Mel Goldstein's name be submitted to The International Masters Swimming Hall of Fame for induction consideration.
3. It was MSA to propose that the Ad HOC ISHOF Nominating Committee become a standing committee.
4. It was MSA to include The International Masters Swimming Hall of Fame (IMSHOF) selection process as part of this committee.

AD HOC ISHOF NOMINATING MEETING AGENDA Friday, September 16, 11:30-12:45 pm Colony C

1. Call Meeting to order
2. Roll Call, Introduction, and Welcome
3. Financial Report
4. Discuss legislative proposals that directly affect this committee. Pending the outcome of the HOD vote to have this committee merge with Recognition and Awards (R & A) or the vote to make the Ad Hoc ISHOF Nominating Committee into a Standing Committee, the following ramifications need to be considered:

USMS Committees

A. Potential consequences of merging with Recognition and Awards

1. The committee could become a sub-committee of R & A.
2. The committee could remain intact under the purview of R & A while retaining the current composition including the chair and members.
3. The committee could merge with R & A and be replaced with new subcommittee members to deal with the functions of selecting candidates to The ISHOF and IMSHOF, thus losing experienced and knowledgeable members and the previously established relationships with the ISHOF.
4. Unless R & A amends its membership rules, the current chair Ginger Pierson could not remain as chair or as a member, and other members (including those inducted into The ISHOF) could not be R & A members. R & A currently includes those individuals who have received the Ransom Arthur Award plus those who represent an age group not covered by award winners.
5. An efficient transfer of tasks, documents, and materials would be required.
6. Rapport with The ISHOF could be jeopardized.

B. Potential Consequences of becoming a Standing Committee

1. A revision of the description of duties would need to be rewritten.
2. A description for selecting IMSHOF candidate(s) would need to be written.

5. Action Items

Adjournment

AD HOC LEGAL COUNSELORS

Patty Powis, Chair

Bruce Hopson, Vice Chair

Committee members: Carl Botterud, Jude Bourque, Hill Carrow, Leianne Crittenden, Ralph Davis, Jack Geoghegan, Bruce Hopson, John Hughes, Mike Laux, Mike Lemke, Nan Stager, Jon Steiner

2005 ANNUAL REPORT

See the Legal Counsel's Annual Report for information on legal matters from the past year.

Ongoing work for the Ad Hoc Legal Counselors Committee involves the registration of USMS's trademark and name, and preparation of guidelines for waivers used in on-line registration. Leianne Crittenden has volunteered to work with her husband, John, who will represent USMS pro bono on trademark registration. With regard to the on-line waiver guidelines, I did receive an offer of assistance from John Hughes in reviewing any guidelines drafted, but we will need an attorney to start the drafting process. I have received helpful materials through our insurance broker, Sandi Blumit, spoken with the director of a local sports commission that uses on-line event waivers (he is also knowledgeable about the use of such waivers by other NGBs), and received useful information from Leianne Crittenden. I still would appreciate a volunteer to help draft guidelines, but will otherwise attempt to get something done on this before Convention.

AD HOC LEGAL COUNSELORS MEETING AGENDA

Friday, September 16, 11:30-12:45 pm

Tidewater A & B

1. Trademark Registration and Protection
2. Guidelines for On-Line Waivers
3. Governance Changes
4. Legal Support for XI FINA Masters World Championships
5. Policies and Procedures for National Board of Review